



Republic of the Philippines
 SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE
 STII Building, DOST Complex, Bicutan, Taguig City
 Telephone No. 837-2191 to 95; Fax No. 837-7521

FR-FAD-PS No. 015
 (rev.00 10/7/2015)

WORK ORDER

Work Order No. 57-2017 ✓
 Date : 16 August 2017 ✓
 PR No. : 17-07-0376

Z TRENDS GIVEAWAYS
3698 Tanguile St.,
San Jose, Rodriguez, Rizal
Telefax No. 586-7673 / 966-2189

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
1.	1000	Pcs.	Customized lanyard keychain <ul style="list-style-type: none"> • Lanyard size: width – 1” x length 5.25” (folded/looped) • Dye sublimation • With D-ring and D-ring lock Charge to 2017 NSTW Fund.	Php 25.00	Php 25,000.00 ✓ vvvvvvvvvvvvvv TWENTY FIVE THOUSAND PESOS ONLY.

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

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Funds Available ₱25,000
 Fund 02-601-2017-05-0030
 Function/Project _____

Recommending Approval:

ALAN C. TAULE
 IRAD Chief / NSTW Project Leader

CECILLE ROSE B. RAMOS
 Accountant III

APPROVED :

RICHARD P. BURGOS
 Director

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Work Order Received :
 By: _____ Date: _____

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.