



INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS
(Administrative Order No. 25 S. 2011)

November 7, 2018

RICHARD P. BURGOS

Director
Science and Technology Information Institute
STII Bldg. DOST Complex, General Santos Avenue
Bicutan, Taguig City

ATTENTION: Arlene E. Centeno
PBB Focal Person

Dear Director Burgos:

We affirm the **Science and Technology Information Institute (STII)** for complying with the FY 2017 Performance-Based Bonus (PBB) requirements and qualifying for the grant of the bonus. The summary of the final IATF assessment result is attached.

More than the grant of the bonus, we hope that the PBB has significantly contributed to your agency's organizational and employee performance that led to concrete and visible improvements in the delivery of goods and services to the public.

To complete the PBB process, may we remind your office to publish the agency **MFO Accountability Report Card (MARC-1)** and **Management Accountability Report Card (MARC-2)** in your website or official publication. Kindly coordinate with the AO 25 Technical Secretariat for the finalization of the said report cards.

Furthermore, please be advised that the evaluation of agency accomplishments for FY 2018 shall be tightened in accordance to strengthening the performance of agencies, particularly in meeting the requirements on streamlining and process improvement of agency's critical services, achieving higher citizen/client satisfaction, and other physical targets. All agencies are apprised to take actions in accelerating procurement and timely utilization of approved budgets to properly support their operations and delivery of high quality services.

Thank you very much for your usual support.

Sincerely yours,


LAURA B. PASCUA

Undersecretary, Department of Budget and Management
and Chair, AO 25 Technical Working Group

 **development academy of the philippines**
Technical Secretariat and Resource Institution



Name: [signature]
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SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE	
Eligibility Requirements	Final Assessment
Good Governance Conditions	
1. Transparency Seal	<ul style="list-style-type: none"> • Compliant • With System of Rating and Ranking
2. PhilGEPS Posting	<ul style="list-style-type: none"> • Compliant
3. Citizen's/Service Charter	<ul style="list-style-type: none"> • Compliant
4. FOI Manual	<ul style="list-style-type: none"> • Compliant ✓
STO and GASS	
1. Submission of APP non-CSE	<ul style="list-style-type: none"> • Compliant
2. Submission of APP-CSE	<ul style="list-style-type: none"> • Compliant
3. Submission of APCPI	<ul style="list-style-type: none"> • Compliant
4. QMS Requirement	<ul style="list-style-type: none"> • Compliant ✓
5. Submission of Financial Report	<ul style="list-style-type: none"> • Compliant
6. Submission of Report on Ageing of Cash Advances	<ul style="list-style-type: none"> • Compliant
7. Compliance with at least 30% of Prior Years' Audit Recommendations	<ul style="list-style-type: none"> • Compliant
8. Submission of Budget and Financial Accountability Reports (BFARs)	<ul style="list-style-type: none"> • Compliant
FORM A (MFO and BUR)	<ul style="list-style-type: none"> • Did not meet the Obligations and Disbursement BUR. Actual accomplishment was 98% and 76% respectively. • The justifications provided by STII for the non-accomplishment of its Obligations and Disbursements BUR targets were considered to be due to uncontrollable factors per DBM BMB-E report dated 4/17/2018.
OVERALL ASSESSMENT	<ul style="list-style-type: none"> • Based on results of validation, STII satisfied the requirements and is eligible for the grant of FY 2017 PBB.