

**Statement of Allotments, Obligations and Balances**  
**As of November 30, 2015**

Department: **Department of Science and Technology**  
 Agency: **Science and Technology Information Institute**

| P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE                                         | UACS        | Allotment Received   | OBLIGATIONS INCURRED |                      | Unobligated Balance of Allotment | Remarks |
|-----------------------------------------------------------------------------------------|-------------|----------------------|----------------------|----------------------|----------------------------------|---------|
|                                                                                         |             |                      | This Report          | To Date              |                                  |         |
| - Landline                                                                              | 5020502002  | 1,296,000.00         | -                    | 66,761.23            | 1,229,238.77                     |         |
| Internet Subscription Expenses                                                          | 5020503000  | 240,000.00           | -                    | 88,511.98            | 151,488.02                       |         |
| Cable, Satellite, Telegraph & Radio Expenses                                            | 5020504000  | -                    | 4,030.00             | 42,466.26            | (42,466.26)                      |         |
| <b>CONFIDENTIAL, INTELLIGENCE &amp; EXTRA-ORDINARY EXPENSES</b>                         |             |                      |                      |                      |                                  |         |
| Extraordinary Expenses                                                                  | 5021000000  |                      |                      |                      |                                  |         |
|                                                                                         | 5021003000  | 153,000.00           | 11,400.00            | 114,480.00           | 38,520.00                        |         |
| <b>PROFESSIONAL SERVICES</b>                                                            |             |                      |                      |                      |                                  |         |
|                                                                                         | 5021100000  |                      |                      |                      |                                  |         |
| Legal Services                                                                          | 50211010 00 | -                    | 16,000.00            | 118,000.00           | (118,000.00)                     |         |
| Auditing Services                                                                       | 5021102000  | 50,000.00            | 2,128.00             | 33,478.41            | 16,521.59                        |         |
| Other Professional Services                                                             | 5021199000  | 1,916,000.00         | 60,665.94            | 1,035,268.16         | 880,731.84                       |         |
| <b>GENERAL SERVICES</b>                                                                 |             |                      |                      |                      |                                  |         |
|                                                                                         | 5021200000  |                      |                      |                      |                                  |         |
| Janitorial Services                                                                     | 5021202000  | 900,000.00           | 41,469.10            | 823,045.36           | 76,954.64                        |         |
| Security Services                                                                       | 5021203000  | 720,000.00           | 82,692.32            | 797,044.52           | (77,044.52)                      |         |
| <b>REPAIRS AND MAINTENANCE</b>                                                          |             |                      |                      |                      |                                  |         |
|                                                                                         | 5021300000  |                      |                      |                      |                                  |         |
| Building & Other Structures                                                             | 5021304000  | 300,000.00           | -                    | 180,065.00           | 119,935.00                       |         |
| Machinery & Equipment                                                                   | 5021305000  | 300,000.00           | 21,504.00            | 83,740.00            | 216,260.00                       |         |
| Transportation Equipment                                                                | 5021306000  | 150,000.00           | 48,009.52            | 152,738.50           | (2,738.50)                       |         |
| Furnitures & Fixtures                                                                   | 5021307000  | 100,000.00           | -                    | 461,371.22           | (361,371.22)                     |         |
| Other Property, Plant and Equipment                                                     | 5021399000  | 300,000.00           | -                    | 118,888.00           | 181,112.00                       |         |
| ICT equipment                                                                           | 5021305003  | 450,000.00           | -                    | 19,565.00            | 430,435.00                       |         |
| <b>TAXES, INSURANCE PREMIUMS &amp; OTHER FEES</b>                                       |             |                      |                      |                      |                                  |         |
|                                                                                         | 5021501000  | -                    | -                    | 5,378.12             | (5,378.12)                       |         |
| Taxes, Duties & Licenses                                                                | 5021502000  | 49,000.00            | 6,750.00             | 34,713.75            | 14,286.25                        |         |
| Fidelity Bond Premiums                                                                  | 5021503000  | 68,000.00            | -                    | 66,668.37            | 1,331.63                         |         |
| Insurance Expenses                                                                      | 5021600000  |                      |                      |                      |                                  |         |
| <b>LABOR AND WAGES</b>                                                                  |             |                      |                      |                      |                                  |         |
|                                                                                         | 5021601000  | 2,341,000.00         | 136,370.28           | 2,184,077.82         | 156,922.18                       |         |
