



## OFFICE OF THE SECRETARY

09 February 2017

**DIRECTOR RICHARD P. BURGOS**

Science and Technology Information Institute  
DOST Complex, General Santos Avenue  
Bicutan, Taguig City

Dear *Director Burgos*:

This refers to your request for Y2 financial assistance and use of the unexpended balances of the Program, "**BECOMING A SCIENCE NATION: DEMONSTRATING RESULTS**", which was approved by the DOST-GIA EXECOM on August 11 and September 15, 2016, respectively.

Having noted your full compliance to the additional requirements of the Committee, we confirm the grant to the project of **NINETEEN MILLION FOUR HUNDRED SIX THOUSAND NINE HUNDRED SIXTY EIGHT PESOS AND NINETY THREE CENTAVOS (P19,406,968.93)** covering the period July 1, 2016 – June 30, 2017 and broken down as follows:

Source of Funds	Project 1		Project 2		Grand Total
	STII	PCAARRD	STII	PCAARRD	
Y1 UB	8,188,342.44	284,616.98	934,009.51	-----	9,406,968.93
CY 2017 Funds	7,784,400.00	215,600.00	1,982,000.00	18,000.00	10,000,000.00
<b>Total</b>	<b>15,972,742.44</b>	<b>500,216.98</b>	<b>2,916,009.51</b>	<b>18,000.00</b>	
<b>Grand Total</b>	<b>16,472,959.42</b>		<b>2,934,009.51</b>		<b>19,406,968.93</b>

The use of the unexpended balance and release of the CY 2017 funds shall be subject to the project's budget utilization, fund availability, and the following conditions:

1. That all pertinent provisions of the Memorandum of Instruction (MOI) covering the project and Administrative Order No. 005 Series of 2013, "*Amending Administrative Order No. 006 S.2004 and 004 S.2008, Guidelines for the Grants-in-Aid Funds of DOST and its Agencies*" shall be in full force and effect unless otherwise provided herein;
2. That grant of honoraria shall be governed by existing government rules and regulations;
3. That PCAARRD shall continue to monitor the project and that the approved work and financial plans are strictly followed and any deviation shall have to be approved by DOST before said change shall be executed;

4. That proper acknowledgement of the financial and other assistance by DOST shall be given due credit in all reports; articles and news releases;
5. That terminal accomplishment report of the project and an audited financial report on this grant shall be submitted to PCAARRD within three (3) months after the completion of the project. PCAARRD shall submit the said reports to DOST within one (1) month after receipt thereof; and
6. That all income derived from the project, if any, and all unexpended balance after the termination of the project shall be reported immediately and remitted to DOST at the end of the project period.

Please confirm acceptance of the grant conditions by signing your name on all pages of this letter. Attached for your reference is the approved line-item budget of the project.

Very truly yours,

  
**FORTUNATO T. DE LA PEÑA**  
Secretary

CONFORME:

**Implementing Agency:**

**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**


  
**RICHARD P. BURGOS**  
Director

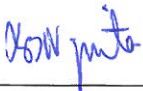
**Monitoring Agency:**

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL  
RESOURCES RESEARCH AND DEVELOPMENT**

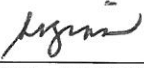
  
**REYNALDO V. EBORA**  
Executive Director

Witnesseth:

  
ARISTOTLE P. CARANDANG  
Project 1 Leader

  
ALFON B. NARQUITA  
Project 2 Leader

Certified Funds Available:

  
HELEN V. GIANAN  
Chief, DOST Accounting Division

02. 2017-03-0270 - 9,215,600,  
02. 2017-03-0271 - 7,784,400,  
02. 2017-03-0273 - 18,000,  
02. 2017-03-0272 - 1,982,000,  
UB Surplus - 41 - 9,404,968.93



### ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES ) S.S.  
CITY OF MANILA

BEFORE ME, A Notary Public for and in CITY OF MANILA this  
\_\_\_\_\_ day of MAR 06 2017 personally appeared:


Identification	Issued	Government Issued	Date/Place
<hr/>			
FORTUNATO T. DE LA PEÑA			
RICHARD P. BURGOS			
REYNALDO V. EBORA			
<hr/>			

Known to me as the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the entities they respectively represent.

