



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE



ISO 9001:2015
Certificate No. 50600772 QM15

25 January 2022

ATTY. ROWENA CANDICE M. RUIZ
Executive Director IV
Technical Support Office
Government Procurement Policy Board
Unit 2506 Raffles Corporate Center
F. Ortigas Jr. Rd. Pasig City

Attention: Monitoring Division

Dear Exec. Dir. Ruiz:

We are pleased to submit the **DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE's (DOST-STII) UPDATED Annual Procurement Plan Non -CSE (APP Non-CSE) for CY 2021**. Attached is the copy of the **UPDATED APP 2021 and Posting Certification**.

Thank you.

Very truly yours,


RICHARD P. BURGOS
Director

DOST-Science and Technology Information Institute
Updated Annual Procurement Plan for CY 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	TRAVELING EXPENSES									-			
	Local	CRPD/IRAD/FAD	NO	Agency to Agency	To be availed/procured as the need arises				GoP	2,989,000.00	2,989,000.00		
	Foreign	CRPD/IRAD/FAD	NO	Agency to Agency	To be availed/procured as the need arises				GoP	100,000.00	100,000.00		
										-			
2	TRAININGS AND SEMINARS EXPENSES									-			
	ICT Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	300,000.00	300,000.00		
	Other Training Expenses	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	800,000.00	800,000.00		
										-			
3	SUPPLIES AND MATERIALS EXPENSES									-			
	Common Office Supplies Expenses	CRPD/IRAD/FAD/D OSTv	NO	Agency to Agency/ Shopping	To be availed/procured as the need arises				GoP	1,895,000.00	1,895,000.00		
	ICT Supplies Expenses	CRPD/IRAD/FAD/D OSTv	NO	Agency to Agency/ Shopping	To be availed/procured as the need arises				GoP	2,121,000.00	2,121,000.00		
	Accountable Forms Expenses	FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	10,000.00	10,000.00		
	Fuel, Oil and Lubricants Expenses	CRPD/IRAD/FAD/D OSTv	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	320,000.00	320,000.00		
	Textbooks and Instructional Materials Expenses	IRAD	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,000,000.00	1,000,000.00		Various Library E-Books and Printed Materials
	Other Supplies and Materials Expenses	STII	NO	Competitive Bidding/SVP/Shopping	To be availed/procured as the need arises				GoP	2,240,000.00	2,240,000.00		
										-			
4	UTILITY EXPENSES									-			
	Water Expenses	STII	NO	Direct Contracting	Paid Monthly				GoP	90,000.00	90,000.00		
	Electricity Expenses	STII	NO	Direct Contracting	Paid Monthly				GoP	2,100,000.00	2,100,000.00		
										-			
5	COMMUNICATION EXPENSES									-			
	Postage and Courier Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	310,000.00	310,000.00		
	Mobile Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	280,000.00	280,000.00		
	Landline Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	150,000.00	150,000.00		
										-			
6	SUBSCRIPTION EXPENSES									-			
	Internet Subscription Expenses	CRPD/IRAD/FAD/D OSTv	NO	Direct Contracting	Subscription paid monthly				GoP	242,000.00	242,000.00		
	Cable, Satellite, Telegraph & Radio Expenses	CRPD/IRAD/FAD	NO	Direct Contracting	Subscription paid monthly				GoP	85,000.00	85,000.00		
	Other Subscription Expenses	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	170,000.00	170,000.00		
										-			
7	EXTRAORDINARY AND MISCELLANEOUS EXPENSES									-			
		FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	136,000.00	136,000.00		
										-			