| Labor and Wages                                                                         | 5029900000  |                      |                      |                      |                                  |         |
| <b>OTHER MAINT. &amp; OPERATING EXPENSES</b>                                            |             |                      |                      |                      |                                  |         |
|                                                                                         | 5029901000  | 300,000.00           | -                    | 15,876.00            | 284,124.00                       |         |
| Advertising Expenses                                                                    | 5029902000  | 1,219,000.00         | 95,000.00            | 2,211,677.12         | (992,677.12)                     |         |
| Printing and Publication Expenses                                                       | 5029903000  | 523,000.00           | 209,207.40           | 1,151,081.48         | (628,081.48)                     |         |
| Representation Expenses                                                                 | 5029904000  | 130,000.00           | -                    | 39,670.40            | 90,329.60                        |         |
| Transportation & Delivery Expenses                                                      | 5029905000  |                      |                      |                      |                                  |         |
| <b>RENT/LEASE EXPENSE</b>                                                               |             |                      |                      |                      |                                  |         |
|                                                                                         | 5029905005  | 215,000.00           | 19,084.80            | 321,295.59           | (106,295.59)                     |         |
| Rents - Equipment                                                                       | 5029905003  | -                    | -                    | 65,000.00            | (65,000.00)                      |         |
| Rents- Motor Vehicle                                                                    | 5029907000  | 570,000.00           | -                    | 53,064.00            | 516,936.00                       |         |
| Subscription Expenses                                                                   | 50299990 99 | -                    | -                    | 650,780.01           | (650,780.01)                     |         |
| Other Maintenance and Operating Expenses                                                |             |                      |                      |                      |                                  |         |
| <b>TOTAL MOOE</b>                                                                       |             | <b>21,005,000.00</b> | <b>1,103,488.24</b>  | <b>17,089,471.56</b> | <b>3,915,528.44</b>              |         |
| <b>TOTAL NEW APPROPRIATIONS</b>                                                         |             | <b>48,790,000.00</b> | <b>3,970,102.14</b>  | <b>42,002,716.46</b> | <b>6,787,283.54</b>              |         |
| <b>AUTOMATIC APPROPRIATIONS</b>                                                         | 5010301000  |                      |                      |                      |                                  |         |
| <b>A.I.a.1. General Management and Supevision</b>                                       |             |                      |                      |                      |                                  |         |
| Retirement and Life Insurance Premium                                                   | 50103010 00 | 625,000.00           | 43,930.68            | 483,237.48           | 141,762.52                       |         |
| <b>A.I.a.1. Operation of Science and Technology Center for Information Services</b>     |             |                      |                      |                      |                                  |         |
| Retirement and Life Insurance Premium                                                   | 50103010 00 | 693,000.00           | 52,392.96            | 592,449.36           | 100,550.64                       |         |
| <b>A.I.a.2. Implementation of Science and Technology Promotion and Advocacy Program</b> |             |                      |                      |                      |                                  |         |
| Retirement and Life Insurance Premium                                                   | 50103010 00 | 731,000.00           | 67,169.76            | 735,105.24           | (4,105.24)                       |         |
| <b>TOTAL Ret. and Life Ins. Prem. (RLIP)</b>                                            |             | <b>2,049,000.00</b>  | <b>163,493.40</b>    | <b>1,810,792.08</b>  | <b>238,207.92</b>                |         |
| <b>OTHER RELEASES</b>                                                                   |             |                      |                      |                      |                                  |         |
| <b>Pension and Gratuity Fund</b>                                                        |             |                      |                      |                      |                                  |         |
| Terminal Leave Benefits                                                                 | 50104030 01 | 1,338,598.00         |                      | 1,338,597.86         | 0.14                             |         |
| <b>Misc. Personnel Benefits Fund</b>                                                    |             |                      |                      |                      |                                  |         |
| Productivity Enhancement Incentive (PEI)                                                | 50102990 12 | 1,457,007.00         |                      | 1,362,445.00         | 94,562.00                        |         |
| <b>TOTAL Other Releases</b>                                                             |             | <b>2,795,605.00</b>  | <b>-</b>             | <b>2,701,042.86</b>  | <b>94,562.14</b>                 |         |
| <b>Recap:</b>                                                                           |             |                      |                      |                      |                                  |         |
| <b>PS</b>                                                                               | 50100000 00 | <b>32,629,605.00</b> | <b>3,030,107.30</b>  | <b>29,425,079.84</b> | <b>3,204,525.16</b>              |         |
| <b>MOOE</b>                                                                             | 50200000 00 | <b>21,005,000.00</b> | <b>1,103,488.24</b>  | <b>17,089,471.56</b> | <b>3,915,528.44</b>              |         |
| <b>GRAND TOTAL</b>                                                                      |             | <b>53,634,605.00</b> | <b>4,133,595.54</b>  | <b>46,514,551.40</b> | <b>7,120,053.60</b>              |         |

