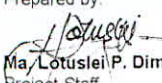


**DOST FORM No. 3A
MONTHLY PROGRESS REPORT
For the month of June 2018**

Program Title: Science for the People SFTP
Project Title: Leveraging the Power of Web and Broadcast Media to Communicate Science for the People...Page 2
Project Duration: October 1, 2017 - September 30 2018
Project Leader: Richard P. Burgos (c/o Mona Carina E. Montevirgen)
Cooperating Agency: DOST-PAGASA


Agency: DOST-STII

Objectives	Target Activities for the Period	Actual Accomplishment	Means of Verification (attach photos, write ups, activity reports etc.)	Issues During project implementation	Suggested Solutions	Percentage of Accomplishment		Project Expenditure for the period	Budget for project	Remarks
						For the Period	Cummulative (from the start)			
Create Content for both TV and online formats (Production)	* Prod'n of DOSTv Content							none	5,000,000	Ongoing coordination and schedule of shoot for DOSTv documentaries
	a) Interviews conducted (6)	12	*record of interviews	New staffing needed	clear tasking among the team	12%	50%			
	b) scripts prepared (20)	20	*archived scripts	turnover of tasks and responsibilities	Proper filing of documents	8%	54%			
	c) episodes edited (20)	20	*reports of airing	Enhance supporting materials	Collection of Raw Materials	10%	59%			
	d) special coverages (3)	3	*reports of airing	Coinciding coverage requests - lack of staff Lack of available vehicle for transportation/mobilization	Proper designation of work and prioritization of coverage Request for DOSTv vehicle	8%	45%			
	e) live stream episodes (20)	20	FB posting metrics	Lugging livestream with audi disturbance due to slow Internet connectivity during coverages	DOSTv to have its own fast and reliable portable internet connection	9%	54%			
Secure Airtime on National TV and in one major network	a) Renewal of Contract with PTV 4 and GNN	Contract renewed in both stations for six (6) months	MOA & MTRCB	Imminent timeslot change with PTV4	Transfer to other prospect TV network	15%	90%	none	7,383, 242.80	MOA with GNN and PTV-4 has been notarized / / Coordinated with GMA News TV/Knowledge Channel for airtime slot and cost
	b) Episodes aired on PTV4	20	Record of aired episode	Pre-empted episode	Request for plugs in case of pre-emption	9%	54%			
	c) Episodes aired on GNN including replays	40	Record of aired episode			9%	54%			
	d) Meetings & Coordination	Met with Kumu.ph/edukasyon.ph	Minutes of Mtg and			10%	50%			
	with broadcast TV outlets	Coordinated with GMA News TV / knowledge channel	email exchanges							

Prepared by:

 Ma. Lotuslei P. Dimagiba
 Project Staff

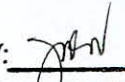
Recommending Approval:

 Mona Carina E. Montevirgen
 Project Leader

Approved by:

 Richard P. Burgos
 Program Leader

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 16 JUL 2018
 Date of submission:

 c/o Accounting/Budget Section

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DOST FORM No. 3A
MONTHLY PROGRESS REPORT
For the month of June 2018

Program Title: Science for the People
 Project Title: Content Development for STARBOOKS
 Project Duration: OCT 2017 - SEPT 2018
 Project Leader: ALFON NARQUITA
 Cooperating Agency: STII

Agency:

Objectives	Target Activities for the Period	Actual Accomplishment	Means of Verification (attach photos, write ups, activity reports etc.)	Issues During project implementation	Suggested Solutions	Percentage of Accomplishment		Project Expenditure for the period	Budget for project	Remarks
						For the Period	Cummulative (from the start)			
Objective 1: Provide additional staff for collecting S&T materials							1,902.00		161,808.00	
	Partnership with DOST Agencies: Prioritizing content from PAGASA, PHIVOLCS, TAPI, FPRDI, NAST, NRCP	Jan - Draft and Send letters to Agencies (PAGASA, PHIVOLCS, TAPI, FPRDI, NAST, NRCP, others)	Copy from records Section							
		Jan - Meeting with NAST for inclusion of NAST publication (Filipino Heroes of science, Trailblazers of Science, Recommends, other publications)	Photos							
		Feb - Meeting with PAGASA								
		Feb - Meeting with NRCP								
		Feb - Collect material from FPRDI								
	Partnership with Non-DOST Agencies: Prioritizing content catering to K12 materials	Meeting with Atayde Foundation to include their teaching materials	Attendance sheet, photos							
		Initial meeting with Knowledge Channel	Photos							

