



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY



30 June 2023

RICHARD P. BURGOS

Director

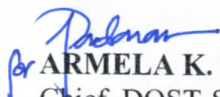
Science and Technology Information Institute (STII)
General Santos Avenue, Bicutan, Taguig City

Dear *Director Burgos*:

Transmitted herewith, for your information and reference, is the original copy of the notarized Memorandum of Agreement (MOA) together with the certified true copy (CTC) of the approval letter and line-item budget (LIB) of the project, "**Science Pinas: Communicating DOST Impact through Broadcast Program**".

Thank you.

Very truly yours,


for **ARMELA K. RAZO**
Chief, DOST-Special Projects Division

DOST-STII



RECS-23-01126

Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Gen. Santos Ave., Bicutan, Taguig, City

MEMORANDUM OF AGREEMENT

Project Title: **Science Pinas: Communicating DOST Impact through Broadcast Program**

[Signature]
RICHARD P. BURGOS
Director, STII

KNOWN ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT is made and entered into by and between:

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST)** hereinafter referred to as the "**Funding Agency**", a government entity duly existing and created under the laws of the Philippines with principal office address at General Santos Avenue, Bicutan, Taguig City, Philippines, represented herein by its Secretary, **RENATO U. SOLIDUM, JR.**;

The **PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT (PCAARRD)** hereinafter referred to as the "**Monitoring Agency**", a government entity and an attached agency of DOST, duly existing and created under the laws of the Philippines with principal office address at Paseo de Valmayor, Timugan, Economic Garden Los Baños, Laguna, Philippines, represented herein by its Executive Director, **REYNALDO V. EBORA**, for the monitoring of the above-cited project as mandated by law;

-and-

The **SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (STII)**, hereinafter referred to as the "**Implementing Agency**", a government entity and an attached agency of DOST, duly existing and created under the laws of the Philippines with principal office address at DOST Complex, General Santos Avenue, Bicutan, Taguig City, Philippines, represented herein by its Director, **RICHARD P. BURGOS**, for the implementation of the above-cited project.

WITNESSETH:

WHEREAS, the above-mentioned project was approved by the DOST-GIA EXECOM on 02 June 2022.

NOW THEREFORE, for and in consideration of the foregoing premises, the PARTIES hereby agree to the following terms and conditions:

[Signature]
RENATO U. SOLIDUM, JR.
Secretary, DOST

[Signature]
REYNALDO V. EBORA
Executive Director, PCAARRD

I. OBJECTIVES OF THE PROJECT

The general objective of the project is to communicate science, technology, and innovation as well as information on DOST projects and programs through a format that is interesting to the general public.

Specifically, the project aims to: (1) increase awareness of DOST programs and projects; (2) increase the visibility of the impact of science, technology, and innovation, especially in grassroots communities; (3) increase the positive reputation of the DOST by communicating the impacts of its projects through a relatable format; and (4) reach at least one million viewers through different platforms such as but not limited to Television and online.

II. OPERATION OF THE PROJECT

The project shall be undertaken by the **Implementing Agency** in accordance with the approved project proposal (made part hereof as Annex "A") and the Revised DOST-GIA Guidelines (A.O. 011 Series of 2020) and shall be monitored by the **Monitoring Agency** in accordance with the DOST A.O. 014 Series of 2019 – DOST M&E Protocol.

III. FUNDING ASSISTANCE TO THE PROJECT

The **Funding Agency** shall provide grant in the amount of **FIFTEEN MILLION SIX HUNDRED FORTY FOUR THOUSAND SEVEN HUNDRED SIXTY FOUR PESOS (₱15,644,764.00)** for one (1) year, to be expended as allocated in the approved Project Line-Item Budget (made part hereof as Annex "B"). The Guidelines on the Grants-in-Aid Program (made part hereof as Annex "C") shall govern the implementation of the Project.

The activities, operation of books of accounts and records of the project shall be subject to inspection by the authorized representatives of the **Funding Agency** and its auditor, whenever necessary. GIA assistance shall be discontinued for any violation of the Grant Agreements such as fraud or falsity in the **Program/Project Leader's** proposal, representation and warranties; when the results obtained do not justify further activity; or non-compliance or late submission of requirements by the **Implementing Agency** resulting in funds becoming unavailable. The Project Leader shall be notified at least forty-five (45) days before the date of termination.