Prepared by:

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## Statement of Allotments, Obligations and Balances

As of November 30, 2015

Department: Department of Science and Technology

Agency: Science and Technology Information Institute

| P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE                 | UACS        | Allotment Received  | OBLIGATIONS INCURRED |                     | Unobligated Balance of Allotment | Remarks |
|-----------------------------------------------------------------|-------------|---------------------|----------------------|---------------------|----------------------------------|---------|
|                                                                 |             |                     | This Report          | To Date             |                                  |         |
| <b>CURRENT YEAR BUDGET</b>                                      |             |                     |                      |                     |                                  |         |
| <b>A. PROGRAM</b>                                               |             |                     |                      |                     |                                  |         |
| <b>I. General Administration and Support</b>                    |             |                     |                      |                     |                                  |         |
| <b>a. General Administration and Support Services</b>           |             |                     |                      |                     |                                  |         |
| <b>1. General Management and Supervision</b>                    |             |                     |                      |                     |                                  |         |
| <b>PERSONAL SERVICES (PS)</b>                                   | 50100000 00 |                     |                      |                     |                                  |         |
| <b>Salaries and Wages - Regular</b>                             | 50101010 00 |                     |                      |                     |                                  |         |
| Basic Salary- Civilian                                          | 50101010 01 | 5,205,000.00        | 366,089.00           | 4,026,979.00        | 1,178,021.00                     |         |
| <b>Total Salaries and Wages</b>                                 |             | <b>5,205,000.00</b> | <b>366,089.00</b>    | <b>4,026,979.00</b> | <b>1,178,021.00</b>              |         |
| <b>OTHER COMPENSATION</b>                                       | 50102000 00 |                     |                      |                     |                                  |         |
| PERA- Civilian                                                  | 50102010 01 | 384,000.00          | 30,000.00            | 330,000.00          | 54,000.00                        |         |
| Representation Allowance (RA)                                   | 50102020 00 | 168,000.00          | 5,000.00             | 53,750.00           | 114,250.00                       |         |
| Transportation Allowance (TA)                                   | 50102030 01 | 168,000.00          | 5,000.00             | 53,750.00           | 114,250.00                       |         |
| Uniform/Clothing Allowance-Civilian                             | 50102040 01 | 80,000.00           |                      | 75,000.00           | 5,000.00                         |         |
| Productivity Incentive Allowance-Civilian                       | 50102080 01 | 32,000.00           |                      | 30,000.00           | 2,000.00                         |         |
| Yearend Bonus- Civilian                                         | 50102140 01 | 434,000.00          | 183,044.50           | 366,089.00          | 67,911.00                        |         |
| Cash Gift                                                       | 50102150 01 | 80,000.00           | 37,500.00            | 75,000.00           | 5,000.00                         |         |
| Pag-ibig-Civilian                                               | 50103020 01 | 20,000.00           | 1,500.00             | 16,500.00           | 3,500.00                         |         |
| PhilHealth- Civilian                                            | 5010303001  | 48,000.00           | 4,312.50             | 47,437.50           | 562.50                           |         |
| ECIP- Civilian                                                  | 5010304001  | 19,000.00           | 1,485.54             | 16,340.94           | 2,659.06                         |         |
| Lump-sum for step Increments- Length of Service                 | 5010499010  | 13,000.00           |                      | -                   | 13,000.00                        |         |
| <b>Total Other Compensation</b>                                 |             | <b>1,446,000.00</b> | <b>267,842.54</b>    | <b>1,063,867.44</b> | <b>382,132.56</b>                |         |
| <b>A.I.a.01 TOTAL PS</b>                                        |             | <b>6,651,000.00</b> | <b>633,931.54</b>    | <b>5,090,846.44</b> | <b>1,560,153.56</b>              |         |
| <b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>          | 50200000 00 |                     |                      |                     |                                  |         |
| Traveling Expenses - Local                                      | 50201010 00 | 100,000.00          | 10,000.00            | 177,124.50          | (77,124.50)                      |         |
| Traveling Expenses - Foreign                                    | 50201020 00 |                     |                      | 4,800.00            | (4,800.00)                       |         |
| <b>TRAINING &amp; SCHOLARSHIP EXPENSES</b>                      | 5020200000  |                     |                      |                     |                                  |         |
| Training Expenses                                               | 5020201000  | 73,000.00           | 18,200.00            | 164,150.00          | (91,150.00)                      |         |
| <b>SUPPLIES &amp; MATERIALS EXPENSES</b>                        | 5020300000  |                     |                      |                     |                                  |         |
| Office Supplies Expenses                                        | 5020301000  | 360,000.00          |                      | 506,159.75          | (146,159.75)                     |         |
| ICT supplies                                                    | 5020301001  | -                   | 5,510.00             | 60,449.28           | (60,449.28)                      |         |
| Accountable Forms Expenses                                      | 5020302000  | 50,000.00           |                      | 3,605.00            | 46,395.00                        |         |
| Fuel, Oil and Lubricants Expenses                               | 5020309000  | 120,000.00          |                      | 202,976.06          | (82,976.06)                      |         |
| Textbooks & Instructional Materials Expenses                    | 5020311001  |                     |                      | 1,150.00            | (1,150.00)                       |         |
| Other Supplies & Materials Expenses                             | 5020399000  | 50,000.00           | 13,400.00            | 35,385.00           | 14,615.00                        |         |
| <b>UTILITY EXPENSES</b>                                         | 5020400000  |                     |                      |                     |                                  |         |
| Water Expenses                                                  | 5020401000  | 353,000.00          |                      | 30,249.73           | 322,750.27                       |         |
| Electricity Expenses                                            | 5020402000  | 3,271,000.00        | 178,936.22           | 2,116,833.20        | 1,154,166.80                     |         |
| <b>COMMUNICATION EXPENSES</b>                                   | 5020500000  |                     |                      |                     |                                  |         |
| Postage and Courier Expenses                                    | 5020501000  | 50,000.00           |                      | 10,590.00           | 39,410.00                        |         |
| <b>Telephone Expenses</b>                                       | 5020502000  |                     |                      |                     |                                  |         |
| - Mobile                                                        | 5020502001  | 50,000.00           | 1,500.00             | 37,592.01           | 12,407.99                        |         |
| - Landline                                                      | 5020502002  | 150,000.00          |                      | 17,438.81           | 132,561.19                       |         |
| Cable, Satellite, Telegraph & Radio Expenses                    | 5020504000  |                     |                      | 2,708.14            | (2,708.14)                       |         |
| <b>CONFIDENTIAL, INTELLIGENCE &amp; EXTRA-ORDINARY EXPENSES</b> | 5021000000  |                     |                      |                     |                                  |         |
| Extraordinary Expenses                                          | 5021003000  | 118,000.00          | 11,400.00            | 104,680.00          | 13,320.00                        |         |
| <b>PROFESSIONAL SERVICES</b>                                    | 5021100000  |                     |                      |                     |                                  |         |
| Legal Services                                                  | 50211010 00 | -                   | 6,000.00             | 48,000.00           | (48,000.00)                      |         |
| Auditing Services                                               | 5021102000  | 50,000.00           | 2,128.00             | 33,478.41           | 16,521.59                        |         |
| Other Professional Services                                     | 5021199000  |                     | -                    | 115,251.68          | (115,251.68)                     |         |
| <b>GENERAL SERVICES</b>                                         | 5021200000  |                     |                      |                     |                                  |         |
| Janitorial Services                                             | 5021202000  | 900,000.00          | 41,469.10            | 823,045.36          | 76,954.64                        |         |
| Security Services                                               | 5021203000  | 720,000.00          | 82,692.32            | 797,044.52          | (77,044.52)                      |         |
| <b>REPAIRS AND MAINTENANCE</b>                                  | 5021300000  |                     |                      |                     |                                  |         |
| Building & Other Structures                                     | 5021304000  | 200,000.00          |                      | 70,065.00           | 129,935.00                       |         |
| Machinery & Equipment                                           | 5021305000  | 100,000.00          | 21,504.00            | 36,376.00           | 63,624.00                        |         |
| Transportation Equipment                                        | 5021306000  | 100,000.00          | 48,009.52            | 152,738.50          | (52,738.50)                      |         |
| Furnitures & Fixtures                                           | 5021307000  | 100,000.00          |                      | 232,371.22          | (132,371.22)                     |         |
| ICT equipment                                                   | 5021305003  | -                   |                      | 6,080.00            | (6,080.00)                       |         |
| <b>TAXES, INSURANCE PREMIUMS &amp; OTHER FEES</b>               |             |                     |                      |                     |                                  |         |
| Taxes, Duties & Licenses                                        | 5021501000  |                     |                      | 5,378.12            | (5,378.12)                       |         |
| Fidelity Bond Premiums                                          | 5021502000  | 49,000.00           | 6,750.00             | 34,151.25           | 14,848.75                        |         |
| Insurance Expenses                                              | 5021503000  | 68,000.00           |                      | 66,668.37           | 1,331.63                         |         |