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		<p>April - Collected the following materials: PNR!: 82 (34 videos, 48 PDF) PHIVOLCS: 24 (all PDF) PCAAARD: 12 (word format) PCHRD: 27 (word format) PCIEERD: 32 (word format) TOTAL: 177</p> <p>May - 2nd meeting with Knowledge Channel for inclusion of videos in STARBOOKS.</p>								
Objective 2: Provide additional staff for processing materials to be included in STARBOOKS						69,500	182,816.65 as of March		913,224.00	
	No. of materials processed and included in STARBOOKS									

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	300 records/qtr (number is based on actual target accomplished by the library and digitization using regular funds)	January - Processed 183 materials from Frontlearners February - Processed 439 materials from Frontlearners March - Processed 910 materials from Frontlearners April - Processed 177 materials for DOST agencies uploaded to STARBOOKS May - Processed 545 records from Frontlearners, uploaded to STARBOOKS June - Processed 606 records from Frontlearners, uploaded to STARBOOKS	activity reports						
		Processed the following materials Image format : 2,549 video format: 39 PDF format: 72 word format: 71 html: 129 TOTAL 2,860		PAID 16 JUL 2018					

Prepared by:
Alfon Narquita
 ALFON NARQUITA
 Project Leader

Recommending Approval:
Alfon Narquita
 ALFON NARQUITA
 Project Leader

Approved by:
[Signature]
 RICHARD P. BURGOS
 Program Leader

Date of submission:

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DOST FORM No. 3A
MONTHLY PROGRESS REPORT
For the month of June 2018

Program Title: Communicating Science For The People: Considerations Towards a Strategic Communication Plan for DOST
 Project Title: **Project 3: Doubling the Reach through Information, Education and Communication (IEC) Campaign**
 Project Duration: October 2017 to September 2018
 Project Leader: Aristotle P. Carandang, LPT, MPS, PhD
 Cooperating Agency: DOST-PCIEERD
 Agency: DOST-STII

Objectives	Target Activities for the Period	Actual Accomplishment	Means of Verification (attach photos, write ups, activity reports etc.)	Issues During project implementation	Suggested Solutions	Percentage of Accomplishment		Project Expenditure for the period	Budget for project	Remarks	
						For the Period	Cumulative (from the start)				
Double the reach of existing information materials	Review of draft list of recipients	Delivered 9,750 of 10,000 (initial and additional copies)	List in database	Technical issues on meter machine	Coordination with the recipients to assist in delivering publications to their branches and member-organizations	95%	99%	n/a		DBP requested to deliver the two issues at the same time.	
	Number of articles and photo releases increased by 100% by the end of project duration.	5 SFTP-related photos and articles released	In-house monitoring	none	n/a					Percentage not applicable at the moment	
	Number of issues of PJS increased by 100%	PJS Jun 2018 issue printed. Delivery on process.	actual soft copy (.pdf format) of the PJS Jun 2018 issue	Transition from 15 to 20 articles per issue	Relay-out of Semptember 2018 issue	100%	85%	n/a	P 600,000.00	n/a	
Strengthen the presence in and relations with the media	Regular (twice a month) presence in PhilStar, Philippine Daily Inquirer, and/or Manila Bulletin (paid Ad)	One special article published on 30 December 2017. Met with the new supplier, Exhibits Asia, on 21 June 2018.	In-house monitoring	Change of supplier due to non-delivery of services from PIAA to Exhibits Asia, the second lowest bidder.		75%	15%		P 1,900,000 plus 95,000 for special issue	New contract agreement for supplier notarized. Activity will start on 1st week of July 2018.	
	DZRH Teleradyo (paid segment)	Finalized CBB, OBB, and scripts. Conducted 1st airing on 22 June	video copy of segment aired	Arrangement of schedules of guest speakers	Constant follow-up. Having a back-up speakers.	100%	20%	n/a	P 2,592,000.00	Other improvements noted and addressed	
	Continued partnership with Radyo Henyo at DZRH (paid segment)	Recording of audio for 5 episodes done. 4 episodes aired.	Audio files	n/a	n/a	n/a	100%	30%	n/a	P 2,994,000.00	Tentative 2nd audio recording on 03 Jul
	Regular (once a week) presence on national TV, GMA7's PinoyMD (paid segment)	Shooting for 11 episodes done with PIAA, the winning bidder, with GMA7 for segment placement on Pinoy MD program	Documentation and video files	Matching schedule of interviewees and point persons with GMA7 schedule	constant follow-ups and adjustments on schedules	n/a	100%	30%	n/a	P 4,899,001.00	Tentative airing date of 1st episode is on 30 June 2018