**DOST-Science and Technology Information Institute
Updated Annual Procurement Plan for CY 2021**

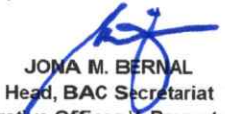
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
8	PROFESSIONAL SERVICES									-			
	Auditing Services	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
	Legal Services	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	283,000.00	283,000.00		
	Janitorial Services	STII	YES	Competitive Bidding					GoP	1,100,000.00	1,100,000.00		Centralized Procurement Process. C/O: DOST Central Office
	Security Services	STII	YES	Competitive Bidding					GoP	1,400,000.00	1,400,000.00		Centralized Procurement Process. C/O: DOST Central Office
										-			
9	OTHER PROFESSIONAL SERVICES									-			
	Public awareness survey	CRPD	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	1,000,000.00	1,000,000.00		DOST S&T Awareness Survey
	ICT Consultancy Services	CRPD/IRAD/FAD	NO	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	2,438,000.00	2,438,000.00		
	Other Services	STII	NO	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	3,488,000.00	3,488,000.00		
										-			
10	REPAIR AND MAINTENANCE									-			
	Building	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	275,000.00	275,000.00		
	Office Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
	Machinery	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	140,000.00	140,000.00		
	Transportation Equipment-Motor Vehicles	FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	150,000.00	150,000.00		
										-			
11	TAXES, DUTIES AND LICENSES	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	15,000.00	15,000.00		
										-			
12	FIDELITY BOND PREMIUMS	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	47,000.00	47,000.00		
										-			
13	INSURANCE EXPENSES	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
										-			
14	LABOR AND WAGES	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	5,792,000.00	5,792,000.00		
										-			
15	ADVERTISING EXPENSES	FAD/DOSTv/CRPD	YES	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	10,968,000.00	10,968,000.00		Media Advertisement of DOSTv Programs and other DOST Activities
										-			
16	PRINTING AND PUBLICATION EXPENSES									-			
	Printing of DOST-STII Publications	CRPD	YES	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	3,069,000.00	3,069,000.00		Printing of STII Publications and Annual Report
										-			

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17	REPRESENTATION EXPENSES	STII	NO	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	5,953,000.00	5,953,000.00		Venue rental, Hotel accommodation and Foods, other representation expenses
18	RENTAL/LEASE												
	Rent-Vehicle Rentals	STII	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	574,000.00	574,000.00		
	Rent-Equipment	CRPD/IRAD/FAD	NO	Small Value Procurement	To be availed/procured as the need arises				GoP	365,000.00	365,000.00		
19	Other MOOE (Semi-Expendable Machinery and Equipment Expenses)	FAD	NO	SVP/Shopping	To be availed/procured as the need arises				GoP	243,000.00	243,000.00		
20	OTHER MAINTENANCE AND OPERATING EXPENSES	STII	NO	Small Value Procurement					GoP	608,000.00	608,000.00		
21	VARIOUS ICT EQUIPMENT AND ACCESSORIES	STII	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	5,365,934.85		5,365,934.85	Procurement of Desktop, Laptop, Printer and UPS
22	ICT SOFTWARES	STII	YES	Competitive Bidding/SVP	To be availed/procured as the need arises				GoP	1,240,000.00		1,240,000.00	MS Office Windows and MS Office
23	PHOTOGRAPHIC or FILMING or AUDIO-VIDEO EQUIPMENT	CRPD/IRAD/FAD/D OSTv	YES	Competitive Bidding	To be availed/procured as the need arises				GoP	3,754,065.15		3,754,065.15	Procurement of Various AV/Broadcast Equipment and Accessories
24	DOST-STII LOCAL AREA NETWORK REWIRING OR STRUCTURED CABLING 100 NODES	STII	NO	Competitive Bidding	4th Quarter				GoP	970,000.00		970,000.00	Procurement of DOST-STII Local Area Network Rewiring or Structured Cabling 100 Nodes

GRAND TOTAL 64,696,000.00

Prepared and Consolidated by:


JONA M. BERNAL
Head, BAC Secretariat
Administrative Officer V, Property Section

Recommending Approval:


ALAN C. TAULE
BAC Chairperson
Chief SRS,IRAD

Approved by:


RICHARD P. BURGOS
HoPE/Director



APPENDIX "1"

POSTING CERTIFICATION

This is to certify that the **DOST-Science and Technology Information Institute** has posted its **Updated APP Non-CSE CY 2021** on **25 January 2022**, its agency website and can be accessible through this link: <https://stii.dost.gov.ph/transparency>.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 25 of January, 2022.


JONA M. BERNAL

Head, Bids and Awards Committee Secretariat

1/25/2022