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**As of November 30, 2015**

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| P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE                               | UACS               | Allotment Received   | OBLIGATIONS INCURRED |                      | Unobligated Balance of Allotment | Remarks |
|-------------------------------------------------------------------------------|--------------------|----------------------|----------------------|----------------------|----------------------------------|---------|
|                                                                               |                    |                      | This Report          | To Date              |                                  |         |
| <b>LABOR AND WAGES</b>                                                        | <b>5021600000</b>  |                      |                      |                      |                                  |         |
| Labor and Wages                                                               | 5021601000         | 721,000.00           | 98,457.71            | 989,742.40           | (268,742.40)                     |         |
| <b>OTHER MAINT. &amp; OPERATING EXPENSES</b>                                  | <b>5029900000</b>  |                      |                      |                      |                                  |         |
| Advertising Expenses                                                          | 5029901000         | 100,000.00           |                      | 15,876.00            | 84,124.00                        |         |
| Printing and Publication Expenses                                             | 5029902000         |                      |                      | 30,650.00            | (30,650.00)                      |         |
| Representation Expenses                                                       | 5029903000         | 80,000.00            | 121,583.90           | 345,961.10           | (265,961.10)                     |         |
| <b>RENT/LEASE EXPENSE</b>                                                     | <b>5029905000</b>  |                      |                      |                      |                                  |         |
| Rents - Equipment                                                             | 5029905005         |                      | 7,526.40             | 86,168.88            | (86,168.88)                      |         |
| Subscription Expenses                                                         | 5029907000         |                      |                      | -                    | -                                |         |
| Other Maintenance and Operating Expenses                                      | 50299990 99        |                      |                      | 196,268.50           | (196,268.50)                     |         |
| <b>A.I.a.01 TOTAL MOOE</b>                                                    |                    | <b>7,933,000.00</b>  | <b>675,067.17</b>    | <b>7,561,206.79</b>  | <b>371,793.21</b>                |         |
| <b>TOTAL A.I.a.01</b>                                                         |                    | <b>14,584,000.00</b> | <b>1,308,998.71</b>  | <b>12,652,053.23</b> | <b>1,931,946.77</b>              |         |
| <b>2. Magna Carta Benefits (R.A. 8439)</b>                                    |                    |                      |                      |                      |                                  |         |
| Subsistence Allowance                                                         | 5010205002         | 1,651,000.00         | 95,850.00            | 1,480,395.68         | 170,604.32                       |         |
| Laundry Allowance                                                             | 5010206003         | 297,000.00           | 23,954.88            | 272,752.67           | 24,247.33                        |         |
| Hazard Pay                                                                    | 50102110 04        | 2,250,000.00         | 206,077.50           | 2,260,745.37         | (10,745.37)                      |         |
| Longevity Pay                                                                 | 50102120 03        | 2,306,000.00         | 195,440.48           | 2,084,532.26         | 221,467.74                       |         |
| <b>TOTAL A.I.a.02</b>                                                         |                    | <b>6,504,000.00</b>  | <b>521,322.86</b>    | <b>6,098,425.98</b>  | <b>405,574.02</b>                |         |
| <b>II. OPERATIONS</b>                                                         |                    |                      |                      |                      |                                  |         |
| <b>a. Development of Science and Technology Information System</b>            |                    |                      |                      |                      |                                  |         |
| <b>1. Operation of Science and Technology Center for Information Services</b> |                    |                      |                      |                      |                                  |         |
| <b>PERSONAL SERVICES (PS)</b>                                                 | <b>50100000 00</b> |                      |                      |                      |                                  |         |
| <b>Salaries and Wages - Regular</b>                                           | <b>50101010 00</b> |                      |                      |                      |                                  |         |
| Basic Salary- Civilian                                                        | 50101010 01        | 5,777,000.00         | 479,260.00           | 5,399,313.75         | 377,686.25                       |         |
| <b>Total Salaries and Wages</b>                                               |                    | <b>5,777,000.00</b>  | <b>479,260.00</b>    | <b>5,399,313.75</b>  | <b>377,686.25</b>                |         |
| <b>OTHER COMPENSATION</b>                                                     | <b>50102000 00</b> |                      |                      |                      |                                  |         |
| PERA- Civilian                                                                | 50102010 01        | 408,000.00           | 34,000.00            | 383,181.82           | 24,818.18                        |         |
| Representation Allowance (RA)                                                 | 50102020 00        | 60,000.00            | 5,000.00             | 55,000.00            | 5,000.00                         |         |
| Transportation Allowance (TA)                                                 | 50102030 01        | 60,000.00            | 5,000.00             | 55,000.00            | 5,000.00                         |         |
| Uniform/Clothing Allowance-Civilian                                           | 50102040 01        | 85,000.00            |                      | 90,000.00            | (5,000.00)                       |         |
| Productivity Incentive Allowance-Civilian                                     | 50102080 01        | 34,000.00            |                      | 32,000.00            | 2,000.00                         |         |
| Yearend Bonus- Civilian                                                       | 50102140 01        | 481,000.00           | 239,630.00           | 492,699.00           | (11,699.00)                      |         |
| Cash Gift                                                                     | 50102150 01        | 85,000.00            | 42,500.00            | 87,500.00            | (2,500.00)                       |         |
| Pag-ibig-Civilian                                                             | 50103020 01        | 20,000.00            | 1,500.00             | 17,000.00            | 3,000.00                         |         |
| PhilHealth- Civilian                                                          | 5010303001         | 59,000.00            | 5,062.50             | 57,312.50            | 1,687.50                         |         |
| ECIP- Civilian                                                                | 5010304001         | 20,000.00            | 1,600.00             | 18,100.00            | 1,900.00                         |         |
| Lump-sum for step Increments- Length of Service                               | 5010499010         | 14,000.00            |                      | -                    | 14,000.00                        |         |
| <b>Total Other Compensation</b>                                               |                    | <b>1,326,000.00</b>  | <b>334,292.50</b>    | <b>1,287,793.32</b>  | <b>38,206.68</b>                 |         |
| <b>A.II.a.01 TOTAL PS</b>                                                     |                    | <b>7,103,000.00</b>  | <b>813,552.50</b>    | <b>6,687,107.07</b>  | <b>415,892.93</b>                |         |
| <b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>                        | <b>5020000000</b>  |                      |                      |                      |                                  |         |
| Traveling Expenses - Local                                                    | 5020101000         | 509,000.00           | 15,839.40            | 217,278.09           | 291,721.91                       |         |
| Traveling Expenses - Foreign                                                  | 5020102000         | 139,000.00           | 6,180.46             | 528,685.62           | (389,685.62)                     |         |
| <b>TRAINING &amp; SCHOLARSHIP EXPENSES</b>                                    | <b>5020200000</b>  |                      |                      |                      |                                  |         |
| Training Expenses                                                             | 5020201000         | 291,000.00           | 1,000.00             | 156,900.00           | 134,100.00                       |         |
| <b>SUPPLIES &amp; MATERIALS EXPENSES</b>                                      | <b>5020300000</b>  |                      |                      |                      |                                  |         |
| Office Supplies Expenses                                                      | 5020301000         | 890,000.00           | 2,214.00             | 204,967.53           | 685,032.47                       |         |
| ICT supplies                                                                  | 5020301001         | -                    | 78,485.00            | 255,374.20           | (255,374.20)                     |         |
| Other Supplies & Materials Expenses                                           | 5020399000         | 208,000.00           |                      | 85,734.00            | 122,266.00                       |         |
| <b>COMMUNICATION EXPENSES</b>                                                 | <b>5020500000</b>  |                      |                      |                      |                                  |         |
| Postage and Courier Expenses                                                  | 5020501000         |                      |                      | 6,010.00             | (6,010.00)                       |         |
| <b>Telephone Expenses</b>                                                     | <b>5020502000</b>  |                      |                      |                      |                                  |         |
| - Mobile                                                                      | 5020502001         | 393,000.00           |                      | 18,500.00            | 374,500.00                       |         |
| - Landline                                                                    | 5020502002         | 920,000.00           |                      | 38,204.35            | 881,795.65                       |         |

