



Department of the Philippines
Department of Science and Technology
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE

13 July 2018

ATTY. DENNIS S. SANTIAGO
Executive Director V
Technical Support Officer
Government Procurement Policy Board
Unit 2506 Raffles Corporate Center
F. Ortigas Jr. Road, Pasig City

Attention: Monitoring Division

Dear Atty. Santiago:

We are pleased to submit the Science and Technology Information Institute's (STII) Revised Annual Procurement Plan FY 2018(APP) as of June 30, 2018.

Thank you.

Very truly yours,


RICHARD P. BURGOS
Director

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V.B. Burgos

Department of Science and Technology - Science and Technology Information Institute (DOST-STII) Annual Procurement Plan for FY 2018 (REVISED)

Code (PAP)	Procurement Program/Project	PMO/ User	End- User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)
					Acta/Post of (B/RE)	Sub/Open of Bids	Notice of Award		Contract Signing	Total	
1	Travelling Expenses Local Foreign	CRPD/IRAD/FAD CRPD/IRAD/FAD		Agency to Agency Agency to Agency				GAA GAA	1,721,000.00 855,000.00	1,721,000.00 855,000.00	
2	Training and Seminars Expenses	CRPD/IRAD/FAD		Small Value Procurement				GAA	1,412,000.00	1,412,000.00	
3	Supplies and Materials Expenses Office Supplies ICT Other Supplies	CRPD/IRAD/FAD CRPD/IRAD/FAD STII FAD/STARBOOKS/DOOS TV IRAD		Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement	Based on the training schedules or as need arises			GAA GAA GAA GAA GAA	3,558,000.00	3,558,000.00	
									610,000.00	610,000.00	
									3,883,000.00	3,883,000.00	
									518,000.00	518,000.00	
									255,000.00	255,000.00	
4	Fuel, Oil and Lubricant Books and References Utility Expenses Electricity Water	FAD/DOSTV FAD/DOSTV		Direct Contracting Direct Contracting				GAA GAA	2,130,000.00 91,000.00	2,130,000.00 91,000.00	
5	Communication Expenses Postage and Deliveries Landline Mobile Internet	CRPD/IRAD/FAD CRPD/IRAD/FAD CRPD/IRAD/FAD CRPD/IRAD/FAD		Direct Contracting Direct Contracting Direct Contracting Direct Contracting				GAA GAA GAA GAA	188,000.00	188,000.00	
									482,000.00	482,000.00	
									482,000.00	482,000.00	
									307,000.00	307,000.00	
									57,000.00	57,000.00	
6	Cable TV Subscription	CRPD/IRAD/FAD		Direct Contracting				GAA	57,000.00	57,000.00	
7	Professional Services Auditing Services Janitorial Services Security Services Legal Services Labor and Wages Other Professional Services	STII STII STII STII STII		Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement				GAA GAA GAA GAA GAA	65,000.00	65,000.00	
									1,050,000.00	1,050,000.00	
									1,025,000.00	1,025,000.00	
									191,000.00	191,000.00	
									10,571,000.00	10,571,000.00	
8	Repair and Maintenance Building Office Equipment ICT Equipment Motor Vehicle Furniture and Fixtures Machines and Machinery Other PPE	CRPD/IRAD/FAD CRPD/IRAD/FAD FAD CRPD/IRAD/FAD CRPD/IRAD/FAD CRPD/IRAD/FAD		Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement				GAA GAA GAA GAA GAA GAA	190,000.00 10,000.00 5,000.00 308,000.00 36,000.00 25,000.00 70,000.00	190,000.00 10,000.00 5,000.00 308,000.00 36,000.00 25,000.00 70,000.00	
9	Advertising Expenses	FAD/DOSTV/CRPD		Competitive Bidding				GAA	6,057,000.00	6,057,000.00	

Department of Science and Technology - Science and Technology Information Institute (DOST-STII) Annual Procurement Plan for FY 2018 (REVISED)

Code (PAP)	Procurement Program/Project	PMO/ User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)
				Adapost of IBREI	Sub/Open of Bids	Notice of Award		Contract Signing	Total	
10	Printing and Publication Expenses Printing of STII Publication CY 2018	CRPD	Competitive Bidding	7-14 December 2017	27 December 2017	08 January 2018	GAA	1,780,000.00	1,780,000.00	STII Publication includes: SAT Post, SAT Digest and Baitang RepIDOST
11	Representation Expenses	DOST-STII	Competitive Bidding		To be availed/ procured as the need arises		GAA	5,661,000.00	5,661,000.00	
12	Equipment Rental Expenses	CRPD/IRAD/FAD	Small Value Procurement		To be availed/ procured as the need arises		GAA	1,636,000.00	1,636,000.00	
13	Motor Vehicle Rental Expenses	STARBOOKS	Small Value Procurement		To be availed/ procured as the need arises		GAA	400,000.00	400,000.00	
14	Other Subscription Expenses	CRPD/IRAD/DOD	Small Value Procurement		To be availed/ procured as the need arises		GAA	309,000.00	309,000.00	
15	Other MOOE	CRPD/IRAD/DOD	Small Value Procurement		To be availed/ procured as the need arises		GAA	800,000.00	800,000.00	
16	Supply and Delivery of ICT Equipment	CRPD/IRAD/FAD	Competitive Bidding				GAA	1,260,000.00	1,260,000.00	The pre-procurement meeting was held last 25 June 2018 Delivered and installed last 12 July 2018
17	Supply and Delivery of Office equipment	STARBOOKS	Small Value Procurement				GAA	500,000.00	500,000.00	
18	Infrastructure Rehabilitation and Improvement of STII Building	DOST-STII	Competitive Bidding	15 May 2018	04 June 2018		GAA	10,937,000.00	10,937,000.00	The winning bidder is not responsive to the scope of work
TOTAL								61,718,000.00		

Prepared and Consolidated by:


JOYLA M. BERNAL
 Head, BAC Secretariat
 Administrative Officer V, Property Section

Recommending Approval:


BENEDICTO CAGAANAN
 BAC Chairperson

Approved by:


RICHARD P. BURGOS
 Director