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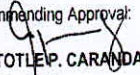
	DOSTkusion. Partnership with various organizations/ groups	Confirmed schedule of Secretary. Program for approval of the director.	In-house monitoring			n/a	60%	n/a	P 750,000.00	NSTW 2018 Pre-event Press Conference is scheduled on 12 July 2018, 10AM-12NN.
Maximize use of social media	At least five (5) posts become viral for the entire project duration (i.e. total number of reach at 10,000 to 15,000 in a month for each of the five posts)	27 viral posts as of 27 June 2018. 9 viral posts for the month of June 2018	FB analytics and in-house monitoring	coordination with agencies to be promoted	Close coordination with key people involved for timely project implementation	120%	540%	n/a	P 500,000.00	See attached analytics
Institutionalize "information push" through:										
DOST Branding initiatives	50% of training requests from DOST offices attended	Conduct of training	n/a			n/a	50%	n/a	P 70,000.00	By request only. No requests for the month of June.
	100% of DOST offices with copy of the CIM	Submitted revised pages 5 & 7 to DOST ExeCom	Property				100%	100%		Waiting for the signed foreword and approval of revised pages
including use of Poster Boy/Girl	Signing of contract with provider	Property contacted suppliers for proposal with price/rate	e-mail exchange				50%	5%		Philgeps posting done. Supplier, Dr. Dave Centeno, sent his proposal on 27 June 2018.
and Smarty the Mascot,	75% of requests granted (exposure of Smarty)	Submitted purchase request with tech specs, quotation, and photo					20%	n/a	n/a	By request only
Media Monitoring	100% electronic reporting	Supplier started monitoring 01 June 2018. They were able to deliver on time.	Daily updates from Media Meter Inc.	S&T-related news are delivered few days after being published. S&T-related news (e.g. interviews) and from social networking sites are not included in the monitored news list. News not related to S&T are included in the list.	Request to add other regular media stations (e.g. WDD, radyo agila, and net25)	n/a	n/a	n/a	P 750,000.00	Supplier will be included in the PAU's mailing list receiving DOST S&T news. Updated email addresses of recipients.
Oxford Magazine	Inclusion of write-ups about DOST in the magazine.	Article submitted to Oxford. Final draft submitted to DOST-STII. Artwork Ad submitted.	e-mail exchange	n/a	n/a	100%	90%	n/a	P 1,500,000.00	Documents submitted to Oxford; DOST-STII awaits for Oxford's sworn certificate
Communication research	Conduct of survey	Survey on SETUP promotion & report done; packaged inputs for workshop material	Reports	slow rate of data retrieval	constant follow-ups	100%	100%	n/a	P 995,000.00 (for CommRes activities)	Survey done in cooperation with ROS and regional offices
	Strategic Communication for SETUP promotion (Determining and Developing Promotion Activities to Support Expansion of DOST SETUP in the Countryside)	Workshop held on 23-25 Apr 2018 with all 17 regional offices represented (total of 32 participants)	Seminar workshop	Ordered to transfer the activity from project 5 to 3 as Objective 5 because the project was allegedly unfunded.	Requested revision of SO for Spvg SRS	100%	100%	n/a		Successfully conducted the seminar/workshop with 100% attendees and positive feedbacks

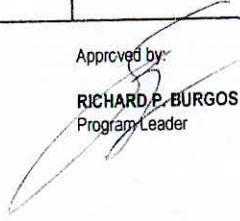
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	Round Table Discussion	Preparation started on June 2018. Drafted letter of invites to regional offices and Usec. Manzano. Drafted tentative program. Coordinated with TWG for possible venue.	Soft copies / email exchange	Budget	Realignment of budget	100%	60%			To be conducted on Aug 2018
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Prepared by:

JASMIN QUEEN B. MIKUNUG
 Project Staff

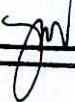
Recommending Approval:

