

16 January 2023

### ATTY. ROWENA CANDICE M. RUIZ

Executive Director IV
Technical Support Office
Government Procurement Policy Board
Unit 2506 Raffles Corporate Center
F. Ortigas Jr. Rd. Pasig City

**Attention: Monitoring Division** 

Dear Exec. Dir. Ruiz:

We are pleased to submit the **DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE's** (DOST-STII) **FINAL Annual Procurement Plan Non-CSE (APP Non-CSE) for FY 2023.** Attached is the copy of the **FINAL APP 2023** and **Posting Certification.** 

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Thank you.

Very truly yours,

RICHARD P. BURGOS

Director

# DOST-Science and Technology Information Institute Final Annual Procurement Plan for FY 2023

Code	Procurement	PMO/	is this an Early	Mode of Procurement		edule for Each P			Source of		Estimated Budget (PhP)		Remarks
(PAP)	Project	End-User	Procurement Activity? (Yes/No)		Advertisement/ Posting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE	со	(brief description of Project)
1	TRAVELING EXPENSES		_		IBIREI		<del></del>	l	<del>  </del>	1081	300m		+
		CRPD/IRAD/FAD/D			<b> </b>			<u> </u>	<del>  </del>				
	Local	OSTV	NO	Agency to Agency	To be	availed/procur	ed as the need	arises	GoP	2,989,000.00	2,989,000.00		· I
		CRPD/IRAD/FAD/D	·	, , ,				0113-00	<del>                                     </del>	2,505,000.00	2,505,000.00		
	Foreign	OSTv	NO	Agency to Agency	To be	availed/procur	ed as the need	arises	GoP	100,000.00	100,000.00		
								<u> </u>	1				
2	TRAININGS AND SEMINARS EXPENSES									-			
	ICT Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	Based or	the training sch	nedules or as ne	eed arises	GoP	525,000.00	525,000.00		
	Other Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	Based or	the training sch	nedules or as no	eed arises	GoP	800,000.00	800,000.00		
3	SUPPLIES AND MATERIALS EXPENSES												
		CRPD/IRAD/FAD/D		1	i								
-	Common Office Supplies Expenses	OSTV	NO	Agency to Agency/ Shopping	To be	availed/procur	ed as the need	arises	GoP	1,920,000.00	1,920,000.00		
	ICT Supplies Expenses	CRPD/IRAD/FAD/D											
	ICT Supplies Expenses	OSTV	NO	Agency to Agency/ Shopping	To be	availed/procur	ed as the need	arises	GoP	2,168,000.00	2,168,000.00		
$\dashv$	Accountable Forms Expenses	FAD CRPD/IRAD/FAD/D	NO	Small Value Procurement	To be	availed/procur	ed as the need	arises	GoP	10,000.00	10,000.00		
	Fuel, Oil and Lubricants Expenses	OSTV	NO	Small Value	<b>.</b>				1				
-	Textbooks and Instructional Materials	0310	NU	Procurement/Shopping	10 66	availed/procur	ed as the need	arises	GoP	320,000.00	320,000.00		
	Expenses	IRAD	YES	Competitive Bidding	Tobo	ovailed/pressur	nd ee the		6-0	1 000 000 00	4 000 000 00		Library E-Books and Printed
	Semi-Expendable Machinery and	IIIAD	163	Competitive bluding	10 66	availed/procur	ed as the need	anses	GoP	1,000,000.00	1,000,000.00		Materials
•	Equipment	FAD	NO	Shopping/SVP	To be availed/procured as the need arises		GoP	243,000.00	243,000.00				
	Semi-Expendable ICT Equipment	FAD	NO	Shopping/SVP				GoP	243,000.00	243,000.00		<u> </u>	
	Semi-Expendable Printing Equipment	FAD	NO	Shopping/SVP	To be availed/procured as the need arises To be availed/procured as the need arises		Gor	24,000.00	24,000.00				
				Competitive		To be availed/procured as the need arises			<del>                                     </del>	24,000.00	24,000.00		Customized Items, Promotional
	Other Supplies and Materials Expenses	STII	NO	Bidding/SVP/Shopping	To be	availed/procur	ed as the need	arises	GoP	2,290,000.00	2,290,000.00		Materials, Etc.
								I		-	2,230,000.00		industrials, etc.
4	UTILITY EXPENSES							1	<del>  </del>	•			·
	Water Expenses	STII	NO	Direct Contracting		Paid M	onthly	·	GoP	90,000.00	90,000.00		Paid Monthly
	Electricity Expenses	STII	NO	Direct Contracting		Paid M	onthly		GoP	2,100,000.00	2,100,000.00		Paid Monthly
												-	
5	COMMUNICATION EXPENSES									-			
- 1		CRPD/IRAD/FAD/D											
	Postage and Courier Expenses	OSTv	NO	Direct Contracting		Subscription	paid monthly		GoP	310,000.00	310,000.00		
1	44.44 5	CRPD/IRAD/FAD/D											
	Mobile Expenses	OSTv	NO	Direct Contracting		Subscription	paid monthly		GoP	280,000.00	280,000.00		Prepaid Loads
1	Landlina Conness	CRPD/IRAD/FAD/D							1				
	Landline Expenses	OSTv	NO	Direct Contracting		Subscription	paid monthly		GoP	150,000.00	150,000.00		
	Cable Satellite Telegraph & Badis Surgary	C000/1040/540							1 1				
	Cable, Satellite, Telegraph & Radio Expenses SUBSCRIPTION EXPENSES	CRPD/IRAD/FAD	NO	Direct Contracting		Subscription	paid monthly		GoP	170,000.00	170,000.00		
- 9	SUBSCRIPTION EXPENSES	CRPD/IRAD/FAD/D						<u> </u>	<del>                                     </del>	•			
1	Internet Subscription Expenses	OSTv	NO :	Direct Co-tti		Cubarilett.				222 222 22			
	memer subscription Expenses	0314	INU	Direct Contracting		Subscription	paid monthly		GoP	367,000.00	367,000.00		<del></del>
	Digital Transcendence - Capacitating the												
	DOSTy Production Team Through Software								†				
	Subscriptions and Online Resource Hubs	CRPD/DOSTv	YES	Competitive Bidding	To be	availed/erecur	ad as the seed	priege	GoP	2,000,000.00	2,000,000.00		
I				. COMPENSAC DIGRING	To be availed/procured as the need arises  To be availed/procured as the need arises				. 1302	J.LANJ.LARJ.LAJ	. 2.08.07.08.07.08.1		•

