



Republic of the Philippines  
 SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE  
 STII Building, DOST Complex, Bicutan, Taguig City  
 Telephone No. 837-2191 to 95; Fax No. 837-7521

FR-FAD-PS No. 015  
 (rev.00 10/7/2015)

**WORK ORDER**

Work Order No. 01-2016  
 Date 18 February 2016  
 PR No. 16-01-0002

INVENTO SOUVENIR CENTRAL  
Mazzanine Floor, GCC Mall  
Makati City  
Tel. No. 754-8038

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
			Printing of tarpaulin		
	1	Piece	*26ft x 6 ft	Php 2,964.00	Php 2,964.00
	2	piece	*9 ft x 6 ft	1,026.00	2,052.00
					=====
					Php 5,016.00
					vvvvvvvvvvv
					FIVE THOUSAND SIXTEEN PESOS ONLY
			Charge to Regular Fund.		

*In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.*

Funds Available ₱5,016  
 Fund 02-101-2016-02-0005  
 Function/Project A.II.9.02

Recommending Approval:

ARISTOTLE P. CARANDANG, Ph.D.  
 CRPD Chief

MARILOU C. LEELIAN  
 Accountant III

APPROVED :

RAYMUND E. LIBORO  
 ASEC-DOST/OIC-STII

Work Order Received :

By: \_\_\_\_\_

Date: \_\_\_\_\_

NOTE: SEE TERMS AND CONDITIONS AT THE BACK.





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**WORK ORDER**

Work Order No. 02-2016  
 Date February 22, 2016  
 PR No. 16-01-0036

**DOLMAR PRESS, INC.**  
 898 Champaca Road Ext.  
 UPS IV, Parañaque City  
 Tel. No. 776-5761/62

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
			<u>PRINTING OF THE FOLLOWING:</u>		
			<u>BALITANG RAPIDOST</u>		
			• January 2016	P 2.85	P 14,250.00
			• February 2016	2.85	14,250.00
			• March 2016	2.85	14,250.00
			<u>DOST Digest</u>		
			• January 2016	2.85	14,250.00
			• February 2016	2.85	14,250.00
			• March 2016	2.85	14,250.00
			Specifications: Process : Offset printing Paper stock : C2S 70 No. of pages : 4 (2 pages in 1 spread) Size : 8.5" x 11" Color : Full color Others : Computer-to-Print (CTP) output, with color separation and colored laserprint proof/ camera ready file in CD CD (Adobe in Design and pdf format)		=====
			<b>Work completed within 3 days after approval of proof.</b>		<b>P 85,500.00</b> <b>EIGHTY-FIVE THOUSAND FIVE HUNDRED PESOS ONLY</b>

*In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.*

Funds Available P 85,500  
 Fund 02-101-2016-02-015  
 Function/Project A-II.9.02

Recommending Approval:

**ARISTOTLE P. CARANDANG, Ph.D.**  
 CRPD Chief

**MARILOU C. LEELIAN**  
 Accountant III

APPROVED :

**RAYMUND E. LIBORO**  
 ASEC-DOST/OIC-STII

Work Order Received :

By: \_\_\_\_\_

Date: \_\_\_\_\_

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**WORK ORDER**

Work Order No. 03-2016  
 Date February 22, 2016  
 PR No. 16-01-00

LJB PRINTING SERVICES  
39-B Mapagmahal Street,  
Brgy. Pinyahan, Diliman, QC  
Tel. No. 426-0495 / 433-2094

Gentlemen:

In accordance with existing regulations you are hereby authorized to undertake the work indicated below

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
	300	pcs.	<p><b>Printing of 2015 STII Annual Report</b></p> <p><i>Specification:</i>                      Folio/No. of pages : 64 (+/-) (including cover)                      Size : 8.5 x 11 inches (letter size)                      Stocks :                          Cover : C2S 220 Matte with spot UV lamination and emboss                          Inside : C2S 100                      Inside pages: Full Color                      Cover : full color                      Inside pages: full color                      Process : Offset printing                      Binding method : Perfect bind                      Others : Computer-To-Print (CTP) output with camera ready/laser print proof</p> <p>Delivery terms: work completed within 7 days upon approval of laser print proof.</p> <p>Note: Laser print proof must be submitted 2 days after pick up of CD file/material.</p>	P 240.00	P 72,000.00 vvvvvvvvvvvvvv SEVENTY-TWO THOUSAND PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Funds Available ₱72,000  
 Fund 02-07-2016-62-013  
 Function/Project A-11. a-02

Recommending Approval:

**ARISTOTLE P. CARANDANG, Ph.D.**  
 CRPD Chief *22 Feb 2016*

**MARILOU C. LEELIAN**  
 Accountant III

APPROVED :

**RAYMUND E. LIBORO**  
 ASEC-DOST/OIC-STII

Work Order Received :

By: \_\_\_\_\_

Date: \_\_\_\_\_

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