



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE



ISO 9001:2015
Certificate No. 50500772.QM15

20 January 2022

ATTY. ROWENA CANDICE M. RUIZ
Executive Director IV
Technical Support Office
Government Procurement Policy Board
Unit 2506 Raffles Corporate Center
F. Ortigas Jr. Rd. Pasig City

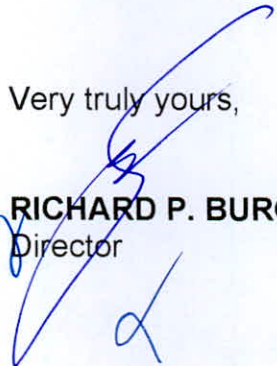
Attention: Monitoring Division

Dear Exec. Dir. Ruiz:

We are pleased to submit the **DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE's (DOST-STII) FINAL Annual Procurement Plan Non-CSE (APP Non-CSE) for FY 2022**. Attached is the copy of the **FINAL APP 2022** and **Posting Certification**.

Thank you.

Very truly yours,


RICHARD P. BURGOS
Director

**DOST-Science and Technology Information Institute
Final Annual Procurement Plan for FY 2022**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	TRAVELING EXPENSES												
	Local	CRPD/IRAD/FAD	NO	Agency to Agency	To be availed/procured as the need arises				GoP	2,989,000.00	2,989,000.00		
	Foreign	CRPD/IRAD/FAD	NO	Agency to Agency	To be availed/procured as the need arises				GoP	100,000.00	100,000.00		
2	TRAININGS AND SEMINARS EXPENSES												
	ICT Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	Based on the training schedules or as need arises				GoP	325,000.00	325,000.00		
	Other Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	Based on the training schedules or as need arises				GoP	800,000.00	800,000.00		
3	SUPPLIES AND MATERIALS EXPENSES												
	Common Office Supplies Expenses	CRPD/IRAD/FAD/D OSTv	NO	Agency to Agency/ Shopping	To be availed/procured as the need arises				GoP	1,920,000.00	1,920,000.00		
	ICT Supplies Expenses	CRPD/IRAD/FAD/D OSTv	NO	Agency to Agency/ Shopping	To be availed/procured as the need arises				GoP	2,710,000.00	2,710,000.00		
	Accountable Forms Expenses	FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	10,000.00	10,000.00		
	Fuel, Oil and Lubricants Expenses	CRPD/IRAD/FAD/D OSTv	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	320,000.00	320,000.00		
	Textbooks and Instructional Materials Expenses	IRAD	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,000,000.00	1,000,000.00		Library E-Books and Printed Materials
	Semi-Expendable Printing Equipment	FAD	NO	Shopping	To be availed/procured as the need arises				GoP	24,000.00	24,000.00		
	Semi-Expendable ICT Equipment	FAD	NO	Shopping/SVP	To be availed/procured as the need arises				GoP	60,000.00	60,000.00		
	Other Supplies and Materials Expenses	STII	NO	Competitive Bidding/SVP/Shopping	To be availed/procured as the need arises				GoP	2,290,000.00	2,290,000.00		
4	UTILITY EXPENSES												
	Water Expenses	STII	NO	Direct Contracting	Paid Monthly				GoP	90,000.00	90,000.00		Paid Monthly
	Electricity Expenses	STII	NO	Direct Contracting	Paid Monthly				GoP	2,100,000.00	2,100,000.00		Paid Monthly
5	COMMUNICATION EXPENSES												
	Postage and Courier Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	310,000.00	310,000.00		
	Mobile Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	280,000.00	280,000.00		
	Landline Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	150,000.00	150,000.00		
	Cable, Satellite, Telegraph & Radio Expenses	CRPD/IRAD/FAD	NO	Direct Contracting	Subscription paid monthly				GoP	110,000.00	110,000.00		
6	SUBSCRIPTION EXPENSES												
	Internet Subscription Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	271,000.00	271,000.00		
	Other Subscription Expenses	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	170,000.00	170,000.00		
7	EXTRAORDINARY AND MISCELLANEOUS EXPENSES												
		FAD	NO	Small Value Procurement						136,000.00	136,000.00		
8	PROFESSIONAL SERVICES												
	Auditing Services	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
	Legal Services	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	283,000.00	283,000.00		

