



REQUEST FOR QUOTATION

RFQ-2022-020

1. The **DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (DOST-STII)**, through its Bids and Awards Committee (BAC), invites PhilGEPS registered suppliers/contractors to submit **quotations** for the project **“One (1) Lot Conceptualization, redesigning, and installation of wall designs (Library Areas)”** with Approved Budget for the Contract (ABC) in the amount of **Three Hundred Thousand Pesos Only (Php300,000.00)**:

Descriptions	Source of Fund	Approved Budget for the Contract (ABC)
One (1) Lot Conceptualization, redesigning, and installation of wall designs (Library Areas) <i>(See attached Technical Specifications)</i>	General Appropriations Act FY2022	Php300,000.00

2. Procurement will be conducted through Negotiated Procurement – Small Value Procurement (Sec. 53.9) as prescribed under Rule XVI – Alternative Methods of Procurement of 2016 Revised Implementing Rules and Regulations of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act”.
3. Suppliers/contractors shall submit their quotations on or before **06 May 2022, 12:00 P.M.** at the DOST-STII – BAC Secretariat - Property Section, 2nd Flr. STII Bldg, DOST Complex, Gen. Santos Avenue, Bicutan, Taguig City. Quotations may also be submitted through email at: lechar109@yahoo.com or philip.tumbali@stii.dost.gov.ph.

A copy of your **2021 Mayor’s/Business Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A valid **Certificate of PhilGEPS Registration (Platinum Membership)** may be submitted in lieu of the Mayor’s/Business Permit.



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE



4. The DOST-STII reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. DOST-STII further reserves the right to reject any and all proposals, or declare a failure of bidding, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability in accordance with Republic Act (RA) No. 9184 and its Implementing Rules and Regulations.
5. For further information, please refer to:

JONA M. BERNAL
BAC Secretariat
Telephone No. 837-2071 loc. 2145


ALAN C. TAULE
BAC Chairperson

Approved by:


RICHARD P. BURGOS
Director

TECHNICAL SPECIFICATIONS

Title: **Conceptualization, redesigning and installation of wall designs**
End User: **Library Services – IRAD**
Approved Budget for Contract: **Php 300,000.00**
Source of Fund: **IRAD-GAA**

Background and Rationale:

The DOST-STII Library continue to strive towards creating an environment that not only provide all the elements expected of a 21st century library, but also offers a welcoming place for client interaction. According to Suhaila Sufar et.al. (2012), the approach of user's behaviors in interior space (including enjoyment, excitement, exploration, attractions, and desire to return) depends on the physical setting in interior environments of libraries. In this regard, the DOST-STII Library seeks to enhance the users' library experience and promote experiential learning process through integration of technology while offering an immersive and captivating environment. This will entail the refurbishing and redesigning of the library's walls and interior structure.

Schedule of Requirements

Conceptualization and redesigning:

- Upon awarding, supplier must provide the end-user 3 samples of wall designs for each wall identified based from the concepts provided. All designs must comply with the DOST-STII branding guidelines.
- Theme/Concept of the walls are as follows (see attached):
 - o Wall A and E – Instruction on how to use the Library's Online Public Access Catalog (OPAC) and other services
 - o Wall B – Makerspace theme with IRAD's motto – Discover, partner, succeed
 - o Wall C – IG Wall with DOST-STII services
 - o Wall D – STI related careers with library as source of knowledge. Includes profession such astronauts, scientists with labgown, robots, computers etc.
 - o Wall F – Word cloud or device cloud theme
- Supplier must follow the wall design selected by the end-user
- Supplier shall use the following dimensions for the wall designs (see attached pictures):
 - o Wall A: Height – 105 inches, Width – 259 inches

- Wall B: Height - 105 inches, Width – 259 inches
- Wall C: Height – 105 inches, Width – 181 inches
- Wall D: Height – 105 inches, Width – 138 inches
- Wall E: Height – 105 inches, Width – 183 inches
- Wall F: Height – 94 inches, Width – 386 inches
- Wall G (Fil. Rear side) – Height – 28 inches, Width – 324 inches
- Wall H (Gen Ref, short side) - Height – 23 inches, Width – 255 inches
- Wall I (Gen Ref, Long side) - Height – 26 inches, Width – 529 inches

Installation of Wall Designs/Decals

- Upon approval of the end-user for the wall designs, the supplier/service provider must install the wall designs within 30 calendar days
- Supplier must ensure that the installation is of quality, and the material used for installation is enough to hold the wall decals
- Supplier must include a warranty of the installed wall designs for three (3) years

Other Requirements:

- Observe the use on non-sexist/gender-sensitive language in all official documents and communications under this project.
- Use eco-friendly materials and must employ eco-friendly measures during production period.

TECHNICAL WORKING GROUP


CARLO O. NEBRIA
 Member


MARIO B. BUARAO JR.
 Member


GERARDO C. DE JESUS
 TWG Chairperson

Walls Identified For Refurbishing



Figure 1. Wall A.



Figure 2. Wall B



Figure 1. Wall C



Figure 4. Wall D



Figure 5. Wall E



Figure 6. Wall F.



Figure 7. Wall G (Fil. Rear side)



Figure 8. Wall H (Gen Ref, short side)



Figure 9. Wall I (Gen Ref, Long side)