



Republic of the Philippines  
**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**  
 STII Building, DOST Complex, Bicutan, Taguig City  
 Telefax No. 837-2071 local 2145

FR-FAD-PS No.014  
 (rev.00 10/2/2015)

**PURCHASE ORDER**

Supplier : <u>TONELAND ENTERPRISES</u>	P.O. No. : <u>16-06-0047</u>
Address : <u>1175 Don Chino Roces Avenue, San Antonio Village, Makati City</u>	Date : <u>June 28, 2016</u>
Tel. No. : <u>890-8715 / 899-2489</u>	Mode of
TIN : _____	Procurement : <u>Shopping</u>

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>STII Bldg., DOST Complex General Santos Avenue</u>	Payment Term: <u>30 days</u>
<u>Bicutan, Taguig City</u>	Delivery Term: <u>7 working days</u>
Date of Delivery : _____	<u>upon receipt of approved PO</u>

Qty.	Unit	Description	Stock No.	Unit Cost	Amount
2	pcs.	Toner cartridge, HP CF280A, black	OS174	4,100.00	8,200.00
					-
					-
					-
					-
					-
					-
					-
					-

(Total Amount in Words) **EIGHT THOUSAND TWO HUNDRED PESOS ONLY.** Php **8,200.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

*ALFON B. NARQUITA*  
**ALFON B. NARQUITA**  
 Senior SRS/Project Leader

Conforme: \_\_\_\_\_  
 (Signature over Printed Name of Supplier)  
 \_\_\_\_\_  
 (Date)

Funds Available :	ALOBS NO. : <u>02-001-2016-08-0037</u>
<u>MARILOU C. LEE LIAN</u> Accountant III	Amount : <u>78,200</u>