# DOST-Science and Technology Information Institute Final Annual Procurement Plan for FY 2023

	Procurement	PMO/		his an Early Mode of Procurement		hedule for Each P			Source of	Estimated Budget (PhP)			Remarks
PAP)	Project	End-User	Procurement Activity? (Yes/No)		Advertisement/ Posting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing	Funds	Total	MOGE	co	(brief description of Project)
$\neg$			_		IBIRE	<del>                                     </del>	_		<del>                                     </del>	- Ioun	MOUE		
F	XTRAORDINARY AND MISCELLANEOUS					L	_		<del>                                     </del>				
7E	XPENSES	FAD	NO	Small Value Procurement	To be	e availed/procur	ed as the need	arises	GoP	136,000.00	136,000.00		
8 5	ROFESSIONAL SERVICES	_	-		<del> </del>	<u> </u>			<del> </del>		_		<del>-</del>
<del>- T</del>	Auditing Services	STII	NO	Small Value Procurement	70 5	a subiled/pressur	ad as the seed		GoP	40,000.00	40 000 00		<del>-   </del>
-+	Legal Services	STII	NO	Small Value Procurement		e availed/procur					40,000.00		
-+	Janitorial Services	STII	YES		1000	e availed/procur	ed as the need	anses	GoP	283,000.00	283,000.00		
	Jamona Services	5111	TES	Competitive Bidding	To be	e availed/procur	ad as the need	n-icos	GoP	1,100,000.00	1,100,000.00		Bidded thru DOST-Centralized Procurement. C/O DOST Central Office
	Security Services	STII	YES	Competitive Bidding		e availed/procur			GoP	1,400,000.00	1,400,000.00		Bidded thru DOST-Centralized Procurement. C/O DOST Central Office
$\neg$					100	e availed/procur	ed as the need	311363	<del>  </del>				
9 (	OTHER PROFESSIONAL SERVICES	-	-		†				<del>                                     </del>	•			
$\neg \uparrow$			_			•			<del> </del>				Commissioning Conduct of DOS
- 1	Public Awareness Survey	IRAD/CRPD	YES	Competitive Bidding	To be	e availed/procur	ed as the need	arises	GoP	1,000,000.00	1,000,000.00		S&T Awareness Survey FY 2023
	ICT Consultancy Services	CRPD/IRAD/FAD	NO	Competitive Bidding/SVP		e availed/procur			GoP	4,086,000.00	4,086,000.00		Sur Awareness Survey 11 2023
	Media Monitoring Services for FY 2023	STII	YES	Competitive Bidding		e availed/procur			GoP	1,200,000.00	1,200,000.00		
-	Other Services	STII	NO	Competitive Bidding/SVP		e availed/procur			GoP	2,119,000.00	2,119,000.00		Consulting Services
-+				- Compension of Compension	100	T dvalled, procur	ca as the need	B113C3	<del>                                     </del>	2,113,000.00	2,113,000.00	-	Consulting Services
10 F	EPAIR AND MAINTENANCE				<del> </del> -	<del> </del>			<del> </del>				