Commission on Audit

RECEIVED

By : Adarna S. Guo

Date: 12-11-15



## Statement of Allotments, Obligations and Balances

As of November 30, 2015

Department: Department of Science and Technology

Agency: Science and Technology Information Institute

| P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE                                   | UACS        | Allotment Received   | OBLIGATIONS INCURRED |                      | Unobligated Balance of Allotment | Remarks |
|-----------------------------------------------------------------------------------|-------------|----------------------|----------------------|----------------------|----------------------------------|---------|
|                                                                                   |             |                      | This Report          | To Date              |                                  |         |
| Internet Subscription Expenses                                                    | 5020503000  | 240,000.00           |                      | 75,431.50            | 164,568.50                       |         |
| Cable, Satellite, Telegraph & Radio Expenses                                      | 5020504000  |                      | 4,030.00             | 23,638.12            | (23,638.12)                      |         |
| <b>PROFESSIONAL SERVICES</b>                                                      | 5021100000  |                      |                      | -                    | -                                |         |
| Legal Services                                                                    | 50211010 00 |                      | 10,000.00            | 40,000.00            | (40,000.00)                      |         |
| Other Professional Services                                                       | 5021199000  | 394,000.00           | 60,665.94            | 408,260.94           | (14,260.94)                      |         |
| <b>REPAIRS AND MAINTENANCE</b>                                                    | 5021300000  |                      |                      | -                    | -                                |         |
| Building & Other Structures                                                       | 5021304000  |                      |                      | 110,000.00           | (110,000.00)                     |         |
| Machinery & Equipment                                                             | 5021305000  | 200,000.00           |                      | 34,216.00            | 165,784.00                       |         |
| Furnitures & Fixtures                                                             | 5021307000  |                      |                      | 229,000.00           | (229,000.00)                     |         |
| Other Property, Plant and Equipment                                               | 5021399000  | 300,000.00           |                      | 118,888.00           | 181,112.00                       |         |
| ICT equipment                                                                     | 5021305003  | 450,000.00           |                      | -                    | 450,000.00                       |         |
| Fidelity Bond Premiums                                                            | 5021502000  |                      |                      | 562.50               | (562.50)                         |         |
| <b>LABOR AND WAGES</b>                                                            | 5021600000  |                      |                      | -                    | -                                |         |
| Labor and Wages                                                                   | 5021601000  | 980,000.00           |                      | 736,574.70           | 243,425.30                       |         |
| <b>OTHER MAINT. &amp; OPERATING EXPENSES</b>                                      | 5029900000  |                      |                      | -                    | -                                |         |
| Printing and Publication Expenses                                                 | 5029902000  | 195,000.00           |                      | 8,976.25             | 186,023.75                       |         |
| Representation Expenses                                                           | 5029903000  | 250,000.00           | 61,288.50            | 271,850.32           | (21,850.32)                      |         |
| Transportation & Delivery Expenses                                                | 5029904000  |                      |                      | 34,630.40            | (34,630.40)                      |         |
| <b>RENT/LEASE EXPENSE</b>                                                         | 5029905000  |                      |                      | -                    | -                                |         |
| Rents - Equipment                                                                 | 5029905005  | 200,000.00           | 4,838.40             | 48,384.00            | 151,616.00                       |         |
| Subscription Expenses                                                             | 5029907000  | 500,000.00           |                      | -                    | 500,000.00                       |         |
| Other Maintenance and Operating Expenses                                          | 50299990 99 |                      |                      | 230,712.16           | (230,712.16)                     |         |
| <b>A.II.a.01 TOTAL MOOE</b>                                                       |             | <b>7,059,000.00</b>  | <b>244,541.70</b>    | <b>3,882,778.68</b>  | <b>3,176,221.32</b>              |         |
| <b>TOTAL A.II.a.01</b>                                                            |             | <b>14,162,000.00</b> | <b>1,058,094.20</b>  | <b>10,569,885.75</b> | <b>3,592,114.25</b>              |         |
| <b>2. Implementation of Science and Technology Promotion and Advocacy Program</b> |             |                      |                      |                      |                                  |         |
| <b>PERSONAL SERVICES (PS)</b>                                                     | 50100000 00 |                      |                      |                      |                                  |         |
| <b>Salaries and Wages - Regular</b>                                               | 50101010 00 |                      |                      |                      |                                  |         |
| Basic Salary- Civilian                                                            | 50101010 01 | 6,093,000.00         | 517,096.00           | 5,655,585.32         | 437,414.68                       |         |
| <b>Total Salaries and Wages</b>                                                   |             | <b>6,093,000.00</b>  | <b>517,096.00</b>    | <b>5,655,585.32</b>  | <b>437,414.68</b>                |         |
| <b>OTHER COMPENSATION</b>                                                         | 50102000 00 |                      |                      |                      |                                  |         |
