

**DOST-Science and Technology Information Institute  
Indicative Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>1</b>	<b>TRAVELING EXPENSES</b>												
	Local	CRPD/IRAD/FAD/D OSTv	NO	Agency to Agency	To be availed/procured as the need arises				GoP	2,989,000.00	2,989,000.00		
	Foreign	CRPD/IRAD/FAD/D OSTv	NO	Agency to Agency	To be availed/procured as the need arises				GoP	100,000.00	100,000.00		
<b>2</b>	<b>TRAININGS AND SEMINARS EXPENSES</b>												
	ICT Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	Based on the training schedules or as need arises				GoP	525,000.00	525,000.00		
	Other Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	Based on the training schedules or as need arises				GoP	800,000.00	800,000.00		
<b>3</b>	<b>SUPPLIES AND MATERIALS EXPENSES</b>												
	Common Office Supplies Expenses	CRPD/IRAD/FAD/D OSTv	NO	Agency to Agency/ Shopping	To be availed/procured as the need arises				GoP	1,920,000.00	1,920,000.00		
	ICT Supplies Expenses	CRPD/IRAD/FAD/D OSTv	NO	Agency to Agency/ Shopping	To be availed/procured as the need arises				GoP	2,168,000.00	2,168,000.00		
	Accountable Forms Expenses	FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	10,000.00	10,000.00		
	Fuel, Oil and Lubricants Expenses	CRPD/IRAD/FAD/D OSTv	NO	Small Value Procurement/Shopping	To be availed/procured as the need arises				GoP	320,000.00	320,000.00		
	Textbooks and Instructional Materials Expenses	IRAD	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,000,000.00	1,000,000.00		Library E-Books and Printed Materials
	Semi-Expendable Machinery and Equipment	FAD	NO	Shopping/SVP	To be availed/procured as the need arises				GoP	243,000.00	243,000.00		
	Semi-Expendable ICT Equipment	FAD	NO	Shopping/SVP	To be availed/procured as the need arises				GoP	243,000.00	243,000.00		
	Semi-Expendable Printing Equipment	FAD	NO	Shopping/SVP	To be availed/procured as the need arises				GoP	24,000.00	24,000.00		
	Other Supplies and Materials Expenses	STII	NO	Competitive Bidding/SVP/Shopping	To be availed/procured as the need arises				GoP	2,290,000.00	2,290,000.00		Customized Items, Promotional Materials, Etc.
<b>4</b>	<b>UTILITY EXPENSES</b>												
	Water Expenses	STII	NO	Direct Contracting	Paid Monthly				GoP	90,000.00	90,000.00		Paid Monthly
	Electricity Expenses	STII	NO	Direct Contracting	Paid Monthly				GoP	2,100,000.00	2,100,000.00		Paid Monthly
<b>5</b>	<b>COMMUNICATION EXPENSES</b>												
	Postage and Courier Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	310,000.00	310,000.00		
	Mobile Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	280,000.00	280,000.00		Prepaid Loads
	Landline Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	150,000.00	150,000.00		
	Cable, Satellite, Telegraph & Radio Expenses	CRPD/IRAD/FAD	NO	Direct Contracting	Subscription paid monthly				GoP	170,000.00	170,000.00		
<b>6</b>	<b>SUBSCRIPTION EXPENSES</b>												
	Internet Subscription Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	367,000.00	367,000.00		
	Digital Transcendence - Capacitating the DOSTv Production Team Through Software Subscriptions and Online Resource Hubs	CRPD/DOSTv	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	2,000,000.00	2,000,000.00		
	Other Subscription Expenses	STII	NO	Direct Contracting/SVP	To be availed/procured as the need arises				GoP	170,000.00	170,000.00		
<b>7</b>	<b>EXTRAORDINARY AND MISCELLANEOUS EXPENSES</b>												
		FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	136,000.00	136,000.00		
<b>8</b>	<b>PROFESSIONAL SERVICES</b>												