	Building	STII	NO	Small Value Procurement	Tob	e availed/procur	ed as the peed	priene	GoP	275,000.00	275,000.00		<del></del>
	Office Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement		e availed/procur			GoP	40,000.00	40,000.00		
-	Machinery	CRPD/IRAD/FAD	NO	Small Value Procurement		e availed/procur			GoP	140,000.00			
	Wide in the T	CNI DJINADJI AD	- 110	Sillali Valde Procurentent	10 00	e availed/procur	ed as the need	anses	GOP	140,000.00	140,000.00		
$\dashv$	Transportation Equipment-Motor Vehicles	FAD	NO	Smail Value Procurement	To be	e availed/procur	ed as the need	arises	GoP	150,000.00	150,000.00		
11/7	AXES, DUTIES AND LICENSES	CRPD/IRAD/FAD	NO	Singer Company of the contract	<del> </del>				<del>                                     </del>				
<del></del>	AXES, DUTIES AND LICENSES	CRPU/IKAD/FAD	NU	Direct Contracting	100	e availed/procur	ed as the need	anses	GoP	15,000.00	15,000.00		
12/5	IDELITY BOND PREMIUMS	CRPD/IRAD/FAD	NO.	8: 48-4-4	<del></del>	<u></u>				-			
12 1	IDELITY BOND PREMIUMS	CRPU/IKAD/FAD	NO	Direct Contracting	To be	e availed/procur	ed as the need	arises	GoP	47,000.00	47,000.00		
13 5	NSURANCE EXPENSES	CDDD (IDAD (CAD		2: 10:0	<del> </del>	L				·			
15 11	NSURANCE EXPENSES	CRPD/IRAD/FAD	NO	Direct Contracting/G2G	10 00	e availed/procur	ed as the need	arises	GoP	40,000.00	40,000.00		
441	ABOR AND WAGES	STII	110		ļ	<u>L</u>			<u> </u>	·			
	ABOR AND WAGES	3111	NO	Section 53.6/SVP	10 00	e availed/procur	ed as the need	anses	GoP	7,296,000.00	7,296,000.00		
15/	DVERTISING EXPENSES		<del> </del>		+	<u>L</u>			<del> </del>	-			
- 15 4	Science and Technology Promotion and	· · · · · · · · · · · · · · · · · · ·			ļ		_		ļ	<u>-</u>			
	Advocacy Services	IRAD	NO	Small Value Procurement	To be	e availed/procur	ed as the need	arises	GoP	250,000.00	250,000.00		
İ	Continuing Operation and Broadcast of DOST Science and Technology Channel			Competitive									Media Ads of DOSTv Programs a
	"DOSTv"	CRPD/DOSTv	YES	Bidding/Sec.53.6	To be	e availed/procur	ed as the need	arises	GoP	4,218,000.00	4,218,000.00		other DOST Activities
	Production of Siyensikat: Pinoy Popular Science Para sa Lahat, Magazine Show	DOSTV	YES	Competitive Bidding	T- 4	a availed /pressur	od on the need		Con	5 500 000 00	5 500 000 00		
<del></del>	STARBOOKS Promotion (Boosting)	IRAD	YES		+	e availed/procur			GoP C=D	5,500,000.00	5,500,000.00		<del>                                     </del>
<del>-  </del>	STANDOGAS FIGHIOLION (BOOSHIRK)	IRAD	TES	Competitive Bidding	10 80	e availed/procur	ea as the need	anses	GoP	1,200,000.00	1,200,000.00		Online Boosting Campaign
	RINTING AND PUBLICATION EXPENSES				<b></b>	ļ			ļ	•			