ARISTOTLE P. CARANDANG, LPT, MPS, PhD
 Project Leader

Approved by:

RICHARD P. BURGOS
 Program Leader

Date of submission:

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 16 JUL 2018

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**DOST FORM No. 3A
MONTHLY PROGRESS REPORT
For the month of June 2018**

Program Title: Communicating Science For The People: Considerations Towards a Strategic Communication Plan for DOST
 Project Title: Enhanced S&T Experience using Leading-Edge Learning Additions and Realities (STELLAR) including InfoSerbilis (Project 4)
 Project Duration: October 2017 - September 2018
 Project Leader: Alan C. Taule
 Cooperating Agency: PCIEERD

Agency: STII

Objectives	Target Activities for the Period	Actual Accomplishment	Means of Verification (attach photos, write ups, activity reports etc.)	Issues During project implementation	Suggested Solutions	Percentage of Accomplishment		Project Expenditure for the period	Budget for project	Remarks
						For the Period	Cummulative (from the start)			
1. Revitalize library collection and facilities	Selection of ebook titles for purchase	Selected possible suppliers of ebooks	List of possible suppliers	none	none	15%	40%	none	500,000.00	
	Digitization of library serials	1,340 issues/56, 817 pages	List of serial issues digitized;			13%	38%	18,981.60	227,779.20	
	Quality Assurance/Review of the scanned library serials	220 titles/37,652 pages	List of titles QA'ed			3.94%	6%	18,981.60	227,779.20	
	Conversion of STARBOOKS content from text-to-voice	2,549 STARBOOKS contents converted from text-to-voice	List of titles converted from text-to-voice	none	none	20.4%	60.4%	21, 860.40	262,324.80	
2. Create an inviting first impression	Finalized specs of the STELLAR IT equipment	Submitted purchase request to property office	received copy of purchase request			10%	40%	none	2,200,000.00	
	Procurement of library facilities and furnitures	Approval of the request for realignment to PCIEERRD	received copy of request for realignment	none	none	10%	15%			
3. Connect S&T library to the community	Data collection	On-going search/follow up of info/requests from different DOST agencies/offices	feedback received	none	none	10%	45%			
	Development of InfoSerbilis Knowledge Management System	On-going checks for errors of the KMS entries saved versus actual inputs	Documentation	none	none	5%	100%			
	Encoding of data in the InfoSerbilis Knowledge Management System	On-going encoding of new entries	List of encoded data			10%	35%			
	DOST Info Drive Roll out	on-going processing of survey for info drive plan	MS Excel files	none	none	5%	10%			
4. Expand library communication strategy and services	Development of InfoSerbilis KMS front end	N/A				0%	0%			
	Assessing impact through survey or other evaluation techniques	N/A				0%	0%			
	Assessment	N/A				0%	0%			

Prepared by:

maggpawa
NELLY B. AGPAWA
Project Staff

Hazel May C. Natorilla
HAZIEL MAY C. NATORILLA
Project Staff

Recommending Approval:

Alan C. Taule
ALAN C. TAULE
Project Leader

Approved by:

Richard P. Burgos
RICHARD P. BURGOS
Program Leader

Date of submission:

c/o Accounting/Budget Section

16 JUL 2018

**DOST FORM No. 3A
MONTHLY PROGRESS REPORT
For the month of June 2018**

Program Title: Communicating Science for the People: Considerations Towards a Strategic Communication Plan for DOST
 Project Title: Project 5: Strengthening the Core
 Project Duration: October 2017 to September 2018
 Project Leader: Framelia V. Anonas
 Cooperating Agency: DOST-PCIEERD

