

13 January 2023

ATTY. ROWENA CANDICE M. RUIZ

Executive Director V
Technical Support Office
Government Procurement Policy Board
Unit 2506 Raffles Corporate Center
F. Ortigas Jr. Rd. Pasig City

Attention: Monitoring Division

Dear Exec. Dir. Ruiz:

We are pleased to submit the DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE'S (DOST-STII) Updated Annual Procurement Plan Non- CSE (APP Non-CSE) for FY 2022. Attached is the copy of the Updated APP 2022 and Posting Certification.

Tel. Nos.: +63 2 837 2071 to 82

Telefax: +63 2 837 2071 to 82 Local 2131

Thank you.

Very truly yours,

RICHARD P. BURGOS

Director

DOST-Science and Technology Information Institute Updated Annual Procurement Plan for FY 2022

Code	Procurement	PMO/	is this an Early			hedule for Each F	rocurement Activ	/ity	Source of	Estimated Budget (PhP)			Remarks
(PAP)	Project	End-User	Procurement Activity? (Yes/No)		Advertisement/ Posting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing	Funds	Total	MODE	8	(brief description of Project)
1	TRAVELING EXPENSES				123,23			•		1012	MICOE	w	
	Local	CRPD/IRAD/FAD	NO NO	Agency to Agency	Tob	e availed/procur	ed as the need a	ırises	GoP	1,400,000.00	1,400,000.00		7
	Foreign	CRPD/IRAD/FAD	NO	Agency to Agency	To b	e availed/procur	ed as the need a	rises	GoP	-	·		
										•			
	TRAININGS AND SEMINARS EXPENSES									•			
	ICT Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement		n the training sci			GoP	•			
	Other Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	Based or	n the training scl	hedules or as ne	ed arises	GoP	100,000.00	100,000.00		
- 3	SUPPLIES AND MATERIALS EXPENSES	 						 -		<u> </u>			
	JOFF GEST AND WATERIALS EXPERSES	CRPD/IRAD/FAD/D			1				 	-			
	Common Office Supplies Expenses	OSTV	NO	Agency to Agency/ Shopping	l Tob	e availed/procur	and are the mond o	siene	c-n	070 000 00	220 220 20		ł
	Own.	CRPD/IRAD/FAD/D		Agency to Agency Shopping	100	e avaneu/procus	eu as the need a	rises	GoP	920,000.00	920,000.00		
	(CT Supplies Expenses	OSTv	NO	Agency to Agency/ Shopping	Tob	e availed/procur	ad ac the need :	eiror	GoP	710,000.00	710,000.00		
	Accountable Forms Expenses	FAD	NO	Small Value Procurement		e availed/procur			GoP	10,000.00	10,000.00		-
		CRPD/IRAD/FAD/D			 	a aranca, procar	ca as are ricea i	11363	1 351	10,000.00	10,000.00		
	Fuel, Oil and Lubricants Expenses	OSTv	NO	Small Value Procurement	To be	e availed/procur	ed as the need a	rises	GoP	550,000.00	550,000.00		
	Textbooks and Instructional Materials								 		223,000.00		Library E-Books and Printed
	Expenses	IRAD	YES	Competitive Bidding	To be	availed/procur	ed as the need a	rises	GoP	1,000,000.00	1,000,000.00		Materials