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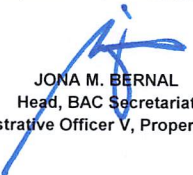
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Auditing Services	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
	Legal Services	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	283,000.00	283,000.00		
	Janitorial Services	STII	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,100,000.00	1,100,000.00		Bidder thru DOST-Centralized Procurement. C/O DOST Central Office
	Security Services	STII	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,400,000.00	1,400,000.00		Bidder thru DOST-Centralized Procurement. C/O DOST Central Office
<b>9</b>	<b>OTHER PROFESSIONAL SERVICES</b>								-				
	Public Awareness Survey	IRAD/CRPD	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,000,000.00	1,000,000.00		Commissioning Conduct of DOST S&T Awareness Survey FY 2023
	ICT Consultancy Services	CRPD/IRAD/FAD	NO	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	4,086,000.00	4,086,000.00		
	Media Monitoring Services for FY 2023	STII	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,200,000.00	1,200,000.00		
	Other Services	STII	NO	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	2,119,000.00	2,119,000.00		Consulting Services
<b>10</b>	<b>REPAIR AND MAINTENANCE</b>								-				
	Building	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	275,000.00	275,000.00		
	Office Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
	Machinery	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	140,000.00	140,000.00		
	Transportation Equipment-Motor Vehicles	FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	150,000.00	150,000.00		
<b>11</b>	<b>TAXES, DUTIES AND LICENSES</b>	CRPD/IRAD/FAD	NO	Direct Contracting/SVP	To be availed/procured as the need arises				GoP	15,000.00	15,000.00		
<b>12</b>	<b>FIDELITY BOND PREMIUMS</b>	CRPD/IRAD/FAD	NO	Direct Contracting/SVP	To be availed/procured as the need arises				GoP	47,000.00	47,000.00		
<b>13</b>	<b>INSURANCE EXPENSES</b>	CRPD/IRAD/FAD	NO	Direct Contracting/SVP	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
<b>14</b>	<b>LABOR AND WAGES</b>	STII	NO	Section 53.6/SVP	To be availed/procured as the need arises				GoP	7,296,000.00	7,296,000.00		
<b>15</b>	<b>ADVERTISING EXPENSES</b>								-				
	Science and Technology Promotion and Advocacy Services	IRAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	250,000.00	250,000.00		
	Continuing Operation and Broadcast of DOST Science and Technology Channel "DOSTV"	CRPD/DOSTV	YES	Competitive Bidding/Sec.53.6	To be availed/procured as the need arises				GoP	4,218,000.00	4,218,000.00		Media Ads of DOSTV Programs and other DOST Activities
	Production of Siyensikat: Pinoy Popular Science Para sa Lahat, Magazine Show	DOSTV	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	5,500,000.00	5,500,000.00		
	STARBOOKS Promotion (Boosting)	IRAD	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,200,000.00	1,200,000.00		Online Boosting Campaign
<b>16</b>	<b>PRINTING AND PUBLICATION EXPENSES</b>								-				
	DOST-STII Publications	CRPD	YES	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	2,512,000.00	2,512,000.00		S&T Post, PJS
	Other Printing and Publication Expenses	IRAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	557,000.00	557,000.00		STII Annual Report
<b>17</b>	<b>REPRESENTATION EXPENSES</b>								-				
	STARBOOKS Deployment Workshop Regional and PSTC's Focal Officers	IRAD	YES	Competitive Bidding/Sec.53.10	To be availed/procured as the need arises				GoP	1,200,000.00	1,200,000.00		Venue, Food, and Accomodation
	STARBOOKS Regional Convention (4 Regions)	IRAD	YES	Competitive Bidding/Sec.53.10	To be availed/procured as the need arises				GoP	1,600,000.00	1,600,000.00		Venue, Food, and Accomodation

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	Other Representation Expenses	STII	NO	Competitive Bidding/Sec.53.10	To be availed/procured as the need arises				GoP	1,851,000.00	1,851,000.00		Venue, Food, and Accomodation
<b>18</b>	<b>RENTAL/LEASE</b>												
	Rent-Vehicle Rentals	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	574,000.00	574,000.00		
	Rent-Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	365,000.00	365,000.00		
										-			
<b>19</b>	<b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>												
		STII	NO	Small Value Procurement	To be availed/procured as the need arises					608,000.00	608,000.00		
										-			
										-			
										-			

**GRAND TOTAL    58,071,000.00**

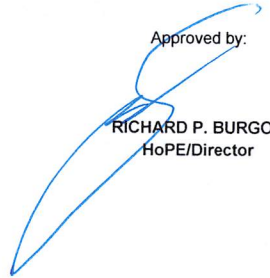
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