

25 July 2023

## ATTY. ROWENA CANDICE M. RUIZ

Executive Director V
Technical Support Office
Government Procurement Policy Board
Unit 2506 Raffles Corporate Center
F. Ortigas Jr. Rd. Pasig City

**Attention: Monitoring Division** 

Dear Exec. Dir. Ruiz:

We are pleased to submit the DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE'S (DOST-STII) Annual Procurement Plan Non-CSE (APP Non-CSE) for CY 2023 (Changes within the 1<sup>st</sup> Semester). Attached is the copy of the Updated APP 2023 and Posting Certification.

Tel. Nos.: +63 2 837 2071 to 82

Telefax: +63 2 837 2071 to 82 Local 2131

Thank you.

Very truly yours,

RICHARD P. BURGOS

Director

## DOST-Science and Technology Information Institute 1st Update of the Annual Procurement Plan for FY 2023

ode Procurement AP) Project	PMO/ End-User	Is this an Early	ent ?	Sched	lule for Each P	rocurement Ac	ctivity	Source of Funds	Estimated Budget (PhP)			Remarks
	End-User	Procurement Activity? (Yes/No)		Advertisement Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	co	(brief description of Project
TRAVELING EXPENSES										T		
Local	CRPD/IRAD/F AD/DOSTv	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	To be a	vailed/procure	ed as the need	d arises	GoP	3,989,000.00	3,989,000.00		
Foreign	CRPD/IRAD/F AD/DOSTv	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	To be availed/procured as the need arises				GoP	100,000.00	100,000.00		
TRAININGS AND SEMINARS EXPENSES												
EXPENSES	CRPD/IRAD/F				L	L		-				
ICT Training Expenses	AD CRPD/IRAD/F	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procure	ed as the need	d arises	GoP	325,000.00	325,000.00		
Other Training Expenses	AD	NO	INP-53.9 - Small Value Procurement	To be a	vailed/procure	d as the second	Laviene	0.0	000 000 00			
Enhancing the Capability of Science Communicators for Digital Media &		140	PAT-55.6 - Sinan value Procurentent	To be a	valled/procure	eu as me need	arises	GoP	800,000.00	800,000.00		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Communications	CRPD	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procure	ed as the need	arises	GoP	200,000.00	200,000.00		
SUPPLIES AND MATERIALS								ļ				
EXPENSES												
Common Office Supplies	CRPD/IRAD/F		·									
Expenses	AD/DOSTV CRPD/IRAD/F	NO	NP-53.5 Agency-to-Agency	January	January	January	January	GoP	1,920,000.00	1,920,000.00		
ICT Supplies Expenses Accountable Forms	AD/DOSTv	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procure	ed as the need	d arises	GoP	1,908,000.00	1,908,000.00		
Expenses	FAD	NO	Direct Contracting	To be a	vailed/procure	ed as the need	arises	GoP	10,000.00	10,000.00		
Fuel, Oil and Lubricants Expenses	CRPD/IRAD/F AD/DOSTv	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	To be a	vailed/procure	ed as the need	l arises	GoP	320,000,00	320,000.00		
Textbooks and Instructional Materials Expenses	IRAD	NO	Competitive Bidding	February	February	February	March	GoP	1,000,000.00	1,000,000.00		E-Books, Printed library Materials
Semi-Expendable Machinery and Equipment									0.00	1,000,000.00		Iviaterials
Semi-Expendable ICT Equipment	FAD	NO	NP-53.9 - Small Value Procurement	March	April	April	May	GoP	243,000.00	243,000.00		Printer, UPS, Scanner, Laptop
Semi-Expendable Printing Equipment									0.00			
Other Supplies and Materials Expenses	STII	NO	Competitive Bidding	To be availed/procured as the need arises			arises	GoP	2,290,000.00	2,290,000.00		Customized Promotional Materials
UTILITY EXPENSES	-	-						-				
Water Expenses	STII	NO	Direct Contracting	N/A	N/A		1	2.5	00.00			
Electricity Expenses	STII		Direct Contracting Direct Contracting	N/A N/A	N/A	January January	January January	GoP GoP	90,000.00	90,000.00		Paid Monthly Paid Monthly
							,					
COMMUNICATION EXPENSES									,	-		
Postage and Courier Expenses	CRPD/IRAD/F AD/DOSTv	NO	Direct Contracting	N/A	N/A	January	January	GoP	310,000,00	310,000.00		



