



NOTICE TO PROCEED

08 February 2023

BERNARDITA MAGDALENA G. JAJALLA

DPO Director

MICRODATA SYSTEMS AND MANAGEMENT INC.

Crystal Bldg. 199 CM Recto St.,

San Juan City, Metro Manila

Tel. No. 8705-7777 loc. 8960

Dear Ms. Jajalla:

The attached Contract of Agreement No. 2023-002 having been approved, notice is hereby given to **MICRODATA SYSTEMS AND MANAGEMENT INC.**, that work may commence on the **DOST-STII Various Software Subscription for FY 2023** effective three (3) calendar days after the receipt of this notice.

Thus, you shall be responsible for performing the services under the Terms and Conditions of the Contract of Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the DOST-Science and Technology Information Institute (DOST-STII).

Thank you.

Very truly yours,

RICHARD P. BURGOS

Director

Conforme :

Bernardita Magdalena Jajalla
BERNARDITA MAGDALENA JAJALLA
(Representative)

Date : FEB 9, 2023