

DEPARTMENT OF SCIENCE AND TECHNOLOGY - SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (DOST - STII)
Annual Procurement Plan for FY 2016 (Updated)


| Code (PAP) | Procurement Program/Project | PMO/End-user | Mode of Procurement | Schedule for Each Procurement Activity | | | | | | | | | | | | Source of Funds | Estimated Budget (Php) | | | CO | Remarks (Brief description of Program/Project) | |
|------------|-----------------------------------|-------------------|--|--|------------------|--------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-----------------|------------------------|--------------|--------------|----|--|--|
| | | | | Pre-Front Conference | Ads/Post of I/EB | Pre-bid Conf | Eligibility Check | Sup/Open of Bids | Bid Evaluation | Past Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery/Completion | Acceptance/Turnover | | Total | MOOE | | | | |
| | Traveling Expenses | CRPD/IRAD/ FAD | n 3 | | | | | | | | | | | | | | GAA | 1,650,000.00 | 1,650,000.00 | | | |
| | Local | FAD | n 3 | | | | | | | | | | | | | | GAA | 250,000.00 | 250,000.00 | | | |
| | Foreign | CRPD/IRAD | n 3 | | | | | | | | | | | | | | GAA | 1,300,000.00 | 1,300,000.00 | | | |
| | Training and Seminars Expenses | CRPD/IRAD/ FAD | Small Value Procurement | | | | | | | | | | | | | | GAA | 1,130,000.00 | 1,130,000.00 | | | |
| | Supplies and Materials Expenses | | | | | | | | | | | | | | | | | | | | | |
| | ICT | CRPD/IRAD/ FAD | Procurement Service/Small Value Procurement/Shopping | | | | | | | | | | | | | | GAA | 2,818,802.00 | 2,818,802.00 | | | |
| | Office Supplies | CRPD/IRAD/ FAD | Procurement Service/Small Value Procurement/Shopping | | | | | | | | | | | | | | GAA | 9,846,562.17 | 9,846,562.17 | | | |
| | Gasoline, Oil and Lubricant | FAD | Small Value Procurement/Shopping | | | | | | | | | | | | | | GAA | 250,000.00 | 250,000.00 | | | |
| | Books and References | IRAD | Procurement/Shopping | | | | | | | | | | | | | | GAA | 1,600,000.00 | 1,600,000.00 | | | |
| | Utility Expenses | | | | | | | | | | | | | | | | | | | | | |
| | Electricity | FAD | Direct Contracting | | | | | | | | | | | | | | GAA | 2,400,000.00 | 2,400,000.00 | | | |
| | Water | FAD | Direct Contracting | | | | | | | | | | | | | | GAA | 100,000.00 | 100,000.00 | | | |
| | Communication Expenses | | | | | | | | | | | | | | | | | | | | | |
| | Postage and Deliveries | CRPD/IRAD/ FAD | Direct Contracting | | | | | | | | | | | | | | GAA | 170,000.00 | 170,000.00 | | | |
| | Landline | CRPD/IRAD/ FAD | Direct Contracting | | | | | | | | | | | | | | GAA | 1,200,000.00 | 1,200,000.00 | | | |
| | Mobile | CRPD/IRAD/ FAD | Direct Contracting | | | | | | | | | | | | | | GAA | 750,000.00 | 750,000.00 | | | |
| | Internet | CRPD/IRAD/ FAD | Direct Contracting | | | | | | | | | | | | | | GAA | 448,000.00 | 448,000.00 | | | |
| | Cable TV Subscription | CRPD/IRAD/ FAD | Direct Contracting | | | | | | | | | | | | | | GAA | 100,000.00 | 100,000.00 | | | |
| | Professional Services | | | | | | | | | | | | | | | | | | | | | |
| | Janitorial Services | FAD | Competitive Bidding | | | | | | | | | | | | | | GAA | 1,090,000.00 | 1,090,000.00 | | | |
| | Security Services | FAD | Competitive Bidding | | | | | | | | | | | | | | GAA | 1,050,000.00 | 1,050,000.00 | | | |
| | Conduct and Facilitate Survey | CRPD | Competitive Bidding | | | | | | | | | | | | | | GAA | 1,000,000.00 | 1,000,000.00 | | | |
| | ISO Certification and Consultancy | FAD | Small Value Procurement | | | | | | | | | | | | | | GAA | 300,000.00 | 300,000.00 | | | |
| | Legal Consultancy | FAD | Direct Contracting | | | | | | | | | | | | | | GAA | 240,000.00 | 240,000.00 | | | |
| | DOST Social Media Engagement | CRPD | Small Value Procurement | | | | | | | | | | | | | | GAA | 150,000.00 | 150,000.00 | | | |
| | Repair and Maintenance | | | | | | | | | | | | | | | | | | | | | |
| | Buildings | FAD | Competitive Bidding/Small Value Procurement/Shopping | | | | | | | | | | | | | | GAA | 2,500,000.00 | 2,500,000.00 | | | |
| | Office Equipment | CRPD/IRAD/ FAD | Small Value Procurement/Shopping | | | | | | | | | | | | | | GAA | 300,000.00 | 300,000.00 | | | |

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| Code (PAP) | Procurement Program/Project | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | | | | | | | | | Source of Funds | Estimated Budget (PHP) | | | Remarks (Brief description of Program/Project) | | |
|--------------|--------------------------------------|----------------|----------------------------------|--|-------------------|--------------|-------------------|------------------|----------------|-----------|-----------------|------------------|----------------------|----------------------|----------------------|-----------------|------------------------|------|--------------|--|--------------|-----------------------------|
| | | | | Pre-Proc Conference | Advs/Part of IAEB | Pre-bid Conf | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery/ Completion | Acceptance/ Turnover | | Total | MOOE | CO | | | |
| | Conduct Pest Control | DOST-STII | Small Value Procurement | | | | | | | | | | | | | | | GAA | 150,000.00 | 150,000.00 | | |
| | Newspaper subscription | CRP/DI/RAD/OD | Small Value Procurement | | | | | | | | | | | | | | | GAA | 77,387.00 | 77,387.00 | | |
| | Other Subscription Expenses | CRP/DI/RAD/FAD | Small Value Procurement/Shopping | | | | | | | | | | | | | | | GAA | 280,000.00 | 280,000.00 | | Includes Various References |
| | Supply and Delivery of ICT Equipment | CRP/DI/RAD/FAD | Competitive Bidding | | | | | | | | | | | | | | | GAA | 3,155,000.00 | | 3,155,000.00 | |
| TOTAL | | | | | | | | | | | | | 45,917,131.17 | | | | | | | | | |

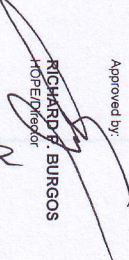
Prepared and Consolidated by:

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Head, BAC Secretariat (OV)
Administrative Officer V

Certified Funds Available /
Certified Appropriate Funds Available:

MARITO J. C. LEILIAN / **CECILLE ROSE B. RAMOS**
Accountant / Budget Officer

Recommending Approval:

BENEDICT B. CAGUNAN
Chairperson, BAC

Approved by:

RICHARD P. BURGOS
HOPE/Officer