



Republic of the Philippines  
**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**  
 STII Building, DOST Complex, Bicutan, Taguig City  
 Telefax No. 837-2071 local 2145

FR-FAD-PS No.014  
 (rev.01 10/17/2016)

**PURCHASE ORDER**

Supplier : <u>FORTRESS DIGITAL FOTO CENTER INC.</u>	P.O. No. : <u>17-08-0060</u>
Address : <u>713 R. Hidalgo St., Quiapo Manila</u>	Date : <u>August 18, 2017</u>
Tel. No. <u>733-5485/81/79</u>	Mode of
TIN : _____	Procurement : <u>Shopping</u>

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>STII Bldg., DOST Complex General Santos Avenue</u>	Payment Term: <u>COD</u>
<u>Bicutan, Taguig City</u>	Delivery Term: <u>pick up only</u>
Date of Delivery : _____	

Qty.	Unit	Description	Stock No.	Unit Cost	Amount
2500	pcs.	Button pin supplies 58mm	OS214	4.00	10,000.00 ✓
5	bxs.	PVC ID Sheet, A4	OS244	850.00	4,250.00 ✓
1000	pcs.	Rubber loop, clear	OS243	5.50	5,500.00 ✓

Amount In Words **NINETEEN THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY.** TOTAL **19,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

*Alan C. Taule*  
**ALAN C. TAULE**  
 IRAD Chief

Conforme:

\_\_\_\_\_  
 (Signature over Printed Name of Supplier)

\_\_\_\_\_  
 (Date)

Fund Cluster : Regular Fund - STARBOOKS ✓  
 Funds Available: \_\_\_\_\_

*grron*  
**CECILLE ROSE B. RAMOS**  
 Accountant III

ORS/BURS No.: 02-101-2017-08-0863  
 Date of the ORS/BURS: 23 August 2017  
 Amount : ₱19,750