This instrument, consisting of four (4), including this page whereon this Acknowledgment is written, signed by the parties together with their instrumental witnesses one each every page thereof

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. 378  
Page No. 60  
Book No. 136  
Series of 2075

  
**ATTY. ARWIN JOCO SINAGUINAN**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 20 17  
TIN NO. 103-631-220  
PTR NO. 5945288  
ISSUED MANILA ON DEC. 6, 2016



**DEPARTMENT OF SCIENCE AND TECHNOLOGY**

Project Line-Item Budget

CY 2017

Program Title : **BECOMING A SCIENCE NATION: DEMONSTRATING RESULTS**  
 Project Title : **Project 1. Information, Education and Communication (IEC) Campaign**  
 Period Covered : July 1, 2016 - June 30, 2017 (Y2 of 2 Years)  
 Total Project Duration : Two (2) Years  
 Implementing Agency : STII  
 Program Leader : Director Richard P. Burgos  
 Project Leader : Dr. Aristotle Carandang  
 Monitoring Agency : PCAARRD

**I. PERSONAL SERVICES (PS)**

**Direct Cost**

**Salaries**

1 Research Associate I @ P40,142.40/mo. x 12 mos.

1 Science Research Specialist II @ P34,100.40/mo. x 12 mos.

2 Information Officer I @ P22,892.40/mo. x 12 mos.

1 Clerk III @ P16,053.60/mo. x 12 mos.

**Honoraria**

1 Project Leader @ P8,800/mo. x 12 mos.

1 Project Staff (L3) @ P7,500/mo. x 12 mos.

1 Project Staff (L2) @ P6,000/mo. x 12 mos.

3 Project Staff (3) @ P4,800/mo. x 12 mos.

**Indirect Cost**

**STII:**

1 Project Support Staff (L2) @ P1,500/qtr. x 4 qtrs.

1 Project Support Staff (L1) @ P1,000/qtr. x 4 qtrs.

**PCAARRD:**

1 Project Coordinator @ P4,400/qtr. x 4 qtrs.

2 Project Support Staff (L2) @ P1,500/qtr. x 4 qtrs.

**TOTAL PS**

	<b>STII</b>	<b>DOST-GIA</b>
P	729,510.00	P
	-----	-----
		481,708.80
		409,204.80
		549,417.60
		192,643.20
		105,600.00
		90,000.00
		72,000.00
		172,800.00
		6,000.00
		4,000.00
		17,600.00
		12,000.00
P	729,510.00	P 2,112,974.40

**II. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)**

**Direct Cost**

**Traveling Expenses (local)**

**Supplies and Materials:**

1. Office Supplies

2. Fuel, Oil and Lubricant

3. Other Supplies (tokens and training materials)

Communication Expenses (postage and delivery, landline, internet)

Printing and Binding Expenses

Representation Expenses (food for mtgs., training, workshops,  
and other events of the project like Science Nation Tour)

Representation Expenses (Science Nation Tour in the Regions)

1. DOST Region II

2. DOST Region VI

3. DOST Region VII

4. DOST Region VIII

5. DOST Region IX

6. DOST Region XI

7. DOST Region XII

8. DOST ARMM

9. DOST CAR

**Rent Expenses**

1. IEC Equipment

2. Vehicle

3. Facility (inclusive of utilities)

**Professional/Other Professional Services**

1. Editors, writers, photography, layouting, etc.)

2. Production of AVPs

Other MOOE (airtime and production cost)

**Subtotal for MOOE**

P	400,000.00	P	550,000.00
	50,000.00		250,000.00
	20,000.00		50,000.00
	100,000.00		241,025.60
	-----		50,000.00
	10,000.00		500,000.00
	200,000.00		900,000.00
	-----		100,000.00
	-----		100,000.00
	-----		100,000.00
	-----		100,000.00
	-----		100,000.00
	-----		100,000.00
	-----		100,000.00
	-----		100,000.00
	-----		100,000.00
	-----		200,000.00
	-----		70,000.00
	-----		60,000.00
	-----		600,000.00
	-----		1,000,000.00
	-----		7,788,342.44
P	780,000.00	P	13,159,368.04

*J. T. del Jesus*

*unl*

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**

Project Line-Item Budget

CY 2017

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 Project Title : **Project 1. Information, Education and Communication (IEC) Campaign**  
 Period Covered : July 1, 2016 - June 30, 2017 (Y2 of 2 Years)  
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     Program Leader : Director Richard P. Burgos  
     Project Leader : Dr. Aristotle Carandang  
 Monitoring Agency : PCAARRD

	<u>STII</u>		<u>DOST-GIA</u>	
<b>Indirect Cost</b>				
<b>STII:</b>				
Supplies and Materials	P	----	P	50,000.00
Utilities		----		80,000.00
<b>PCAARRD:</b>				
Traveling Expenses (local)		----		180,000.00
Supplies and Materials		----		80,000.00
Communication Expenses		----		94,616.98
Representation Expenses		----		80,000.00
Professional Services (2 S&T consultants @ P3,000/consultation x 6 consultations)		----		36,000.00
<b>Subtotal for MOOE</b>	P	----	P	<b>600,616.98</b>
<b>TOTAL MOOE</b>	P	<b>780,000.00</b>	P	<b>13,759,985.02</b>
 <b>III. EQUIPMENT OUTLAY</b>				
1 unit Large Format Tarpaulin Printer (10.5 ft.)	P	----	P	600,000.00
<b>TOTAL EO</b>	P	----	P	<b>600,000.00</b>
<b>GRAND TOTAL</b>	P	<b>1,509,510.00</b>	P	<b>16,472,959.42 *</b>