| PERA- Civilian                                                                    | 50102010 01 | 456,000.00           | 38,000.00            | 415,909.09           | 40,090.91                        |         |
| Representation Allowance (RA)                                                     | 50102020 00 | 60,000.00            | 5,000.00             | 55,000.00            | 5,000.00                         |         |
| Transportation Allowance (TA)                                                     | 50102030 01 | 60,000.00            | 5,000.00             | 54,500.00            | 5,500.00                         |         |
| Uniform/Clothing Allowance-Civilian                                               | 50102040 01 | 95,000.00            |                      | 95,000.00            | -                                |         |
| Productivity Incentive Allowance-Civilian                                         | 50102080 01 | 38,000.00            |                      | 34,000.00            | 4,000.00                         |         |
| Yearend Bonus- Civilian                                                           | 50102140 01 | 508,000.00           | 274,223.50           | 517,096.00           | (9,096.00)                       |         |
| Cash Gift                                                                         | 50102150 01 | 95,000.00            | 48,000.00            | 95,000.00            | -                                |         |
| Pag-ibig-Civilian                                                                 | 50103020 01 | 23,000.00            | 2,100.00             | 23,000.00            | -                                |         |
| PhilHealth- Civilian                                                              | 5010303001  | 61,000.00            | 6,387.50             | 69,875.00            | (8,875.00)                       |         |
| ECIP- Civilian                                                                    | 5010304001  | 23,000.00            | 2,000.00             | 21,900.00            | 1,100.00                         |         |
| Lump-sum for step Increments- Length of Service                                   | 5010499010  | 15,000.00            |                      | -                    | 15,000.00                        |         |
| <b>Total Other Compensation</b>                                                   |             | <b>1,434,000.00</b>  | <b>380,711.00</b>    | <b>1,381,280.09</b>  | <b>52,719.91</b>                 |         |
| <b>A.II.a.02 TOTAL PS</b>                                                         |             | <b>7,527,000.00</b>  | <b>897,807.00</b>    | <b>7,036,865.41</b>  | <b>490,134.59</b>                |         |
| <b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>                            | 5020000000  |                      |                      |                      |                                  |         |
| Traveling Expenses - Local                                                        | 5020101000  | 111,000.00           | 13,993.00            | 778,694.72           | (667,694.72)                     |         |
| Traveling Expenses - Foreign                                                      | 5020102000  |                      |                      | 3,214.00             | (3,214.00)                       |         |
| <b>TRAINING &amp; SCHOLARSHIP EXPENSES</b>                                        | 5020200000  |                      |                      | -                    | -                                |         |
| Training Expenses                                                                 | 5020201000  | 45,000.00            |                      | 112,856.00           | (67,856.00)                      |         |
| <b>SUPPLIES &amp; MATERIALS EXPENSES</b>                                          | 5020300000  |                      |                      | -                    | -                                |         |
| Office Supplies Expenses                                                          | 5020301000  | 1,400,000.00         |                      | 126,758.16           | 1,273,241.84                     |         |
| Fuel, Oil and Lubricants Expenses                                                 | 5020309000  |                      |                      | 2,361.01             | (2,361.01)                       |         |
| ICT supplies                                                                      | 5020301001  | -                    |                      | 109,490.00           | (109,490.00)                     |         |
| Other Supplies & Materials Expenses                                               | 5020399000  | 77,000.00            |                      | 62,438.00            | 14,562.00                        |         |
| <b>COMMUNICATION EXPENSES</b>                                                     | 5020500000  |                      |                      | -                    | -                                |         |
| Postage and Courier Expenses                                                      | 5020501000  |                      | 1,668.80             | 105,439.40           | (105,439.40)                     |         |
| <b>Telephone Expenses</b>                                                         | 5020502000  |                      |                      | -                    | -                                |         |
| - Mobile                                                                          | 5020502001  | 175,000.00           | 2,250.00             | 29,000.00            | 146,000.00                       |         |
| - Landline                                                                        | 5020502002  | 226,000.00           |                      | 11,118.07            | 214,881.93                       |         |
| Internet Subscription Expenses                                                    | 5020503000  |                      |                      | 13,080.48            | (13,080.48)                      |         |
| Cable, Satellite, Telegraph & Radio Expenses                                      | 5020504000  |                      |                      | 16,120.00            | (16,120.00)                      |         |
| Extraordinary Expenses                                                            | 5021003000  | 35,000.00            |                      | 9,800.00             | 25,200.00                        |         |
| <b>PROFESSIONAL SERVICES</b>                                                      | 5021100000  |                      |                      | -                    | -                                |         |
| Legal Services                                                                    | 50211010 00 |                      |                      | 30,000.00            | (30,000.00)                      |         |
| Other Professional Services                                                       | 5021199000  | 1,522,000.00         |                      | 511,755.54           | 1,010,244.46                     |         |