	Semi-Expendable Printing Equipment	STII	NO	Shopping	To b	availed/procur	ed as the need a	rises	GoP				
	Semi-Expendable ICT Equipment	STII	NO	Shopping/SVP		availed/procur			GoP	500,000.00	500,000.00		
	Semi-Expandable Office Equipment	STII	NO	Shopping/SVP	Tob	availed/procur	ed as the need a	rises	GoP	14,600.00	14,600.00	_	
									GoP				
	Semi-Expendable Machinery and Equipment	STII	NO	Shopping/SVP	Tob	availed/procur	vailed/procured as the need arises			4,260.00	4,260.00		
•	Semi-Expendable Other Machinery and				Í .								
	Equipment Semi-Expendable Furniture and Fixtures	STII	NO	Shopping/SVP	Tob	availed/procur	ed as the need a	rises	GoP	10,000.00	10,000.00		
	Expenses	STII	NO	Champion/C1/D	To be availed/procured as the need arises		_•						
\dashv	Enpolises	3111	NO	Shopping/SVP Competitive			rises	GoP		251,200.00			
	Other Supplies and Materials Expenses	STII	NO	Bidding/SVP/Shopping	To be availed/procured as the n		ad ac the need :	riros	GoP	981,340,00	981.340.00		
		37		Sidding/OVY /Onopping	100	avaneu/procus	eu as the neeu a	11562	l GOP	961,540.00	981,340.00		
4	UTILITY EXPENSES								1 1				
	Water Expenses	STII	NO	Direct Contracting		Paid M	lonthly		GoP	500,000.00	500,000.00		Paid Monthly
	Electricity Expenses	STII	NO	Direct Contracting	ì	Paid M			GoP	3,100,600.00	3,100,600.00		Paid Monthly
										-			
5	COMMUNICATION EXPENSES									•	i		
- 1	_	CRPD/IRAD/FAD/D	I										
	Postage and Courier Expenses	OSTV	NO	Direct Contracting	ļ	Subscription	paid monthly		GoP	550,000.00	550,000.00		
	hénhila Pousausa	CRPD/IRAD/FAD/D				_							
∤	Mobile Expenses	OSTV	NO	Direct Contracting		Subscription	paid monthly		GoP	135,000.00	135,000.00		
	Landline Expenses	CRPD/IRAD/FAD/D		Plant Cantanalis	1				_		[
 	Candille Expenses	OSTv	NO NO	Direct Contracting	 	Subscription	paid monthly		GoP	150,000.00	150,000.00		<u> </u>
	Cable, Satellite, Telegraph & Radio Expenses	CRPD/IRAD/FAD	МО	Direct Contracting	Subscription paid monthly				445 445 4				
- 6	SUBSCRIPTION EXPENSES	CITO/IIAO/FAD	NO	Direct Contracting				GoP	110,000.00	110,000.00		<u> </u>	
- 1		CRPD/IRAD/FAD/D							+				
	Internet Subscription Expenses	OSTV	NO	Direct Contracting	Į .	Subscription	naid monthly		GoP	271,000.00	271,000.00		
	Other Subscription Expenses	STII	NO	Small Value Procurement	Tob	availed/procur		rises	GoP	170,000.00	170,000.00		+
					 				 	170,000.00	170,000.00		+
	EXTRAORDINARY AND MISCELLANEOUS												
7	EXPENSES	FAD	NO	Small Value Procurement	To be	availed/procur	ed as the need a	rises	i !	136,000.00	136,000.00		
										,	3/33333		

