



Republic of the Philippines
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE
 STII Building, DOST Complex, Bicutan, Taguig City
 Telephone No. 837-2191 to 95; Fax No. 837-7521

FR-FAD-PS No. 015
 (rev.00 10/7/2015)

WORK ORDER

Work Order No. 61-2017
 Date : 05 October 2017
 PR No. : 17-08-0477

INNOVE8 MARKETING
 Unit 314 GMG Bldg.
 Quirino Avenue Ext.
 Paco, Manila
 Tel. No. 714-6051

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
1.	200	Pcs.	Supply and delivery of Polo Shirt with embroidered print <ul style="list-style-type: none"> • Front and back embroidered print design (logo/text/graphics etc.) • Up to 3 colors combination • Fabric: Honeycomb Charged to Regular Fund –STARBOOKS	Php 405.00	Php81,000.00 vvvvvvvvvvvvvv EIGHTY ONE THOUSAND PESOS ONLY.

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Funds Available ₱81,000
 Fund 02-101-2017-10-1143
 Function/Project _____

Recommending Approval:

[Signature]
ALAN C. TABLA
 IRAD Chief

[Signature]
CECILLE ROSE B. RAMOS
 Accountant III

APPROVED:

[Signature]
RICHARD P. BURGOS
 Director

Work Order Received :

By: _____

Date: _____

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.