\* Chargeable against the following:

Y1 Unexpended Balance (as of 6/30/2016)  
 CY 2017 DOST-GIA A.IIIb.1(d)

	<u>STII</u>		<u>PCAARRD</u>		<u>TOTAL</u>
P	8,188,342.44	P	284,616.98	P	8,472,959.42
	7,784,400.00		215,600.00		8,000,000.00
P	<b>15,972,742.44</b>	P	<b>500,216.98</b>	P	<b>16,472,959.42</b>

Certified Correct:

  
**ROWENA CRISTINA L. GUEVARA**  
 Undersecretary for R&D

Approved for EXECOM:

  
**FORTUNATO T. DE LA PEÑA**  
 Secretary

DOST-GIA EXECOM Approval: August 11, 2016

DOST-GIA EXECOM Approval of Use of UB As Additional Funding: September 15, 2016

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**

Project Line-Item Budget

CY 2017

Program Title : **BECOMING A SCIENCE NATION: DEMONSTRATING RESULTS**  
 Project Title : **Project 2. Development of a Virtual Tour Package (formerly Information and Communication Intervention)**  
 Period Covered : July 1, 2016 - June 30, 2017 (Y2 of 2 Yrs.)  
 Total Project Duration : Two (2) Years  
 Implementing Agency : STII  
 Program Leader : Director Richard P. Burgos  
 Monitoring Agency : PCAARRD

	<u>STII</u>	<u>DOST</u>
<b>I. PERSONAL SERVICES (PS)</b>		
<b>Direct Cost</b>		
Salaries	P 428,000.00	P -----
1 Computer Programmer II @ P31,430.40/mo. x 12 mos.	-----	377,164.80
1 Computer Programmer I @ P22,892.40/mo. x 12 mos.	-----	274,708.80
2 Computer Operator I @ P17,197.20/mo. x 12 mos.	-----	412,732.80
1 Science Aide @ P13,989.60/mo. x 12 mos.	-----	167,875.20
Honoraria		
1 Program Leader @ P10,200/mo. x 12 mos.	-----	122,400.00
2 Project Staff (1) @ P4,800/mo. x 12 mos.	-----	115,200.00
<b>Indirect Cost</b>		
<b>STII:</b>		
1 Project Support Staff (L2) @ P1,500/qtr. x 4 qtrs.	-----	6,000.00
1 Project Support Staff (L1) @ P1,000/qtr. x 4 qtrs.	-----	4,000.00
<b>PCAARRD:</b>		
3 Project Support Staff (L2) @ P1,500/qtr. x 4 qtrs.	-----	18,000.00
<b>TOTAL PS</b>	<b>P 428,000.00</b>	<b>P 1,498,081.60</b>
<b>II. MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>		
<b>Direct Cost</b>		
Traveling Expenses (local)	P 50,000.00	P 350,000.00
Supplies and Materials:	20,000.00	-----
1. Office Supplies	-----	452,704.00
2. Fuel, Oil and Lubricant	-----	40,000.00
3. Other Supplies (tokens and training materials)	-----	153,223.91
Communication Expenses (postage & delivery, landline, internet, cell card/prepaid cards, etc.)	-----	60,000.00
Representation Expenses	10,000.00	300,000.00
<b>Indirect Cost</b>		
<b>STII:</b>		
Utilities	P -----	P 80,000.00
<b>TOTAL FOR MOOE</b>	<b>P 80,000.00</b>	<b>P 1,435,927.91</b>
<b>GRAND TOTAL</b>	<b>P 508,000.00</b>	<b>P 2,934,009.51 *</b>

\* Chargeable against the following:

Y1 Unexpended Balance (as of June 30, 2016)  
 CY 2017 DOST-GIA A.IIIb.1(d)

	<u>STII</u>	<u>PCAARRD</u>	<u>TOTAL</u>
P	934,009.51	P -----	P 934,009.51
	1,982,000.00	18,000.00	2,000,000.00
<b>P</b>	<b>2,916,009.51</b>	<b>P 18,000.00</b>	<b>P 2,934,009.51</b>

Certified Correct:



**ROSELLA B. DOLOR**  
 OIC, Special Projects Division

Approved for EXECOM:



**ROWENA CRISTINA L. GUEVARA**  
 Undersecretary for R&D