**Statement of Allotments, Obligations and Balances**  
**As of November 30, 2015**

Department: **Department of Science and Technology**  
 Agency: **Science and Technology Information Institute**

| P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE        | UACS        | Allotment Received   | OBLIGATIONS INCURRED |                      | Unobligated Balance of Allotment | Remarks |
|--------------------------------------------------------|-------------|----------------------|----------------------|----------------------|----------------------------------|---------|
|                                                        |             |                      | This Report          | To Date              |                                  |         |
| <b>REPAIRS AND MAINTENANCE</b>                         | 5021300000  |                      |                      | -                    | -                                |         |
| Building & Other Structures                            | 5021304000  | 100,000.00           |                      | -                    | 100,000.00                       |         |
| Machinery & Equipment                                  | 5021305000  |                      |                      | 13,148.00            | (13,148.00)                      |         |
| Transportation Equipment                               | 5021306000  | 50,000.00            |                      | -                    | 50,000.00                        |         |
| Furnitures & Fixtures                                  | 5021307000  |                      |                      | -                    | -                                |         |
| ICT Equipment                                          | 5021305003  | -                    |                      | 13,485.00            | (13,485.00)                      |         |
| Labor and Wages                                        | 5021601000  | 640,000.00           | 37,912.57            | 457,760.72           | 182,239.28                       |         |
| <b>OTHER MAINT. &amp; OPERATING EXPENSES</b>           | 5029900000  |                      |                      | -                    | -                                |         |
| Advertising Expenses                                   | 5029901000  | 200,000.00           |                      | -                    | 200,000.00                       |         |
| Printing and Publication Expenses                      | 5029902000  | 1,024,000.00         | 95,000.00            | 2,172,050.87         | (1,148,050.87)                   |         |
| Representation Expenses                                | 5029903000  | 193,000.00           | 26,335.00            | 533,270.06           | (340,270.06)                     |         |
| Transportation & Delivery Expenses                     | 5029904000  | 130,000.00           |                      | 5,040.00             | 124,960.00                       |         |
| <b>RENT/LEASE EXPENSE</b>                              | 5029905000  |                      |                      | -                    | -                                |         |
| Rents - Equipment                                      | 5029905005  | 15,000.00            | 6,720.00             | 186,742.71           | (171,742.71)                     |         |
| Rents- Motor Vehicle                                   | 5029905003  | -                    |                      | 65,000.00            | (65,000.00)                      |         |
| Subscription Expenses                                  | 5029907000  | 70,000.00            |                      | 53,064.00            | 16,936.00                        |         |
| Other Maintenance and Operating Expenses               | 50299990 99 |                      |                      | 223,799.35           | (223,799.35)                     |         |
| <b>A.II.a.02 TOTAL MOOE</b>                            |             | <b>6,013,000.00</b>  | <b>183,879.37</b>    | <b>5,645,486.09</b>  | <b>367,513.91</b>                |         |
| <b>TOTAL A.II.a.02</b>                                 |             | <b>13,540,000.00</b> | <b>1,081,686.37</b>  | <b>12,682,351.50</b> | <b>857,648.50</b>                |         |
| <b>SUMMARY</b>                                         |             |                      |                      |                      |                                  |         |
| <b>PERSONAL SERVICES (PS)</b>                          | 50100000 00 |                      |                      |                      |                                  |         |
| Salaries and Wages - Regular                           | 50101010 00 |                      |                      |                      |                                  |         |
| Basic Salary- Civilian                                 | 50101010 01 | 17,075,000.00        | 1,362,445.00         | 15,081,878.07        | 1,993,121.93                     |         |
| <b>Total Salaries and Wages</b>                        |             | <b>17,075,000.00</b> | <b>1,362,445.00</b>  | <b>15,081,878.07</b> | <b>1,993,121.93</b>              |         |
| <b>OTHER COMPENSATION</b>                              | 50102000 00 |                      |                      |                      |                                  |         |
| PERA- Civilian                                         | 50102010 01 | 1,248,000.00         | 102,000.00           | 1,129,090.91         | 118,909.09                       |         |
| Representation Allowance (RA)                          | 50102020 00 | 288,000.00           | 15,000.00            | 163,750.00           | 124,250.00                       |         |
| Transportation Allowance (TA)                          | 50102030 01 | 288,000.00           | 15,000.00            | 163,250.00           | 124,750.00                       |         |
| Uniform/Clothing Allowance-Civilian                    | 50102040 01 | 260,000.00           | -                    | 260,000.00           | -                                |         |
| Productivity Incentive Allowance-Civilian              | 50102080 01 | 104,000.00           | -                    | 96,000.00            | 8,000.00                         |         |
