



Republic of the Philippines
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE
 STII Building, DOST Complex, Bicutan, Taguig City
 Telefax No. 837-2071 local 2145

FR-FAD-PS No.014
 (rev.01 10/17/2016)

PURCHASE ORDER

Supplier : TONELAND ENTERPRISES	P.O. No. : 17-02-0008 ✓
Address : 1175 Don Chino Roces Avenue, San Antonio Vill., Makati City	Date : February 10, 2017 ✓
Tel. No. 899-2998	Mode of
TIN :	Procurement : SHOPPING

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: STII Bldg., DOST Complex General Santos Avenue Bicutan, Taguig City	Payment Term: 15 DAYS
Date of Delivery :	Delivery Term: 15 days upon receipt of approved Purchase Order

Qty.	Unit	Description	Stock No.	Unit Cost	Amount
1	piece	Ink cartridge, CANON PG-740, black	OS155	800.00	800.00
1	piece	Ink cartridge, CANON CL-741, tri-color	OS156	1,050.00	1,050.00

Amount In Words **ONE THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY.** **TOTAL** **1,850.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

ARLENE E. CENTENO
 FAD Chief

Conforme:

(Signature over Printed Name of Supplier)

(Date)

Fund Cluster : **Regular Fund - FAD**
 Funds Available: **₱ 1,850**

CECILLE ROSE B. RAMOS
 Accountant III

ORS/BURS No.: **02-101 - 2017 - 02 - 0108**
 Date of the ORS/BURS : **13 Feb 2017**
 Amount : **₱ 1,850**