

WORK ORDER

Work Order No. 65-2017 Date : 06 December 2017

PR No. : 17-12-0674

INNOVATION PRINTSHOPPE, INC. 1637 Diamante St., San Andres Bukid, Manila Tel. No. 561-4427

Gentlemen:

In accordance with existing regulations you are hereby auth

No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
1.	1	lot	PRINTING OF DOST Corporate Folder and Brochure		
			A. 1000 cps. DOST Corporate Folder w/ insert	Php44.80	Php 44,800.00
			Specifications:		
			COVER:		
			Size 8.483" X 12" (Folded); Spine: 0.50; C2S 220;		
			File Supplied, w/ Matt and Spot UV Lam. On DOST Logo & Tex Diecut, Scoring, Glueing;		
			Color full color 2 sides		
			Color full Color 2 sides		
			INSERT:		
			Size 5.6" x 8.3"; Cover C2S 80 (4 leaves, 8 Pages, 2 side print) Loose, full color		
			B. 1000 pcs. Institutional Brochure	Php 9.10	Php 9,100.00
			Specifications:		Db- 53 000 00
			Size: 8.27" x 11.69" (A4 Size spread), 2 side print C2S 100, full color		Php 53,900.00 vvvvvvvvvvvv FIFTY THREE
			Delivery Terms: Work completed within seven (7) working days		THOUSAND
			after approval of final proof.		NINE HUNDRED PESOS ONLY
			Charged to Regular Fund – IRAD.		. LOSS ONLY

In case of failure to make the full delivery within the time specified above,a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed. Funds Available \$\psi \psi 53,900 Fund 02 - 101- 2017 - 12 - 1344 **Recommending Approval:** Function/Project ____ **IRAD Chief** Accountant III

	RICHARD P. BURGOS		
Work Order Received :			
Ву:	Date:		

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.