



Republic of the Philippines  
**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**  
 STII Building, DOST Complex, Bicutan, Taguig City  
 Telefax No. 837-2071 local 2145

**FR-FAD-PS No.014**  
 (rev.01 10/17/2016)

**PURCHASE ORDER**

Supplier : <b>COMPUCARE CENTER</b>	P.O. No. : <b>17-11-0080</b>
Address : <b>Suite 204 Quadstar Bldg., 80 Ortigas Avenue, GH, San Juan MM</b>	Date : <b>November 7, 2017</b>
Tel. No. : <b>722-9783</b>	Mode of Procurement : <b>Shopping</b>
TIN :	

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>STII Bldg., DOST Complex General Santos Avenue</b>	Payment Term: <b>7 DAYS</b>
<b>Bicutan, Taguig City</b>	Delivery Term: <b>7 WD (on-stock); 30-45 CD (ex-stock)</b>
Date of Delivery :	<b>upon receipt of approved PO</b>

Qty.	Unit	Description	Stock No.	Unit Cost	Amount
4	pcs.	EPSON T664100 ink, black	OS309	245.00	980.00
4	pcs.	EPSON T664200 ink, cyan	OS312	245.00	980.00
4	pcs.	EPSON T664300 ink, magenta	OS311	245.00	980.00
4	pcs.	EPSON T664400 ink, yellow	OS310	245.00	980.00

Amount In Words **THREE THOUSAND NINE HUNDRED TWENTY PESOS ONLY.** **TOTAL** **3,920.00**

**In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.**

Very truly yours,

*Alan C. Taule*  
**ALAN C. TAULE**  
 IRAD Chief

Conforme:

\_\_\_\_\_  
 (Signature over Printed Name of Supplier)

\_\_\_\_\_  
 (Date)

Fund Cluster : Regular Fund - IRAD  
 Funds Available: \_\_\_\_\_

ORS/BURS No.: 02-101-2017-11-1227  
 Date of the ORS/BURS : 8 Nov 2017  
 Amount : ₱ 3,920

*Cecille Rose B. Ramos*  
**CECILLE ROSE B. RAMOS**  
 Accountant III