

Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

Office of the Undersecretary for Research and Development

21 March 2017

DIRECTOR RICHARD P. BURGOS

Science and Technology Information Institute

DOST Complex, General Santos Avenue

Bicutan, Taguig City

Dear *Director Burgos*:


This refers to the request for financial assistance of the project, "*Promotion, Souvenir Program and Event Management for the 2017 NSTW*", under the Program, "*CY 2017 NSTW CELEBRATION*".

We are pleased to inform you that the DOST-GIA EXECOM, in its meeting on 16 March 2017, approved the project with a total financial grant of **FIVE MILLION FIVE HUNDRED FIFTY ONE THOUSAND THREE HUNDRED FORTY EIGHT PESOS (P5,551,348.00)** to cover the period 16 March – 31 December 2017 and broken down as follows:

Source of Funds	Amount (PhP)
Unexpended Balance as of 12/31/2016 of the project, " <i>Promotion, Souvenir Program and Special Events for CY 2016 NSTW</i> "	1,954,173.40
CY 2017 DOST-GIA Funds	3,597,174.60
Total	5,551,348.00

The financial assistance is subject to the conditions stipulated in the attached Memorandum of Agreement. Should you agree with the grant conditions, please confirm acceptance by returning the said MOA duly signed on all pages in order to facilitate the release of project funds. Attached for your reference is the approved line-item budget (LIB) of the project. Thank you.

Sincerely yours,


ROWENA CRISTINA L. GUEVARA
Undersecretary for R&D

C: *Dr. Marieta Bañez Sumagaysay*
Executive Director, NRCP

DEPARTMENT OF SCIENCE AND TECHNOLOGY
General Santos Avenue, Bicutan, Taguig City

MEMORANDUM OF AGREEMENT

Program Title : **CY 2017 NSTW CELEBRATION**

Project Title : **Promotion, Souvenir Program and Event Management for the 2017 NSTW**

KNOWN ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT is made and entered into by and between

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY** hereinafter referred to as "**DOST**", a government entity duly existing and created under the laws of the Philippines with principal office address at DOST Complex, General Santos, Avenue, Bicutan, Taguig City, Philippines, represented herein by its Undersecretary for R&D, **ROWENA CRISTINA L. GUEVARA**;

The **SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE** hereinafter referred to as "**STII**", a government entity and an attached agency of DOST, duly existing and created under the laws of the Philippines with principal office address at DOST Complex, General Santos Avenue, Bicutan, Taguig City, Philippines, represented herein by its Director, **RICHARD P. BURGOS**, for the implementation of the above-cited project;

-and-

The **NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES**, hereinafter referred to as "**NRCP**", a government entity and an attached agency of DOST, duly existing and created under the laws of the Philippines with principal office address at General Santos Avenue, Bicutan, Taguig City, Philippines, represented herein by its Executive Director, **MARIETA BAÑEZ SUMAGAYSAY**, for the monitoring of the above-cited project.

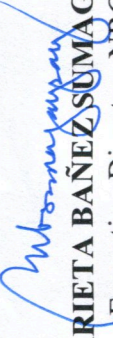
WITNESSETH:


WHEREAS, the above-mentioned project was approved by the DOST-GIA Executive Committee on 16 March 2017;

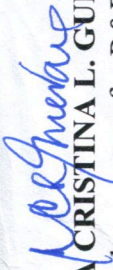
NOW THEREFORE, for and in consideration of the foregoing premises, the PARTIES hereby agree to the following terms and conditions:

I. OBJECTIVES OF THE PROJECT

The general objective of the project is to support the activities pertaining to publicity and promotions as well as event management for the successful conduct of the 2017 NSTW celebrations. Specifically, it seeks to: (1) develop and package NSTW-related information; (2) disseminate NSTW information through various channels; (3) coordinate with different


MARIETA BAÑEZ SUMAGAYSAY
Executive Director, NRCP


RICHARD P. BURGOS
Director, STII


ROWENA CRISTINA L. GUEVARA
Undersecretary for R&D

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MARIETA BAÑEZ SUMAGAYSAY
Executive Director, NRCF

media establishments, individuals, and other organizations for wider exposure of events; (4) inform and motivate the general public to participate in the NSTW and other S&T celebrations through various activities, channels and venues; (5) print a souvenir program; and (6) produce an event management plan.

II. OPERATION OF THE PROJECT

The project shall be undertaken by **STII** in accordance with the approved project proposal (made part hereof as Annex "A") and shall be monitored by **NRCF**.

III. FUNDING ASSISTANCE TO THE PROJECT

The **DOST** support to the Project shall be a total grant of **FIVE MILLION FIVE HUNDRED FIFTY ONE THOUSAND THREE HUNDRED FORTY EIGHT PESOS (P5,551,348.00)**. The grant shall be expended as allocated in the approved Project Line-Item Budget (made part hereof as Annex "B"). The attached Revised Guidelines Governing the Grants-in-Aid Program of **DOST** (made part hereafter as Annex "C") shall govern the implementation of the Project.

The activities, operation of books of accounts and records of the project shall be subject to reasonable inspection by an authorized representative of **DOST**. The **DOST** System reserves the right to discontinue the project or its assistance at anytime for violation of the Grants Agreements, fraud or falsity in proponent's warranties and representation or upon determining that the results which were obtained or reasonably expected do not justify further activity.