Mobile European	CRPD/IRAD/F	NO					***************************************	T	201027 2001384	T	
Mobile Expenses	AD/DOSTv	NO	Direct Contracting	N/A	N/A	January	January	GoP	280,000.00	280,000.00	Prepaid Loads
Landline Expenses	CRPD/IRAD/F AD/DOSTv	NO	Direct Contracting	N/A	N/A	January	January	GoP	150,000.00	150,000.00	
Cable, Satellite, Telegraph	CRPD/IRAD/F										
& Radio Expenses	AD	NO	Direct Contracting	N/A	N/A	January	January	GoP	110,000.00	110,000.00	1
SUBSCRIPTION EXPENSES						Jamas	Jamasiy	1901	7.10,400.00	110,000.00	
Internet Subscription	CRPD/IRAD/F		† · · · · · · · · · · · · · · · · · · ·		<b>——</b>	+	+	-			
Expenses	AD/DOSTv	NO	Direct Contracting	N/A	N/A	January	January	GoP	271,000.00	271,000.00	
Digital Transcendence - Capacitating the DOSTv											
Production Team Through				- 1	1	1			1 1	1	
Software Subscriptions and				ı		1			1 1	1	
Online Resource Hubs	STII	YES	Competitive Bidding	November	December	February	March	GoP	2,266,175.00	2 200 175 00	
Various ICT Software	3111	120	Competate Sidning	November	December	гениату	IVIAICII	130P	2,200,1/5.00	2,266,175.00	
Subscriptions	CRPD	NO	NP-53.9 - Small Value Procurement	May	May	June	June	GoP	500 spc sc	505.000.00	
Other Subscription	CAPD	140	NE-33.9 - Sitiali valde Floculettiett	May	liviay	June	June	1905	500,000.00	500,000.00	
Expenses	STII	NO	NP-53.9 - Small Value Procurement	To be a	availed/procur	ed as the nee	d arises	GoP	170,000.00	170,000.00	
EXTRAORDINARY AND								1			
MISCELLANEOUS EXPENSES	FAD	NO	Direct Contracting	To be a	availed/procur	ed as the nee	d arises	GoP	136,000.00	136,000.00	
					1						
PROFESSIONAL SERVICES					<del>                                     </del>			<u> </u>			
Auditing Services	STII	NO	Direct Contracting	Tabas	vailed/procur	ad as the see	darisas	GoP	40.000.00		
Legal Services	STII					Control of the Contro			40,000.00	40,000.00	
	10/04/05	NO	Direct Contracting	To be a	vailed/procur	ed as the nee	d arises	GoP	283,000.00	283,000.00	
Janitorial Services	STII										Bidded thru DOST- Centralized Procuremen
		YES	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	1,100,000.00	1,100,000,00	C/O DOST Central Office
Security Services	STII									,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Bidded thru DOST- Centralized Procurement
		YES	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	1,400,000.00	1,400,000.00	C/O DOST Central Office
Transforming DOST-STII's Publications to Digital	CRPD										
Platform		NO	Competitive Bidding	June	June	July	July	GoP	2,250,000.00	2,250,000.00	
Upgrading of DOST-STII's AV Production Capability for Digital	CRPD										
Media & Communications		NO	Competitive Bidding	July	July	August	August	GoP	1,000,000.00	1,000,000.00	
			<u> </u>		<del>                                     </del>		+	-			
OTHER PROFESSIONAL SERVICES											1
Public Awareness Survey	IRAD/CRPD	YES	Competitive Bidding	Nov.	Nov.	February	March	GoP	1,000,000.00	1,000,000.00	S&T Awareness Survey
ICT Consultancy Services	CRPD/IRAD/F AD	NO	Competitive Bidding	Tobe	vailed/procur	ed as the nee	d arises	GoP	2,214,000.00		The state of the s
Media Monitoring Services			The state of the s	10000	T Tanca, procur	I as the nee	G 4113E3	SUF	2,214,000.00	2,214,000.00	
for FY 2023 (2nd Posting)	STII	YES	Competitive Bidding	March	March	April	Ameil	C+D	4 200 200 00	4 000 05	
Other Services	STII	NO NO	Competitive Bidding			I Total	April	GoP	1,200,000.00	1,200,000.00	
Other dervices	3111	NO	Competitive Bloding	I o be a	vailed/procur	ed as the nee	d arises	GoP	3,017,000.00	3,017,000.00	
REPAIR AND MAINTENANCE											
Building	STII	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procur	ed as the nee	d arises	GoP	275,000.00	275,000.00	
Office Equipment	CRPD/IRAD/F AD	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procur	ed as the nee	d arises	GoP	40,000.00	40,000.00	
	uipment AD NO NP-53.9 - Small Value Procurement To be availed/procured as the need arises  CRPD/IRAD/F							-	40,000.00	40,000.00	
Machinery	AD	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procur			GoP	140,000.00	140,000.00	