**DOST-Science and Technology Information Institute
Final Annual Procurement Plan for FY 2022**

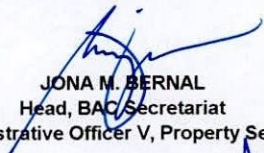
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Janitorial Services	STII	YES	Competitive Bidding						1,100,000.00	1,100,000.00		Bidder thru DOST-Centralized Procurement. C/O DOST Central Office
	Security Services	STII	YES	Competitive Bidding						1,400,000.00	1,400,000.00		Bidder thru DOST-Centralized Procurement. C/O DOST Central Office
										-			
9	OTHER PROFESSIONAL SERVICES									-			
	Public Awareness Survey	CRPD	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,000,000.00	1,000,000.00		Commissioning Conduct of DOST S&T Awareness Survey FY 2022
	ICT Consultancy Services	CRPD/IRAD/FAD	NO	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	4,494,000.00	4,494,000.00		
	Other Services	STII	NO	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	3,488,000.00	3,488,000.00		
										-			
10	REPAIR AND MAINTENANCE									-			
	Building	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	275,000.00	275,000.00		
	Office Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
	Machinery	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	140,000.00	140,000.00		
	Transportation Equipment-Motor Vehicles	FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	150,000.00	150,000.00		
										-			
11	TAXES, DUTIES AND LICENSES	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	15,000.00	15,000.00		
										-			
12	FIDELITY BOND PREMIUMS	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	47,000.00	47,000.00		
										-			
13	INSURANCE EXPENSES	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
										-			
14	LABOR AND WAGES	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	6,440,000.00	6,440,000.00		
										-			
15	ADVERTISING EXPENSES	FAD/DOSTv/CRPD	NO	Competitive Bidding/NP	To be availed/procured as the need arises				GoP	10,968,000.00	10,968,000.00		Advertisement of DOSTv Programs and Other DOST Activities
										-			
16	PRINTING AND PUBLICATION EXPENSES									-			
	DOST-STII Publications	CRPD	YES	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	2,512,000.00	2,512,000.00		Post, S&T Digest and Balitang RapiDOST/ STII Annual Report
	Other Printing and Publication Expenses	IRAD	NO	Small Value Procurement						557,000.00	557,000.00		
										-			
17	REPRESENTATION EXPENSES	STII	NO	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	5,953,000.00	5,953,000.00		
										-			
18	RENTAL/LEASE									-			
	Rent-Vehicle Rentals	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	574,000.00	574,000.00		
	Rent-Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	365,000.00	365,000.00		
										-			
19	OTHER MAINTENANCE AND OPERATING EXPENSES	STII	NO	Small Value Procurement						608,000.00	608,000.00		
										-			

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20	OFFICE EQUIPMENT AND PERIPHERALS	CRPD/IRAD/FAD/DOSTv	NO	Shopping/SVP	To be availed/procured as the need arises				GoP	60,000.00		60,000.00	
21	TRANSPORATION EQUIPMENT - MOTOR VEHICLE	CRPD/IRAD/FAD/DOSTv	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	2,500,000.00		2,500,000.00	General Administration and Support Services (1 unit Passenger Van)
22	ICT EQUIPMENT	CRPD/IRAD/FAD/DOSTv	NO	Shopping/SVP	To be availed/procured as the need arises				GoP	180,000.00		180,000.00	
23	COMPUTER SOFTWARES	CRPD/IRAD/FAD/DOSTv	NO	Shopping/SVP	To be availed/procured as the need arises				GoP	94,000.00		94,000.00	

GRAND TOTAL 59,488,000.00

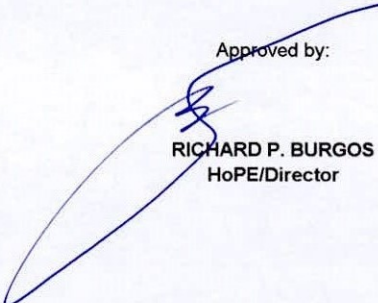
Prepared and Consolidated by:


JONA M. BERNAL
 Head, BAC Secretariat
 Administrative Officer V, Property Section

Recommending Approval:


ARLENE E. CENTENO
 BAC Vice-Chairperson
 FAD Chief

Approved by:


RICHARD P. BURGOS
 HoPE/Director



APPENDIX "1"

POSTING CERTIFICATION

This is to certify that the **DOST-Science and Technology Information Institute** has posted its **Final APP Non-CSE FY 2022** on **20 January 2022**, its agency website and can be accessible through this link: <https://stii.dost.gov.ph/transparency>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 20 of January, 2022.


JONA M. BERNAL

Head, Bids and Awards Committee Secretariat

01/20/2022