



REQUEST FOR QUOTATION
(RFQ-2022-004)

1. The **DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (DOST-STII)**, through its Bids and Awards Committee (BAC), invites PhilGEPS registered suppliers/contractors to submit **quotations** for the project **“Supply and delivery of customized canvas tote bag”** with Approved Budget for the Contract (ABC) in the amount of **One Hundred Fifty-six Thousand Pesos Only (Php156,000.00)**:

Descriptions	Source of Fund	Approved Budget for the Contract (ABC)
Supply and delivery of customized canvas tote bag <i>(Attached Technical Specifications)</i>	General Appropriations Act FY 2022	Php156,000.00

2. Procurement will be conducted through Negotiated Procurement – Small Value Procurement (Sec. 53.9) as prescribed under Rule XVI – Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act”.
3. Suppliers/contractors shall submit their quotations on or before **21 February 2022, 10:00 A.M.** at the DOST-STII – BAC Secretariat - Property Section, 2nd Flr. STII Bldg, DOST Complex, Gen. Santos Avenue, Bicutan, Taguig City. Quotations may also be submitted through email at: lechar109@yahoo.com or philip.tumbali@stii.dost.gov.ph.

A copy of your **2021 Mayor’s/Business Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A valid **Certificate of PhilGEPS Registration** may be submitted in lieu of the Mayor’s/Business Permit.

2/15/2022
3:29 PM
[Signature]



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE



4. The DOST-STII reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. DOST-STII further reserves the right to reject any and all proposals, or declare a failure of bidding, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability in accordance with Republic Act (RA) No. 9184 and its Implementing Rules and Regulations.
5. For further information, please refer to:

JONA M. BERNAL
BAC Secretariat
Telephone No. 837-2071 loc. 2145


ALAN C. TAULE
BAC Chairperson 

Approved by:


RICHARD P. BURGOS
Director



TECHNICAL SPECIFICATIONS

Customized Canvas Tote Bag

Approved Budget for the Contract (ABC) Php 156,000.00


Fund Source: IRAD-GAA

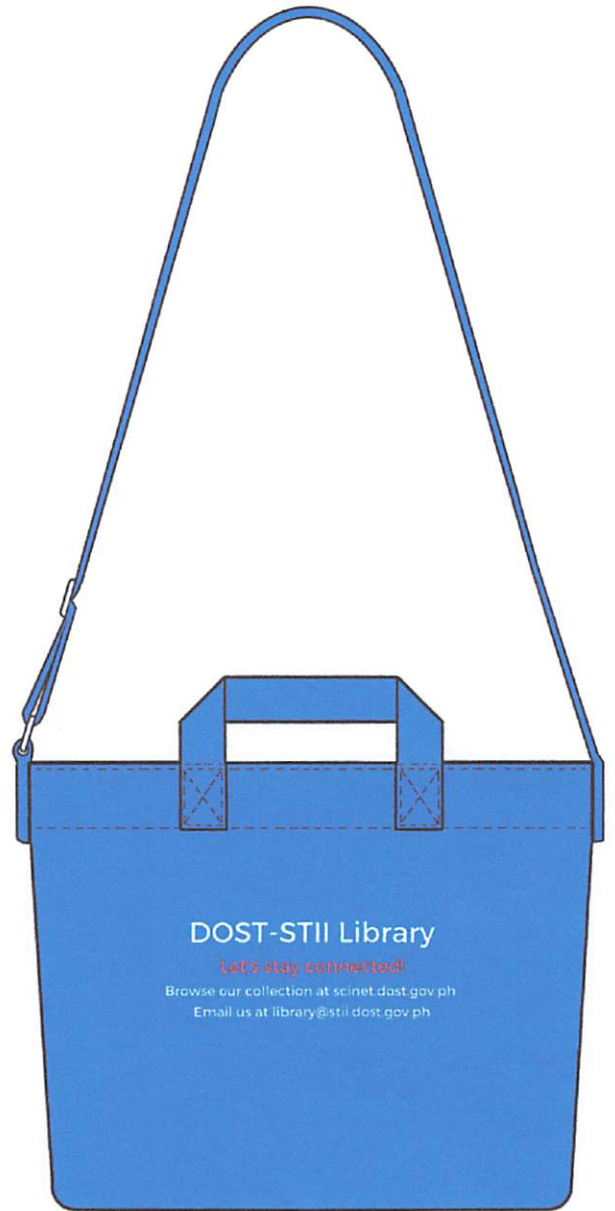
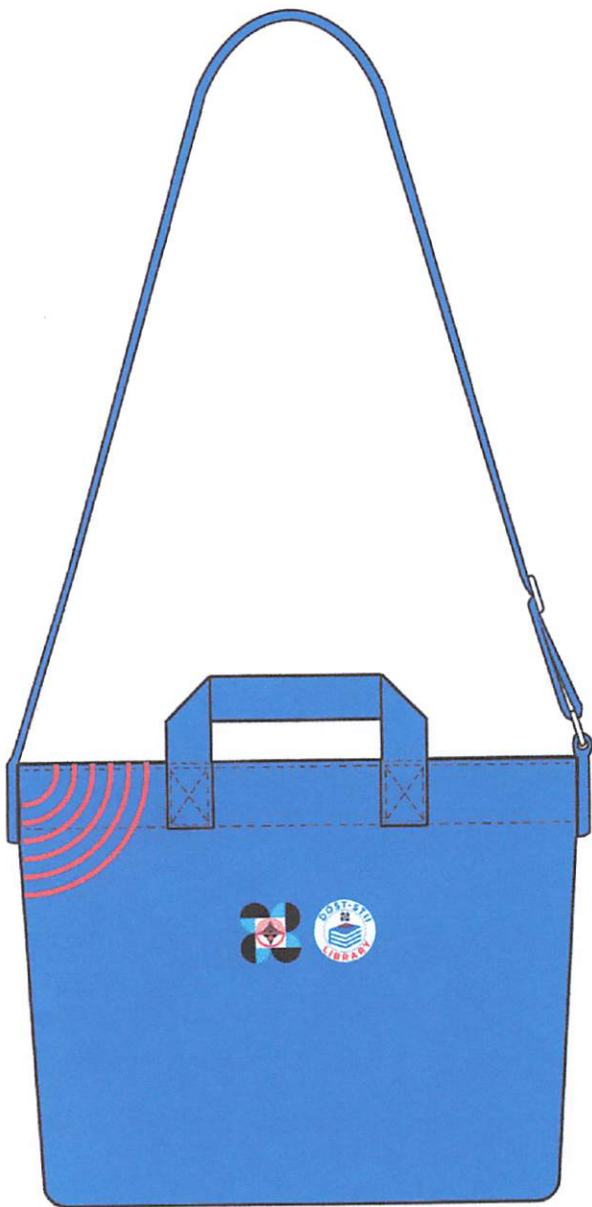
Specifications:

Material:	Canvas with cotton fabric lining
Design:	Front – DOST-STII and DOST-STII Library logo Back – contact details (email, OPAC) (see attached file)
Print:	Sublimation
Size:	Height-29cm / Length-25cm / Width-10cm (see attached file)
Function:	Shoulder / Crossbody / Hand Bag
Unpacking method:	Zipper/Bag (Internal structure: with inside pocket)
Color scheme:	White, Yale Blue, Red, Black
Quantity:	300 pieces

TECHNICAL WORKING GROUP (TWG) Promotional Materials


JOY M. LAZCANO
Chairperson


JONATHAN D. ABALON
Member



Color: Yale Blue

Hex: #004A98

R0 G74 B152

H210 S100 B59

C100 M81 Y8 K0

