



Republic of the Philippines
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE
 STII Building, DOST Complex, Bicutan, Taguig City
 Telephone No. 837-2191 to 95; Fax No. 837-7521

FR-FAD-PS No. 015
 (rev.00 10/7/2015)

WORK ORDER

Work Order No. 14-2017 ✓
 Date : 03 March 2017 ✓
 PR No. : 17-02-0071

INNOVATION PRINTSHOPPE, INC.
1637 Diamante St.,
San Andres Bukid, Manila
Tel. No. 561-4427

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
1.	1000	Pcs.	<p>PRINTING OF DOST CORPORATE IDENTITY MANUAL</p> <p>No. of copies : 1000 No. of pages : 28 (including cover) Size : 6" x 8" (letter size) or 12" x 8" (spread) Stocks: Cover – C2S 160 Inside – C2S 60</p> <p>Color : Cover – full color, 2 sides (front and back) with lamination & spot UV on : * Department of Science and Technology * Corporate Identity Manual Process : Offset</p> <p>Binding type : camera – ready on CD submitted : perfect bind</p> <p>Note: laser print proof must be submitted 2 days after pick-up of CD file/material for printing</p> <p>Delivery terms: Work completed within 5 working days upon approval of proof submitted</p> <p>CHARGE TO TRUST FUND – SNT</p>	Php 48.99	<p>Php 48,990.00 ✓</p> <p>vvvvvvvvvvv</p> <p>FORTY-EIGHT THOUSAND NINE HUNDRED NINETY PESOS ONLY.</p>

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Funds Available 48,990
 Fund 02-601-2017-03-041
 Function/Project _____

CECILLE ROSE B. RAMOS
 Accountant III

Recommending Approval:

ARISTOTLE P. CARANDANG, PhD.
 CRPD Chief

APPROVED :

RICHARD P. BURGOS
 Director

Work Order Received :
 By: _____ Date: _____

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.