All income/interest derived from the program/project, if any, and all unexpended balance shall be reported and reverted to the Funding Agency within three (3) months after the end of project period.

IV. PROJECT DURATION

The project shall be implemented for **ONE (1) YEAR**. It shall commence on the date specified in the approved line-item budget or immediately upon but not later than two (2) months after the release of funds.

[Signature]
RICHARD P. BURGOS
Director, STII

[Signature]
REYNALDO V. EBORA
Executive Director, PCAARRD

[Signature]
RENATO U. SOLIDUM, JR.
Secretary, DOST
[Initials]

V. FUND RELEASE AND UTILIZATION

The financial grant shall be released by the **Funding Agency** to the **Implementing Agency** and **Monitoring Agency**, subject to availability of funds, and accounting and auditing regulations.

The **Implementing Agency** shall abide by the applicable rules and regulations on disbursement and utilization as mandated by the Funding Agency, to include in particular but not be limited to, rules on direct and indirect costs.

VI. PROJECT PROPERTIES

Project References: Mention of the above-stated program/project in any and all publication, literature and information material in whatever media form shall state reference to the DOST as **Funding Agency**, PCAARRD as **Monitoring Agency** and STII as **Implementing Agency**.

Intellectual Property (IP): Ownership and utilization of IPs and Intellectual Property Rights (IPRs) resulting from the project shall be governed by the Philippine Technology Transfer Act of 2009. The **Implementing Agency** and the Program/Project Leader acknowledge that they have read, understood and hereby agree to be bound by the provisions of the said Act. In case of conflict with other laws, rules or regulations, the said Act shall prevail.

Records of Equipment: The Property Officer/s of the **Funding** and **Implementing Agencies** shall establish a complete and centralized file of records of all equipment procured through DOST-assisted programs/projects which shall include the following: agency name, location of equipment, project title, current custodian or end-user accountable for the equipment, equipment purchased with description/specification, date of acquisition, property number and acquisition/actual cost. The said Property Officer of the Funding and Implementing Agencies shall update the directory and records of equipment every year based on Property Acknowledgment Receipt (PAR) and DOST Form 10-Project Monitoring and Field Evaluation Report submitted or Property Transfer Report (PTR)/Deed of Donation issued by the Funding Agency. Inventory of equipment shall be conducted by the **Monitoring Agency** during the implementation of the project.

Ownership of Equipment: All equipment purchased through grant funds are considered as government equipment owned by DOST. These may be transferred to the **Implementing Agency** or other implementers. The ownership of equipment may be transferred to the Implementing Agency or private institutions, upon completion of the program/project, subject to existing rules and regulations. The Funding Agency reserves the right to transfer ownership of such government equipment to government RDIs, HEIs or other private institutions through Property Transfer Reports (PTRs) or execution of Deed/s of Donation in compliance with existing government accounting and auditing laws, rules and regulations.


RICHARD P. BURGOS
Director, STII


REYNALDO V. EBORA
Executive Director, PCAARRD


RENATO U. SOLIDUM, JR.
Secretary, DOST

VII. ACCOMPLISHMENT AND FINANCIAL REPORTS

The **Implementing Agency** shall submit to the **Monitoring Agency** all technical and financial reports as mandated by the Funding Agency, pursuant to applicable rules and regulations. The **Monitoring Agency** shall submit said reports together with their appraisal report to the **Funding Agency** within one (1) month after the receipt thereof. (See Sections X.B.1 and X.B.2 of the Revised DOST-GIA Guidelines for the details of submission)

[Signature]
RICHARD P. BURGOS
Director, STII

VIII. AMENDMENT CLAUSE

Amendment: This agreement may only be amended in writing and by mutual consent of all parties.

Authority to Sign: Each person signing this agreement represents and warrants that he/she is duly authorized to sign this agreement. In the unlikely event that the person signing for the other party is not authorized to do so, the latter agrees to hold the other party/ies harmless for any cause or consequence of the absence/lack of authority to sign.