#### DOST-Science and Technology Information Institute Final Annual Procurement Plan for FY 2023

ode	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Scl	nedule for Each P	rocurement Acti	vity	Source of Funds	Estimated Budget (PhP)			Remarks
PAP)					Advertisement/ Posting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	co	(brief description of Project)
	DOST-STII Publications	CRPD	YES	Competitive Bidding/SVP	To be	availed/procure	ed as the need	arises	GoP	2,512,000.00	2,512,000.00		S&T Post, PJS
	Other Printing and Publication Expenses	IRAD	NO	Small Value Procurement	To be	availed/procure	ed as the need	arises		557,000.00	557,000.00		STII Annual Report
17	REPRESENTATION EXPENSES												
	STARBOOKS Deployment Workshop Regional and PSTC's Focal Officers	IRAD	YES	Competitive Bidding/Sec.53.10	To be availed/procured		ed as the need	arises	GoP	1,200,000.00	1,200,000.00		Venue, Food, and Accomodatio
	STARBOOKS Regional Convention (4 Regions)	IRAD	NO	Competitive Bidding/Sec.53.10	To be availed/procured as the need arises			arises	GoP	1,600,000.00	1,600,000.00		Venue, Food, and Accomodation
	Other Representation Expenses	STII	NO	Competitive Bidding/Sec.53.10	To be availed/procured as the				GoP	1,851,000.00	1,851,000.00		Venue, Food, and Accomodatio
18	RENTAL/LEASE									-			
	Rent-Vehicle Rentals	STII	NO	Direct Contracting/Small Value Procurement	To be	availed/procure	ed as the need	arises	GoP	574,000.00	574,000.00		
	Rent-Equipment	CRPD/IRAD/FAD	NO	Direct Contracting/Small Value Procurement	To be availed/procured as the need arises		arises	GoP	365,000.00	365,000.00			
										-			
122000	OTHER MAINTENANCE AND OPERATING EXPENSES	STII	NO	Shopping/Small Value Procurement	To be	availed/procure	ed as the need	arises		608,000.00	608,000.00		
										-			
			<del> </del>										

GRAND TOTAL 58,071,000.00

Prepared and Consolidated by:

Head, BAC Secretariat
Administrative Officer V, Property Section

Recommending Approval:

**BAC Chairperson** IRAD Chief

Approved by:

RICHARD P. BURGOS HoPE/Director



APPENDIX "1"

#### POSTING CERTIFICATION

This is to certify that the **DOST-Science and Technology Information Institute** has posted its **Final APP Non-CSE FY 2023** on **16 January 2023**, its agency website and can be accessible through this link: <a href="https://stii.dost.gov.ph/transparency">https://stii.dost.gov.ph/transparency</a>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 16<sup>th</sup> of January, 2023.

JONA M. BERNAL
Head, Bids and Awards Committee Secretariat

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