DOST-Science and Technology Information Institute Updated Annual Procurement Plan for FY 2022

Code	Procurement	PMO/	is this an Early	an Early Mode of Procurement	Sc	nedule for Each P	rocurement Acti	vitv	Source of	Estimated Budget (PhP)			Remarks
(PAP)	Project	End-User	Procurement Activity? (Yes/No)			Submission/Op ening of Bids	Notice of Award	Contract Signing	Funds	Total			(brief description of Project)
8	PROFESSIONAL SERVICES				IOME				 	10tai	MOOE	- α	-
	Auditing Services	STII	NO	Small Value Procurement	Tob	availed/procur	ed as the need	arises	GoP				
	Legal Services	STII	NO	Small Value Procurement		e availed/procur			GoP	300,500,00	300,500.00		+
	Janitorial Services	STII	YES	Competitive Bidding						1,100,000.00	1,100,000.00		Bidded thru DOST-Centralized Procurement. C/O DOST Central Office
	Security Services	STII	YES	Competitive Bidding						1,400,000.00	1,400,000.00	-	Bidded thru DOST-Centralized Procurement. C/O DOST Central Office
9	OTHER PROFESSIONAL SERVICES	 	·		-				┼				-
		-				L			 				Commissioning Conduct of DOST
	Public Awareness Survey	IRAD/CRPD	YES	Competitive Bidding	To h	e availed/procur	ed as the need :	arises	GoP	1,000,000,00	1,000,000.00		S&T Awareness Survey FY 2022
-	Production of "Siyensikat: Pinoy Popular				,,,,,	o evaluar, proces	ca as and neco			1,000,000.00	1,000,000.00		381 AWareness Survey FT 2022
	Science Para sa Lahat" Magazine Show	DOSTV	NO	Competitive Bidding	Tob	avalled/procur	ed as the need :	arises	GoP	5.300.000.00	5,300,000.00		
	Upgrading of STARBOOKS Mobile Apps		-							0,000,000,00	3,500,000.00		†
	Enhancing User Experience (UX) Design	IRAD	NO	Competitive Bidding	To be	availed/procur	ed as the need :	arises	GoP	1,250,000.00	1,250,000.00		1
	SoCmED Integration and Search Engine Optimization of DOSTv Online Platforms												
	(Social Media & Website)	DOSTV	NO	Competitive Bidding		availed/procur			GoP	2,289,200.00	2,289,200.00		<u> </u>
	Media Monitoring Services	CRPD/DOSTv	YES	Competitive Bidding/SVP		availed/procur			GoP	1,100,000.00	1,100,000.00		
	Other Services	STII	NO	Competitive Bldding/SVP	To be	availed/procur	ed as the need :	arises	GoP	310,000.00	310,000.00		
10	REPAIR AND MAINTENANCE							 	 				
	Building	STII	NO	Small Value Procurement	Tob	availed/procur	ad as the peed	ricos	GoP	690,000.00	690,000.00		
-	Office Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement		availed/procur			GoP	140,000.00	140,000.00		
	ICT Equipment	STI	NO	Small Value Procurement		availed/procur			GoP	10,560.00	10,560.00		 -
	Communication Equipment	STII	NO	Small Value Procurement		availed/procur			GoP	3,980.00	3.980.00		
	Machinery	CRPD/IRAD/FAD	NO	Small Value Procurement		availed/procur			GoP	140,000.00	140,000.00		
	Transportation Equipment-Motor Vehicles	FAD	NO	Small Value Procurement	To be	e availed/procur	ed as the need a	arises	GoP	270,000.00	270,000.00		
-	Other Machinery and Equipment	STII	ND	Small Value Procurement	To be	availed/procur	ed as the need a	rises	GoP	1,200.00	1,200.00		
11	TAXES, DUTIES AND LICENSES	CRPD/IRAD/FAD	NO	Consil Value Pressures			-1		 _ 				
**	INNEW, BY HES AND DICENSES	CRED/IKAD/FAD	NO	Small Value Procurement	TODE	availed/procur	ea as the need a	rises	GoP	15,000.00	15,000.00		<u> </u>
12	FIDELITY BOND PREMIUMS	CRPD/IRAD/FAD	NO	Small Value Procurement	Tob	availed/procur	ed as the need a	arises	GoP	60,000.00	60,000.00		
13	INSURANCE EXPENSES	CRPD/IRAD/FAD	NO	Small Value Procurement	Tob	availed/procur	ed as the need a	ıriseş	GoP	125,000.00	125,000.00		
14	LABOR AND WAGES	STII	NO	Small Value Procurement	Tob	availed/procur	ed as the need a	arises	GoP	10,600,000.00	10,600,000.00	-	
15	ADVERTISING EXPENSES	FAD/DOSTv/CRPD/I RAD	NO	Section 53.6	To be	availed/procur	ed as the need a	arises	GoP	6,200,000.00	6,200,000.00		Advertisement of DOSTv Programs and Other DOST Activities

DOST-Science and Technology Information Institute Updated Annual Procurement Plan for FY 2022

