



Republic of the Philippines
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE
 STII Building, DOST Complex, Bicutan, Taguig City
 Telefax No. 837-2071 local 2145

FR-FAD-PS No.014
 (rev.01 10/17/2016)

PURCHASE ORDER

Supplier : TONELAND ENTERPRISES	P.O. No. : 17-08-0057
Address : 1175 Don Chino Roces Avenue, San Antonio Vill., Makati City	Date : August 16, 2017
Tel. No. 899-2998	Mode of
TIN :	Procurement : Shopping

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: STII Bldg., DOST Complex General Santos Avenue	Payment Term: 15 DAYS
Bicutan, Taguig City	Delivery Term: 10 working days upon receipt
Date of Delivery :	of approved PO

Qty.	Unit	Description	Stock No.	Unit Cost	Amount
2	pcs.	Toner cartridge, HP CE285A, black	OS167	2,800.00	5,600.00

Amount In Words **FIVE THOUSAND SIX HUNDRED PESOS ONLY.** **TOTAL** **5,600.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

ARLENE E. CENTENO
 FAD Chief

Conforme:

 (Signature over Printed Name of Supplier)

 (Date)

Fund Cluster : **Regular Fund - OD**
 Funds Available: _____

CRB
CECILLE ROSE B. RAMOS
 Accountant III

ORS/BURS No.: **02-101-2017-06-5887**
 Date of the ORS/BURS: **23 August 2017**
 Amount : **P 5,600**