Transportation Equipment- Motor Vehicles	FAD		WD 50.0	- 1				La vente	Contract of the Contract Contr		
MOIDI Veriicles	FAD	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procur	ed as the nee	d arises	GoP	150,000.00	150,000.00	
	CRPD/IRAD/F										
TAXES, DUTIES AND LICENSES	AD	NO	INP-53.5 Agency-to-Agency	Tohor	vailed/procur	ad ac tha aca	d asisas	0.0	45.000.00		
TAKES, OUTILS AND LICENSES	AD	140	INF-55.5 Agency-to-Agency	10 be a	T Procur	ed as the nee	d arises	GoP	15,000.00	15,000.00	
	CRPD/IRAD/F		<del> </del>					<del></del>			
FIDELITY BOND PREMIUMS	AD	NO	INP-53.5 Agency-to-Agency	Tobac	vailed/procur			0.0			
TIDEETT BOND THEMIONS	7.0	140	INF-55.5 Agency-to-Agency	10 be a	T Transcur	T as the nee	u arises	GoP	47,000.00	47,000.00	
	CRPD/IRAD/F		<u> </u>				1	-		ļ.,	
INSURANCE EXPENSES	AD	NO	INP-53.5 Agency-to-Agency	Tobes	vailed/procur	od as the nee	d arisas	GoP	40,000.00	40,000,00	
		110	IN 50.0 Agency to Agency	10 00 8	T Trailed/procur	T The nee	u arises	150P	40,000.00	40,000.00	
LABOR AND WAGES	STII	NO	Direct Contracting	Tahaa	vailed/procur		1				
DABOR AND WAGES	3111	NO	Direct Contracting	10 be a	valled/procur	ed as the nee	d arises	GoP	10,851,000.00	10,851,000.00	
ADVERTISING EXPENSES			<u> </u>			-	-	-			
Science and Technology						-	-	-			
Promotion and Advocacy			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media		1	1					
Services	IRAD	NO		N/A	N/A	April	April	GoP	250 000 00	252 222 25	
Continuing Operation and	11010	110	The state of the s	14/7	100	Lybili	TAPITI .	1301	250,000.00	250,000.00	
Broadcast of DOST	1				1						
Science and Technology			INP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media		1	1		1			
Channel "DOSTV"	CRPD/DOSTv	NO		N/A	N/A	July	July	GoP	2,018,000.00	2,018,000.00	
Social Media Advertising				1	†****	July	July	1001	2,010,000.00	2,018,000,00	
and Online Marketing for			1		1						
DOSTv Online Platforms for						1					1
FY 2023	DOSTV	YES	Competitive Bidding	Nov.	Nov.	January	February	GoP	2,000,000.00	2,000,000.00	1
Production of Siyensikat:		-				Journally	Cordary	1001	2,000,000.00	2,000,000.00	
Pinoy Popular Science					1	1					
Para sa Lahat, Magazine				1	1	1	1				1
Show	DOSTV	YES	Competitive Bidding	Nov.	Nov.	January	February	GoP	5,500,000.00	5,500,000.00	1
Production and Promotion										0,000,000.00	
of STARBOOKS Campaign					1	1	1				
in Social Media Platforms					1	1	1				
for FY 2023	IRAD	YES	Competitive Bidding	Nov.	Nov.	January	February	GoP	1,200,000.00	1,200,000.00	
							1		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1,233,030.00	
PRINTING AND PUBLICATION								1			
EXPENSES											
DOST-STII Publications	CRPD	YES	Competitive Bidding	Oct.	Oct.	January	February	GoP	2,512,000.00	2,512,000.00	S&T Post, PJS Vol.152
Other Printing and		1000000.00		000000	00 / 00	5 0					
Publication Expenses	IRAD	NO	INP-53.9 - Small Value Procurement	To be a	vailed/procur	ed as the need	d arises	GoP	557,000.00	557,000.00	
REPRESENTATION EXPENSES											
STARBOOKS Deployment											
Workshop Regional and PSTC's Focal Officers	10.5		WD 50 40 L				•		1,019,000,000,000,000	Co. Stageton washing a consumation	Venue, Accomodation and
	IRAD	NO	INP-53.10 Lease of Real Property and Venue	To be a	vailed/procur	ed as the need	darises	GoP	1,200,000.00	1,200,000.00	Food
STARBOOKS Regional Convention (4 Regions)	IDAD	NO	MD 52 40 Language Book Brownsham 133		l						Venue, Accomodation and
	IRAD	NO	INP-53.10 Lease of Real Property and Venue	N/A	N/A	August	August	GoP	1,600,000.00	1,600,000.00	Food
One (1) Lot Venue, Food, and Accommodation for the											
11th STARBOOKS				1	1						
Deployment Officers' Assembly for FY 2023	IDAG	VEC	MD 53 10 Lease of Real Preparts and V		I						Venue, Accomodation and
Vanue for the DOST-STII	IRAD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	May		1,075,000.00	1,075,000.00	Food
36th Anniversary											
Joth Anniversary			NAMED OF THE PARTY			I	1	1	1 1	1	1
Celebration	STII	NO	INP-53.10 Lease of Real Property and Venue	N/A	N/A	June	June	1	960,000.00	960,000.00	Venue and Foods



