



Republic of the Philippines
 SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE
 STII Building, DOST Complex, Bicutan, Taguig City
 Telephone No. 837-2191 to 95; Fax No. 837-7521

FR-FAD-PS No. 015
 (rev.00 10/7/2015)

WORK ORDER

Work Order No. 04-2016
 Date : 18 March 2016
 PR No. : 16-03-0087

SMP MOVING BILLBOARDS ADVERTISING
St. Therese cor. Daang hari St.,
Perpetual Village, Taguig City
Tel. No. 838-8855

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
	2	Pcs.	Printing of tarpaulin: • 132 x 48 inches • 48 x 36 inches		P 880.00 240.00
	75	Pcs.	Supply and printing of t-shirt • Plain white • collared	280.00	21,000.00
Charge to GAD Fund.					=====
Delivery: March 30, 2016					P 22,120.00 TWENTY-TWO THOUSAND ONE HUNDRED TWENTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Funds Available ₱22,120
 Fund 02-101-2016-02-022
 Function/Project GAD

Recommending Approval:

MARIBEL B. PALAFOX
 Spvg. SRS / Member, STII-GFPS

MARILOU C. LEELIAN
 Accountant III

APPROVED :

RICHARD P. BURGOS
 Director

Work Order Received :

By: _____

Date: _____

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.