

Department of Science and Technology - Science and Technology Information Institute (DOST-STII) Annual Procurement Plan for FY 2017 (Revised)

Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
			Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Travelling Expenses</b>											
Local	CRPD/IRAD/FAD	Agency to Agency					GAA	1,450,000.00	1,450,000.00		
Foreign	CRPD/IRAD/FAD	Agency to Agency					GAA	350,000.00	350,000.00		
<b>Training and Seminars Expenses</b>	CRPD/IRAD/FAD	Small Value Procurement	Based on the training schedules or as need arises				GAA	900,000.00	900,000.00		
<b>Supplies and Materials Expenses</b>											
APP-CUS (Common Use supplies)	CRPD/IRAD/FAD	Agency to Agency					GAA	3,461,306.95	3,461,306.95		Office supplies to be procured at DBM- Procurement Service
ICT	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	3,252,849.04	3,252,849.04		
Office Supplies	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	2,923,805.70	2,923,805.70		
Gasoline, Oil and Lubricant	FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	250,000.00	250,000.00		
Books and References	CRPD/IRAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	500,000.00	500,000.00		
Other Supplies	STII	Small Value Procurement	To be availed/ procured as the need arises				GAA	591,304.08	591,304.08		
<b>Utility Expenses</b>											
Electricity	FAD	Direct Contracting	Paid monthly				GAA	3,000,000.00	3,000,000.00		
Water	FAD	Direct Contracting	Paid monthly				GAA	122,000.00	122,000.00		
<b>Communication Expenses</b>											
Postage and Deliveries	CRPD/IRAD/FAD	Direct Contracting					GAA	140,000.00	140,000.00		
Landline	CRPD/IRAD/FAD	Direct Contracting	Subscription paid monthly				GAA	362,000.00	362,000.00		
Mobile	CRPD/IRAD/FAD	Direct Contracting	Subscription paid monthly				GAA	450,000.00	450,000.00		
Internet	CRPD/IRAD/FAD	Direct Contracting	Subscription paid monthly				GAA	332,000.00	332,000.00		
<b>Cable TV Subscription</b>	CRPD/IRAD/FAD	Direct Contracting	Subscription paid monthly				GAA	70,000.00	70,000.00		
<b>Professional Services</b>											
Conduct and Facilitate Survey	CRPD	Competitive Bidding	31 May - 07 June	20 June	23 June	04 July	GAA	1,000,000.00	1,000,000.00		
ISO Certification and consultancy	FAD	Small Value Procurement					GAA	300,000.00	300,000.00		
Legal Consultancy	FAD	Direct Contracting					GAA	250,000.00	250,000.00		
Dispatching of Postal Items	CRPD	Small Value Procurement	To be availed the service for one (1) year				GAA	300,000.00	300,000.00		
AV Production/Institutional video Production	CRPD	Competitive Bidding					GAA	500,000.00	500,000.00		
JS Reviewer	CRPD	Small Value Procurement					GAA	400,000.00	400,000.00		
<b>Repair and Maintenance</b>											
Building	STII	Small Value Procurement	To be availed/ procured as the need arises				GAA	250,000.00	250,000.00		
Office Equipment	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	200,000.00	200,000.00		
ICT Equipment	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	100,000.00	100,000.00		
Motor Vehicle	FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	350,000.00	350,000.00		
Furnitures and Fixtures	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	350,000.00	350,000.00		
Other PPE	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	50,000.00	50,000.00		
<b>Advertising Expenses</b>	CRPD/IRAD/FAD	Competitive Bidding	To be availed/ procured as the need arises				GAA	1,070,000.00	1,070,000.00		



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<b>Printing and Publication Expenses</b>											
Digital Publication (S&T Post and others)	CRPD	Competitive Bidding					GAA	836,000.00	836,000.00		
Development of Android Digital Publication	CRPD	Small Value Procurement					GAA	110,000.00	110,000.00		
2016 STII Performance Report	CRPD	Small Value Procurement					GAA	150,000.00	150,000.00		
Philippine Journal of Science (Regular Issue)	CRPD	Small Value Procurement					GAA	210,000.00	210,000.00		
Philippine Journal of Science (Supplementary Issue)	CRPD	Small Value Procurement					GAA	72,500.00	72,500.00		
Printing of STII Publication CY 2017	CRPD	Competitive Bidding	3-10 February	20 February	24 February	07 March	GAA	1,700,000.00	1,700,000.00		STII Publication includes: S&T Post, S&T Digest and Balitang RapiDOST
Various Tarpaulin/Corporate Wrapper	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	400,000.00	400,000.00		
Various Brochures and References, Corporate Calendar and Folder	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	702,500.00	702,500.00		
Binding and Rebinding of Books	IRAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	60,000.00	60,000.00		
<b>Representation Expenses</b>	DOST-STII	Competitive Bidding	To be availed/ procured as the need arises				GAA	1,615,000.00	1,615,000.00		
<b>Equipment Rental Expenses</b>	CRPD/IRAD/FAD	Small Value Procurement	To be availed/ procured as the need arises				GAA	1,222,720.00	1,222,720.00		
<b>Newspaper subscription</b>	CRPD/IRAD/OD	Small Value Procurement	Subscription paid yearly				GAA	110,595.00	110,595.00		
<b>Other Subscription Expenses</b>	CRPD/IRAD/OD	Small Value Procurement	To be availed/ procured as the need arises				GAA	145,000.00	145,000.00		
<b>Supply and Delivery of ICT and Communication Equipment</b>	CRPD/IRAD/FAD	Competitive Bidding					GAA	5,110,000.00			
Procurement of AV Equipment			11 - 18 May	05 June	15 June	07 July			2,000,000.00		
Procurement of various AV Equipment			15 - 22 May	05 June	08 June	09 June			1,260,000.00		
Procurement of ICT Equipment and Software			22 - 29 May	13 June	16 June	19 June			1,850,000.00		
<b>Continuing Operation and Broadcast of DOST Science Channel "DOSTv"</b>							GAA				
ICT Equipment	DOST-STII	Competitive Bidding	16- 23 August	05 September	08 September	11 September	GAA	5,000,000.00		5,000,000.00	
Furnitures and Fixtures	DOST-STII	Competitive Bidding	25 October - 01 November	16 November	20 November	21 November	GAA	1,000,000.00		1,000,000.00	
<b>Infrastructure Rehabilitation and Improvement of STII Building</b>	DOST-STII	Competitive Bidding	25 May - 01 June	19 July	9 August	11 August	GAA	11,400,000.00		11,400,000.00	
<b>TOTAL</b>								<b>53,119,580.77</b>			

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