Arbitration: All disputes arising between and among the parties as to interpretation, operation or effect of any clause in the Agreement or any other difference between the parties shall first be resolved amicably. In case of failure, the Rules on Alternative Dispute Resolution (ADR) between national government agencies under Republic Act No. 9285 shall apply.

Indemnification: Each party shall indemnify, hold free and harmless, and defend at its own expense the other party/ies from and against all suits, claims, demands, and liabilities of any nature or kind, arising out of acts or omissions of the former, in the performance of any activity in connection with the Project, including those that may be initiated by its employees, workers, agents, subcontractors, or by any other entity or persons against said party by reason of or in connection to the program/project.

Venue: The parties further agree that in case of legal action requiring court litigations that may arise in the enforcement of this Agreement, the venue of court litigation shall be in the Court of Competent Jurisdiction sitting in Taguig City only.

Separability Clause: If any part or provision of this Agreement is held invalid or unconstitutional, the other provisions not affected thereby shall remain in force and in effect.

IX. COMPLIANCE WITH LAWS AND POLICIES

Matters affecting intellectual properties or intellectual property rights such as their ownership, protection and utilization, technology disclosure, exclusivity of the license, use of commercialization, establishment of spin-off firms, technologies for research use and sharing of income and benefits from technology commercialization shall be governed by existing Philippine laws on Intellectual Property, including RA 10055, and DOST Rules and Policies on Intellectual Property.

Full acknowledgment shall be given to DOST in case the research results are published or presented in various fora, seminars, and meetings. Such presentation should not prejudice

[Signature]
REYNALDO V. EBORA
Executive Director, PCAARRD

[Signature]
RENATO U. SOLIDUM, JR.
Secretary, DOST

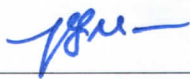
the proprietary/confidential nature of the information for purposes of IP protection. The **Implementing Agency** shall likewise acknowledge the assistance of the **Funding** and **Monitoring Agencies** in relevant project-related activities.

Failure on the part of any party to comply with this provision shall be ground for written documented protest; further, repeated non-compliance with this provision by one party shall allow the aggrieved party to inform affected third parties in writing and require proper attribution through publication, with cost charged against the offending party.

IN CONSIDERATION of the mutual covenant set forth above, witness our signatures this _____ day of _____, 2023, at _____, Philippines

Funding Agency:

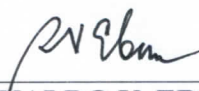
DEPARTMENT OF SCIENCE AND TECHNOLOGY



RENATO U. SOLIDUM, JR.
Secretary

Monitoring Agency:

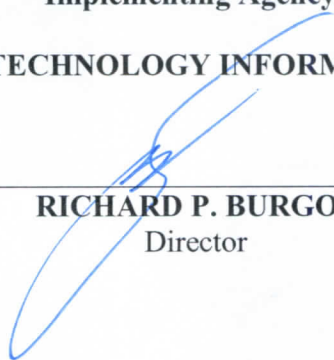
**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL
RESOURCES RESEARCH AND DEVELOPMENT**



REYNALDO V. EBORA
Executive Director

Implementing Agency:

SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE



RICHARD P. BURGOS
Director

Witness:

Monitoring Agency:

Marita A. Carlos

MARITA A. CARLOS

Director, Applied Communication Division (ACD), PCAARRD

Implementing Agency:

Rodolfo P. De Guzman

RODOLFO P. DE GUZMAN

Senior Science Research Specialist, STII

Certified Funds Available:

Elisa

ELISA V. CORPUZ

Chief, DOST-Budget Division

*2023 Available Allocation
15,164,764.00*

Helena

Y. Gianan

HELEN V. GIANAN

Chief, DOST-Accounting Division

*02-2023-06-1053 471 14,952,164
02-2023-06-1054 282,400*

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REPUBLIC OF THE PHILIPPINES }
 CITY OF TAGUIG }S.S.