Code	Procurement	PMO/	Is this an Early	Mode of Procurement		hedule for Each P	rocurement Act	ivity	Source of	Estimated Budget (PhP)			Remarks
PAP)	Project	End-User	Procurement Activity? (Yes/No)		Advertisement/ Posting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE	со	(brief description of Project)
16	PRINTING AND PUBLICATION EXPENSES									-			
	DOST-STII Publications	CRPD	YES	Competitive Bidding	Tob	e availed/procur	ed as the need	arises	GoP	2,512,000.00	2,512,000.00		Post, S&T Digest and Balitang RapiDOST
	Other Printing and Publication Expenses	IRAD	NO	Small Value Procurement	To b	e availed/procur	ed as the need	arises	GoP	557,000.00	557,000.00		STII Annual Report and other Print Materials
17	REPRESENTATION EXPENSES	STII	NO	Competitive Bidding/SVP	Tob	e availed/procur	ad as the pood		GoP	4,813,000.00	4 042 000 00		
	Venue, Food, and Accommodation for the	3111	NO	Lease of Real Property and	10.0	e availed/procur	ed as the need	arises	GOP	4,813,000.00	4,813,000.00		Venu, Food and Accomodation
	9th STARBOOKS Deployment Officer's	IRAD	NO	Venue	To b	e availed/procur	ed as the need	arises	GoP	1,140,000.00	1,140,000.00		
18	RENTAL/LEASE								1	-			
	Rent-Building and Structures										63,000.00		
	Rent-Vehicle Rentals	STII	NO	Small Value Procurement	Toh	e availed/procur	ed as the need	aricas	GoP	104,800.00	104,800.00		-
	Rent-Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement		e availed/procur			GoP	365,000.00	365,000.00		
					1			I		303,000.00	303,000.00		
	OTHER MAINTENANCE AND OPERATING EXPENSES	STII	NO	Small Value Procurement	Tob	e availed/procur	ed as the need	arises		779,000.00	779,000.00		
										-			6
20	OFFICE EQUIPMENT AND PERIPHERALS	CRPD/IRAD/FAD/ DOSTv	NO	Shopping/SVP	To b	e availed/procur	ed as the need	arises	GoP	-			
										-			
21	TRANSPORATION EQUIPMENT - MOTOR VEHICLE	CRPD/IRAD/FAD/D OSTv	YES	Competitive Bidding	To b	e availed/procur	ed as the need	arises	GoP	2,500,000.00		2,500,000.00	General Administration and Suppo Services (1 unit Passenger Van)
22	BUILDING AND OTHER STRUCTURES	STII	NO	Shopping/SVP	To b	e availed/procur	ed as the need	arises	GoP	60,000.00		60,000.00	
23	ICT EQUIPMENT	CRPD/IRAD/FAD/D OSTv	NO	Shopping/SVP	To b	e availed/procur	ed as the need	arises	GoP	274,000.00		274,000.00	Biometric Scanner, Network Printe Livestream Switcher
	COMPUTED COETHARTS												
24	COMPUTER SOFTWARES Procurement of DOST-STII Various Software		10,500	(2) (2) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4	557. 02	02 8000	100 000 00						
	Subscription for CY 2022	STII	NO	Competitive Bidding	Tob	e availed/procur	ed as the need	arises	GoP	2,400,000.00	2,400,000.00		
	Other Computer Softwares	STII	NO	Shopping/SVP	To b	e availed/procur	ed as the need	arises	GoP	354,960.00	354,960.00		

GRAND TOTAL 59,488,000.00

Prepared and Consolidated by:

JONA M. SERNAL Head, BAC Secretariat Administrative Officer V, Property Section Recommending Approval:

ALAN C. TAULE BAC Chairperson IRAD Chief Approved by:

RICHARD P. BURGOS HoPE/Director



APPENDIX "1"

POSTING CERTIFICATION

This is to certify that the DOST-Science and Technology Information Institute has posted its Updated APP Non-CSE FY 2022 on 13 January 2023, its agency website and can be accessible through this link: https://stii.dost.gov.ph/transparency.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 13th of January, 2023.

JONA M. BERNAL

Head, Bids and Awards Committee Secretariat

Tel. Nos.: +63 2 837 2071 to 82

Telefax: +63 2 837 2071 to 82 Local 2131 Website: www.stii.dost.gov.ph