| Yearend Bonus- Civilian                                | 50102140 01 | 1,423,000.00         | 696,898.00           | 1,375,884.00         | 47,116.00                        |         |
| Subsistence Allowance                                  | 50102050 02 | 1,651,000.00         | 95,850.00            | 1,480,395.68         | 170,604.32                       |         |
| Laundry Allowance                                      | 50102060 03 | 297,000.00           | 23,954.88            | 272,752.67           | 24,247.33                        |         |
| Hazard Pay                                             | 50102110 04 | 2,250,000.00         | 206,077.50           | 2,260,745.37         | (10,745.37)                      |         |
| Longevity Pay                                          | 50102120 03 | 2,306,000.00         | 195,440.48           | 2,084,532.26         | 221,467.74                       |         |
| Cash Gift                                              | 50102150 01 | 260,000.00           | 128,000.00           | 257,500.00           | 2,500.00                         |         |
| Pag-ibig-Civilian                                      | 50103020 01 | 63,000.00            | 5,100.00             | 56,500.00            | 6,500.00                         |         |
| PhilhHealth- Civilian                                  | 5010303001  | 168,000.00           | 15,762.50            | 174,625.00           | (6,625.00)                       |         |
| ECIP- Civilian                                         | 5010304001  | 62,000.00            | 5,085.54             | 56,340.94            | 5,659.06                         |         |
| Lump-sum for step Increments- Length of Service        | 5010499010  | 42,000.00            | -                    | -                    | 42,000.00                        |         |
| Collective Negotiation Agreement Incentive- Civilian   | 50102990 11 | -                    | -                    | -                    | -                                |         |
| Productivity Enhancement Incentive- Civilian           | 50104990 12 | -                    | -                    | -                    | -                                |         |
| Other Personnel Benefits-Loyalty Pay                   | 50104990 99 | -                    | -                    | -                    | -                                |         |
| <b>Total Other Compensation</b>                        |             | <b>10,710,000.00</b> | <b>1,504,168.90</b>  | <b>9,831,366.83</b>  | <b>878,633.17</b>                |         |
| <b>TOTAL PS</b>                                        |             | <b>27,785,000.00</b> | <b>2,866,613.90</b>  | <b>24,913,244.90</b> | <b>2,871,755.10</b>              |         |
| <b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b> | 5020000000  |                      |                      |                      |                                  |         |
| Traveling Expenses - Local                             | 5020101000  | 720,000.00           | 39,832.40            | 1,173,097.31         | (453,097.31)                     |         |
| Traveling Expenses - Foreign                           | 5020102000  | 139,000.00           | 6,180.46             | 536,699.62           | (397,699.62)                     |         |
| <b>TRAINING &amp; SCHOLARSHIP EXPENSES</b>             | 5020200000  |                      |                      |                      |                                  |         |
| Training Expenses                                      | 5020201000  | 409,000.00           | 19,200.00            | 433,906.00           | (24,906.00)                      |         |
| <b>SUPPLIES &amp; MATERIALS EXPENSES</b>               | 5020300000  |                      |                      |                      |                                  |         |
| Office Supplies Expenses                               | 5020301000  | 2,650,000.00         | 2,214.00             | 837,885.44           | 1,812,114.56                     |         |
| ICT supplies                                           | 5020301001  | -                    | 83,995.00            | 425,313.48           | (425,313.48)                     |         |
| Accountable Forms Expenses                             | 5020302000  | 50,000.00            | -                    | 3,605.00             | 46,395.00                        |         |
| Fuel, Oil and Lubricants Expenses                      | 5020309000  | 120,000.00           | -                    | 205,337.07           | (85,337.07)                      |         |
| Textbooks & Instructional Materials Expenses           | 5020311001  | -                    | -                    | 1,150.00             | (1,150.00)                       |         |
| Other Supplies & Materials Expenses                    | 5020399000  | 335,000.00           | 13,400.00            | 183,557.00           | 151,443.00                       |         |
| <b>UTILITY EXPENSES</b>                                | 5020400000  |                      |                      |                      |                                  |         |
| Water Expenses                                         | 5020401000  | 353,000.00           | -                    | 30,249.73            | 322,750.27                       |         |
| Electricity Expenses                                   | 5020402000  | 3,271,000.00         | 178,936.22           | 2,116,833.20         | 1,154,166.80                     |         |
| <b>COMMUNICATION EXPENSES</b>                          | 5020500000  |                      |                      |                      |                                  |         |
| Postage and Courier Expenses                           | 5020501000  | 50,000.00            | 1,668.80             | 122,039.40           | (72,039.40)                      |         |
| <b>Telephone Expenses</b>                              | 5020502000  |                      |                      |                      |                                  |         |
| - Mobile                                               | 5020502001  | 618,000.00           | 3,750.00             | 85,092.01            | 532,907.99                       |         |

*(Handwritten signature and initials)*