BEFORE ME, A Notary Public for and in **TAGUIG CITY** this
 day of **JUN 29 2023** personally appeared:

	Government Issued Identification	Date/Place Issued
RENATO U. SOLIDUM, JR.	D0010478A (Passport No.)	09/14/2022 DFA Manila
REYNALDO V. EBORA	S0026509A (Passport No.)	10/06/2022 DFA Manila
RICHARD P. BURGOS	P6822671A (Passport No.)	04/21/2018 DFA Manila

Known to me as the same persons who executed the foregoing Memorandum of Agreement and they acknowledged to me that the same is their free and voluntary act and deed and that of the entities they respectively represent.

This instrument, consisting of seven (7) pages, including this page whereon this Acknowledgment is written, signed by the parties together with their instrumental witnesses one each on every page thereof.

TO THE TRUTH OF FOREGOING, witness now my hand and seal on the date and place first above written.

Doc. No. 89
 Page No. 19
 Book No. XII
 Series of 1013

RACHEL MARYA W. COPANUT-PANGWI
 NOTARY PUBLIC UNTIL Dec. 31, 2023/TAGUIG CITY
 Not. Com. Appt. No. 18 (2022-2023)
 2/F, Pacura Bldg. 427 M.L. Q. St., Lower Bicutan, Taguig City
 PTR No. A-5675511/1-4-2023, Taguig City
 IBP O.R. No. 181027-12/27/2022, RSM
 MCLE Comp. No. VII-0007104/11-22-2021
 ROLL No. 61627

DEPARTMENT OF SCIENCE AND TECHNOLOGY
Project Line-Item Budget
CY 2023/2024

Project Title : Science Pinas: Communicating DOST Impact Through Broadcast Program
 Total Duration : One (1) Year
 Current Duration : 01 July 2023 - 30 June 2024
 Implementing Agency : STII
 Project Leader : Director Richard P. Burgos
 Monitoring Agency : PCAARRD

	COUNTERPART FUNDING	
	STII	DOST-GIA
I. PERSONNEL SERVICES (PS)		
Direct Cost		
<i>Salaries</i>	P 1,312,591.20	P ----
One (1) Project Technical Assistant VI @ P43,943.00/mo. x 12 mos.	----	527,316.00
Two (2) Project Technical Assistant II @ P32,400.00/mo. x 12 mos.	----	777,600.00
One (1) Project Administrative Aide III @ P21,064.00/mo. x 12 mos.	----	252,768.00
<i>Honoraria</i>		
One (1) Project Leader @ P8,800/mo. x 12 mos.	----	105,600.00
One (1) Project Staff Level 3 @ P7,500.00/mo. x 12 mos.	----	90,000.00
Three (3) Project Staff Level 2 @ P6,000.00/mo. x 12 mos.	----	216,000.00
Indirect Cost		
STII		
5 Project Support Staff Level 2 @ P1,500.00/qtr x 4 qtrs	----	30,000.00
PCAARRD		
<i>Honoraria</i>		
One (1) Project Coordinator @ P4,400.00/qtr. x 4 qtrs.	----	17,600.00
One (1) Project Support Staff Level 2 @ P1,500.00/qtr. x 4 qtrs.	----	6,000.00
TOTAL FOR PS	P 1,312,591.20	P 2,022,884.00
II. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)		
Direct Cost		
Traveling Expenses (local)	P ----	P 3,100,000.00
Communication Expenses	----	42,600.00
Supplies and Materials Expenses:	240,000.00	
1. Office Supplies	----	70,000.00
2. Semi-Expendable ICT Equipment	----	100,000.00
3. Other Supplies and Materials Expenses	----	165,000.00
Utility Expenses (Please indicate)	600,000.00	
Advertising Expenses:		
1. Airtime Cost	----	2,600,000.00
2. Digital Marketing	----	2,420,000.00
3. LED Billboard Advertising	----	2,000,000.00
Rent Expenses:		
1. Vehicle	----	234,000.00
2. Equipment	----	100,000.00
Representation Expenses (food for project activities)	----	555,000.00
Professional Services		
1. Legal Services	----	2,500.00
2. Other Professional Services etc.		
2.1 Hosts	----	520,000.00
2.2 Social Media Influencers	----	480,000.00
2.3 Production Team (Marketing Activation)	----	500,000.00
Labor and Wages	280,059.84	
Other MOOE		
Other MOOE (RT-PCR Test/Antigen Test, Others)		33,780.00

