



Republic of the Philippines
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE
 STII Building, DOST Complex, Bicutan, Taguig City
 Telephone No. 837-2191 to 95; Fax No. 837-7521

FR-FAD-PS No. 015
 (rev.00 09/04/17)

WORK ORDER

Work Order No. 03-2021
Date : 20 April 2021
PR No. : 2021-01-0009

Occupational Safety and Health Travellers Training Center
233 2nd Floor Gutierrez Building,
Brgy. Bayanan Muntinlupa City
Mobile no. 09157296833 / 09173221710

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
1.	1	lot	<p>Consulting Services for the Development of Occupational Safety and Health Program including :</p> <p>I. Development of Occupational Safety and Health Program for DOST</p> <ul style="list-style-type: none"> • DOST commitment to comply with OSH requirements • Drug-free workplace (RA 9165) • HIV-AIDS (RA 11166) • Tuberculosis (EO 187-03) • Hepatitis B (DOLE DA 05-2010) • Mental health services in the workplace (RA 11036) and healthy lifestyle <p>II. Setting up OSH Personnel (Functions & responsibilities)</p> <ul style="list-style-type: none"> • Safety Officer (with BOSH) • Nurse (with OHNAP) • First Aid (with PNRC ID) • Safety Committee (consisting of Chairperson, Secretary, Ex-Officio members and employees/workers) <p>Delivery: Completed within 3 months upon receipt of Approved Work order</p> <p>Payment Terms: Monthly payment upon receipt of billing statement and Acceptance Report</p> <p style="text-align: right;">TOTAL AMOUNT</p> <p>Charged to Regular Fund.</p>		<p>Php105,000.00</p> <p>vvvvvvvvvv</p> <p>ONE HUNDRED FIVE THOUSAND PESOS ONLY</p>

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Funds Available _____
 Fund _____
 Function/Project _____

MA. AURORA FE L. DAYANGCO
 OIC-FAD / Accountant III

APPROVED :

RICHARD P. BURGOS
 Director

Work Order Received :
 By: _____

Date: _____

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.