T			T									
Food, venue and hotel accommodation for DOST branding and upgrading of the DOST CIM Workshop , June 1-3, 2023	CRPD	NO	INP-53.10 Lease of Real Property and Venue	N/A	N/A	June	June		541,100.00	541,100.00		Venue, Accomodation and
Enhancing the Capability of Science Communicators for Digital Media & Communications	CRPD	NO	ND 52 40 Leave of Real Disparts and Version									Venue, Accomodation and
Other Representation	CRPD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September		2,500,000.00	2,500,000.00		Food
Expenses	STII	NO	NP-53.10 Lease of Real Property and Venue	To be a	vailed/procur	ed as the need	darises	GoP	576,900.00	576,900.00		
RENTAL/LEASE		-				-	-	-				
Rent-Vehicle Rentals	STII	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procur	ed as the need	arises	GoP	574,000.00	574,000.00	*	
Rent-Equipment	CRPD/IRAD/F AD	n	Direct Contracting		N/A	January	January	GoP	365,000.00	365,000.00		Photocopier Machine
				1					000,000.00	500,000.00		r notocopier wacrifile
OTHER MAINTENANCE AND OPERATING EXPENSES	STII	NO	NP-53.9 - Small Value Procurement	To be a	vailed/procur	ed as the need	darises	GoP	608,000.00	608,000.00		
Procurement of Various AV	STII		Competitive Bidding	May	June	June	July	GoP GoP	8,620,000.00 1,000,000.00	500,000.00		Wireless Transmitter, Cam Tripod, NAS
							È				,,	

Prepared by:

JONAM BERNAL
BAC Secretariat Head

7/20/23

Recommended for Approval by:

ALAN CL TAULE

BAC Chairperson

Approved by:

RICHARD P. BURGOS Head of the Procuring Entity



**APPENDIX "1"** 

## POSTING CERTIFICATION

This is to certify that the DOST-Science and Technology Information Institute has posted its APP Non-CSE FY 2023 (Changes within the 1<sup>st</sup> Semester). on 25 July 2023, its agency website and can be accessible through this link: <a href="https://stii.dost.gov.ph/transparency">https://stii.dost.gov.ph/transparency</a>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 25<sup>th</sup> of July, 2023.

JONA M. BERNAL Head, Bids and Awards Committee Secretariat

Tel. Nos.: +63 2 837 2071 to 82

Website:

Telefax: +63 2 837 2071 to 82 Local 2131

www.stii.dost.gov.ph