CERTIFIED TRUE COPY OF THE ORIGINAL

KARLEEN MAY D. SANCHEZ
 PROJECT DEVELOPMENT OFFICER/II

DEPARTMENT OF SCIENCE AND TECHNOLOGY
Project Line-Item Budget
CY 2023/2024

Project Title : Science Pinas: Communicating DOST Impact Through Broadcast Program
 Total Duration : One (1) Year
 Current Duration : 01 July 2023 - 30 June 2024
 Implementing Agency : STII
 Project Leader : Director Richard P. Burgos
 Monitoring Agency : PCAARRD

	COUNTERPART FUNDING	
	STII	DOST-GIA
<u>Indirect Cost</u>		
<u>STII</u>		
Supplies and Materials Expenses	----	60,000.00
<u>PCAARRD</u>		
Supplies and Materials		
1. Fuel, Oil, and Lubricant Expenses	----	30,000.00
2. Other Supplies and Materials Expenses	----	80,000.00
Communication Expenses	----	24,000.00
Traveling Expenses (local)	----	100,000.00
Representation Expenses	----	25,000.00
TOTAL FOR MOOE	₱ 1,120,059.84	₱ 13,241,880.00

III. EQUIPMENT OUTLAY

<u>Direct Cost</u>		
Three (3) units Laptop Computer (with accessories and software [3-MS 365 and 1-Adobe Creative Cloud])	₱ ----	₱ 380,000.00
One (1) unit action camera with accessories	20,000.00	----
TOTAL FOR CO	₱ 20,000.00	₱ 380,000.00
GRAND TOTAL	₱ 2,452,651.04	₱ 15,644,764.00

	STII	PCAARRD	TOTAL
* Chargeable against the CY 2023 DOST-GIA AIIIb.1 (d)	₱ 15,362,164.00	₱ 282,600.00	₱ 15,644,764.00

Certified Correct:



LEAH J. BUENDIA
 Undersecretary for Research and Development

Approved for DOST-GIA EXECOM:

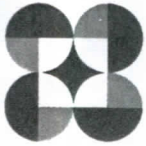


RENATO U. SOLIDUM, JR.
 Secretary

Date of DOST-GIA EXECOM Approval: 02 June 2022

CERTIFIED TRUE COPY OF THE ORIGINAL

KARLEEN MAY D. SARDINO
 PROJECT DEVELOPMENT OFFICER



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY



21 June 2023

RICHARD P. BURGOS

Director

Science and Technology Information Institute (STII)
General Santos Avenue, Bicutan, Taguig City

Dear *Director Burgos*:

This refers to the request for financial assistance of the project, “**Science Pinas: Communicating DOST Impact Through Broadcast Program**”, which was presented during the DOST-GIA EXECOM meeting on 02 June 2022.

We are pleased to inform you that the said project has been considered a priority and was approved for funding in CY 2023. The total financial grant shall be **FIFTEEN MILLION SIX HUNDRED FORTY-FOUR THOUSAND SEVEN HUNDRED SIXTY-FOUR PESOS (₱15,644,764.00)** to cover the period 01 July 2023 – 30 June 2024, chargeable against the CY 2023 DOST-GIA funds. The said amount is broken down as follows:

DOST-GIA Funds (₱) For Release To:		
STII	PCAARRD	TOTAL
15,362,164.00	282,600.00	15,644,764.00

The financial assistance is subject to the conditions stipulated in the attached Memorandum of Agreement (MOA). Please confirm acceptance by returning the said MOA duly signed on all pages to facilitate the release of funds. Attached for your reference is the approved line-item budget (LIB) of the project.

Thank you.

Very truly yours,

RENATO U. SOLIDUM, JR.
Secretary

cc: *Dr. Reynaldo V. Ebor*
Executive Director, PCAARRD

CERTIFIED TRUE COPY OF THE ORIGINAL

KWALEEN MAY D. SANSALON
PRESIDENT OFFICE ASSISTANT