All income/interest derived from the project, if any, and all unexpended balance shall be reported immediately and remitted to **DOST** after the termination of the program/project.

IV. PROJECT DURATION

The project shall be implemented for a period of **NINE AND ONE HALF (9.5) months** covering the period **16 March – 31 December 2017**. The project shall be implemented during the said period or immediately upon release of funds.

V. FUND RELEASE

Subject to the provisions of **DOST M.C. No. 001 Series of 2011** entitled "Revised Guidelines on the Release of **DOST** Grant-In-Aid (GIA) Project Funds thru Issuance of **ASA** and Comprehensive **NTA** for Regional Offices, and Disbursement Voucher/Funding Check for Attached **DOST** Agencies", the project funds will be released directly by **DOST** to **STII** subject to fund availability and fund utilization of the implementing agency.


ROWENA CRISTINA L. GUEVARA
Undersecretary for R&D

VI. PROJECT PROPERTIES

Subject to the provision of Section 8 of DOST A.O. 005 Series of 2013 on "Purchase, Ownership, & Accountability of Project Equipment and Other Properties", supplies, materials, and equipment authorized to be purchased using project funds shall be the direct responsibility of the Implementing Agencies, subject to existing government accounting and auditing rules.

Intellectual Property: Ownership and utilization of IPs and IPRs resulting from the program/project shall be governed by the Philippine Technology Transfer Act of 2009.

Purchase Documents of Equipment: Copies of the purchase documents with the corresponding Property Acknowledgement Receipt (PAR) and Inventory Report Form A (Inventory Report of Equipment under DOST-GIA) shall be submitted by the Implementing Agencies to the **DOST** Property Officer **within 15 days** upon delivery.

Records of Equipment: The **DOST** and Implementing Agencies' Property Officer/s shall maintain a complete and updated record of all equipment purchased out of the grant funds. Inventory of equipment shall be conducted by **DOST/NRCP**.

Ownership of Equipment: The **DOST** shall own all equipment purchased through grant funds until such are transferred to other projects or implementing institutions. Upon request, the ownership of equipment may be transferred subject to the approval of **DOST**. The **DOST** reserves the right to transfer ownership of such government equipment through Invoice Receipt/s for Property (IRPs) or execution of Deed/s of Donation, subject to existing government accounting and auditing laws, rules and regulations.

VII. ACCOMPLISHMENT REPORT AND RECOMMENDATIONS

Subject to the provisions of Paragraph 6.2 and 6.3 of DOST A.O. No. 005 Series of 2013, the Implementing Agency shall submit to **NRCP**, the technical terminal accomplishment and audited financial reports within three (3) months after the completion of the project. **NRCP** shall submit said reports together with their appraisal report to **DOST** within one (1) month after the receipt thereof. It shall likewise acknowledge **DOST**'s and **NRCP**'s support in relevant project-related activities.

VIII. AMENDMENT CLAUSE

This MOA may be amended with the mutual written consent of the parties.

IN CONSIDERATION of the mutual covenant set forth above, witness our signatures this _____ day of _____, 2017, at _____, Philippines

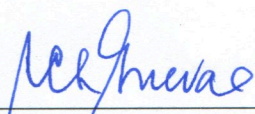
MARIETA BAÑEZ SUMAGAYSAY
Executive Director, NRCP

RICHARD P. BURGOS
Director, STII

ROWENA CRISTINA L. GUEVARA
Undersecretary for R&D

Funding Agency:

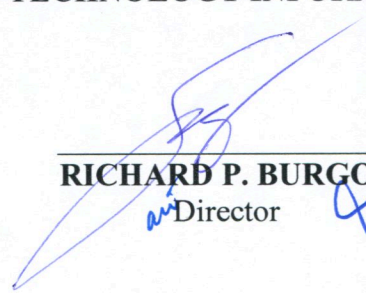
DEPARTMENT OF SCIENCE AND TECHNOLOGY



ROWENA CRISTINA L. GUEVARA
Undersecretary for R&D

Implementing Agency:

SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE



RICHARD P. BURGOS
Director

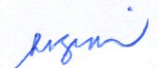
Monitoring Agency:

NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES



MARIETA BAÑEZ SUMAGAYSAY
Executive Director

Certified Funds Available:



HELEN V. GIANAN
Chief, DOST Accounting Division

02-2017-03-0485

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES) S.S.
CITY OF MANILA

CITY OF MANILA

BEFORE ME, A Notary Public for and in _____ this
_____ day of _____ personally appeared:

APR 06 2017

Government Issued
Identification

Date/Place
Issued

ROWENA CRISTINA L. GUEVARA

RICHARD P. BURGOS

MARIETA BAÑEZ SUMAGAYSAY *Passport EC 1804403 8/5/14 DFA NCR South*

Known to me as the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the entities they respectively represent.

This instrument, consisting of five (5), including this page whereon this Acknowledgment is written, signed by the parties together with their instrumental witnesses one each every page thereof

WITNESS MY HAND AND SEAL on the date and place first above written.

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Page No. 110
Book No. 139
Series of 2017

ATTY. ARWIN JUCO SINAGUINAN
NOTARY PUBLIC
UNTIL DECEMBER 31, 20 17
TIN NO. 103-631-220
PTR NO. 5945288
ISSUED MANILA ON DEC. 6, 2016

07.26.17 / *[Signature]*