Agency: DOST-STII

Objectives	Target Activities for the Period	Actual Accomplishment	Means of Verification (attach photos, write ups, activity reports etc.)	Issues during project implementation	Suggested Solutions	Percentage of Accomplishment		Project Expenditure for the period	Budget for project	Remarks
						For the Period	Cummulative (from the start)			
Objective 1: Capacitate S&T Information officers/ managers through training, seminar-workshop	Finalization of documents needed for project implementation	Updated the Media Core Profile and Training Needs Survey	Updated Media Core Profile & Training Needs Survey	Responses of agencies and regional offices are not yet submitted	1) Announcement and follow-up during the Media Core Summit and 2) continuous follow-up	100%				
	Research on various local trainings that address DOST Media Core's training needs (continuous activity)	Additional trainings added to the list	List of trainings	N/A	N/A					
	Information push on the merit system in various platforms and modes	Posting of In DOST Media Core Facebook, presentation in DOST Media Core Summit	Posted items, program	N/A	N/A	100%				
		Conduct of DOST Media Core Summit for information and promotion of Communicating SFTP program	Program, Memorandum			100%				
	Awarding of training support to qualified Media Core members	Processing the training grant of the three awardees Coordinated with possible resource person for DOST-CAR workshop - Completing paperworks for DOST- Philvoics Completing paperworks for DOST- CALABARZON	Monitoring Reports Endorsement from agency heads Acknowledgment of Program Leader	On getting entries/reports from DOST agencies and regional offices: Requires continuous communication	On facilitating reports : Continuous reminders to agency heads and Media Core Members	25%	15%			

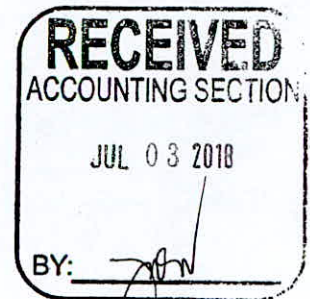
Prepared by:
BENEDICTA SAGANAN
Project Staff

Recommending Approval:
FRAMELIA V. ANONAS
Project Leader

Approved by:
RICHARD P. BURGOS
Program Leader

Date of submission:
c/o Accounting/Budget Section

16 JUL 2018



DOST FORM No. 3A
MONTHLY PROGRESS REPORT
For the month of June 2018

Program Title: Communicating Science For The People: Considerations Towards a Strategic Communication Plan for DOST
 Project Title: **Project 6: Media Awards**
 Project Duration: October 2017 to September 2018
 Project Leader: **Ma. Lilibeth P. Padilla**
 Cooperating Agency: DOST-PCIEERRD

Agency: DOST-STII

Objectives	Target Activities for the Period	Actual Accomplishment	Means of Verification (attach photos, write ups, activity reports etc.)	Issues During project implementation	Suggested Solutions	Percentage of Accomplishment		Project Expenditure for the period	Budget for project	Remarks
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To recognize contribution of media institutions and practitioners in the promotion of science and technology	Board of Judges Meeting for media materials' screening	Letter of invitation drafted, venue, date and time reservation, emailed invitations	Number of judges attended, minutes of the meeting	availability of the BOJs	send advance copy of invitation letters	25%				Canceled because of judges' schedules. Redirected the plan onto material handing-out.
	Board of Judges Media Materials' Screening	Sent letter of distribution, handed out media entries to the locations set by the judges, make scoresheets, set the calendar for scoring deadline and getting back the screened entries	Fully accomplished scoresheets and number of nominees determined through a masterlist	Some files are not on the envelope	determine if the nominee included files on the hard copy or through follow-up attachments on email	100%				To make a list of the finalists
	Bantog Awards Nominees to increase in numbers	From 9 nominees from October 2017- May 2018, the number of nominations increased into 46 persons.	Number of nominees in the newly-made masterlist	Some files are not incomplete	reproduce copies of the media entries sent by the nominee	75%				Prepare for the presentation of the media entries to the judges
	Media Campaign: Print Ad	PR sent to Property Unit, poster (ad design) finalized	Published on news paper	none	none	100%				Published on Manila Bulletin
	Media Campaign: Flyers/brochures/Poster	Printed	Number of IEC Produced and disseminated/ Placement of Ad	none	none	100%				For distribution
	Media Campaign: Online	Earned hundreds of shares, comments and reactions	Announcement/ Social Media and Website Posting	none	none	100%				Done
	Bantog Awards Trophies	Checked the mid-production stage of the trophies and corrected the wrong ones	Number of trophies produced	visual appearance changed	reproduce some trophies	75%				On-going production

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16 JUL 2018

Prepared by: *Allyana A. Almonte*
ALLYANA A. ALMONTE
 Project Staff

Recommending Approval:
Ma. Lilibeth P. Padilla
MA. LILIBETH P. PADILLA
 Project Leader

Approved by:
Richard P. Burgos
RICHARD P. BURGOS
 Program Leader

Date of submission:

 c/o Accounting/Budget Section

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