

Republic of the Philippines  
Department of Science and Technology  
**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**

**NOTICE TO PROCEED**

14 March 2017

**MR. ZALDY LO AUSTRIA**  
Account Officer  
**BEST SHOT PRINTING**  
109 Kamias Road, Quezon City  
Tel. No. 435-0772 / 924-2548

Dear Mr. Austria:

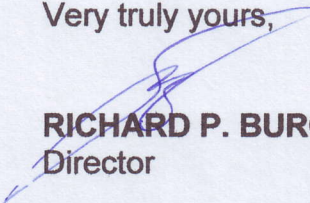
The attached Work Order #15-2017 having been approved, notice is hereby given to **BEST SHOT PRINTING** that work may commence on the **Printing of STII 2016 Performance Report** effective three (3) calendar days after the receipt of this notice.

Thus, you shall be responsible for performing the services under the Terms and Conditions of the Work Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Science and Technology Information Institute (STII).

Thank you.

Very truly yours,

  
**RICHARD P. BURGOS**  
Director

Conforme :

\_\_\_\_\_  
(*BEST SHOT PRINTING Representative*)

Date : \_\_\_\_\_