

Funding Agency:

DEPARTMENT OF SCIENCE AND TECHNOLOGY

Agquene
AMELIA P. GUEVARA
Undersecretary for R&D

Implementing Agency:

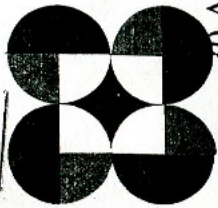
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE

Raymundo E. Liboro
RAYMUND E. LIBORO
Assistant Secretary

Monitoring Agency:

**THE PHILIPPINE COUNCIL FOR INDUSTRY, ENERGY AND EMERGING
TECHNOLOGY RESEARCH AND DEVELOPMENT**

ROWENA CRISTINA L. GUEVARA
Executive Director



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

30 August 2013

ASSISTANT SECRETARY RAYMUND E. LIBORO

Science and Technology Information Institute
DOST Complex, General Santos Avenue
Bicutan, Taguig City

Dear *Assistant Secretary Liboro*:

This refers to the PCIEERD-endorsed request of STII for financial assistance of the project, "*Science Content Transformation and Visualization for Disaster Risk Reduction*".

We wish to inform you that the project was approved with a financial grant of **ONE MILLION NINE HUNDRED EIGHTY TWO THOUSAND FIVE HUNDRED SEVENTY TWO PESOS (P1,982,572.00)** covering the period 01 September 2013 to 31 August 2014. The financial assistance shall be subject to availability of funds and the conditions stipulated in the attached Memorandum of Instruction (MOI). Please confirm acceptance of the conditions by returning to us the said MOI duly signed on all pages in order to expedite the release of funds. Attached for your reference is the approved line-item budget (LIB) of the project.

Thank you.

Very truly yours,

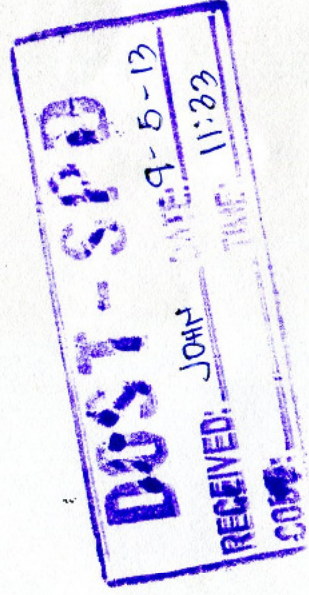
AMELIA P. GUEVARA
Undersecretary for R&D

c: *Dr. Rowena Cristina L. Guevara*
Executive Director, PCIEERD

Department of Science and Technology
Records Management Section (GSD)



RMS-13-09498



Postal Address: 2/F, DOST Main Building,
Gen. Santos Ave., Bicutan, Taguig City
Cable Address: Science Manila

Telephone Nos.: (63-2) 837-20-71 to 82
Fax No.: (63-2) 837-29-87
URL: <http://www.dost.gov.ph>

DEPARTMENT OF SCIENCE AND TECHNOLOGY
Line-Item Budget
CY 2013

Project Title : Science Content Transformation and Visualization for Disaster Risk Reduction
Project Duration : 01 September 2013 - 31 August 2014 (Y1 of 1 Yr)
Implementing Agency : Science and Technology Information Institute (STII)
Project Leader : Asec. Raymund Liboro
Monitoring Agency : PCIEERD

DOST-GIA

I. Personal Services

Direct Cost (Salaries)

Two (2) Research Assistants @ P23,928/mo. x 12 mos.

Honoraria

One (1) Project Leader @ P8,800/mo. x 12 mos.

Three (3) Project Staff L3 @ P7,500/mo. x 12 mos.

Indirect Cost

PCIEERD

One (1) Project Coordinator @ P4,400.00/qtr. x 4 qtrs.

Two (2) Project Support Staff (L2) @ P1,500/qtr. X 4 qtrs.

STII

Two (2) Project Support Staff (L2) @ P1,500/qtr. X 4 qtrs.

Sub-Total for PS

II. Maintenance and Other Operating Expenses

Direct Cost

Office Supplies and Materials

Printing and Binding Expenses

Representation Expenses

Other Professional Services

Programming

Data Encoders

Indirect Cost

STII

Utilities Expenses

PCIEERD

Representation Expenses

Supplies and Materials

Communication Expenses

Sub-Total for MOOE

II. Equipment Outlay (EO)

One (1) High-end Computer for Data Processing, Sound, Graphics, and Storage with Accessories

One (1) Large Monitor Display Unit

Sub-Total for EO

GRAND TOTAL

P	574,272.00
	105,600.00
	270,000.00
	17,600.00
	12,000.00
P	991,472.00


P	50,000.00
	10,000.00
	70,000.00
	450,000.00
	90,000.00
	30,000.00
	23,700.00
	23,700.00
	23,700.00
P	771,100.00

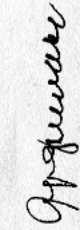
P	70,000.00
	150,000.00
P	220,000.00
P	1,982,572.00 *

* Chargeable against the CY 2013 DOST-GIA - A.III.a.i.a (for release to STII - P1,881,872.00; PCIEERD - P100,700.00)

Certified Funds Available (CY 2013):

APPROVED BY EXECOM:


JUAN S. REYES, JR.
Director, FMS


AMELIA P. GUEVARA
Undersecretary for R&D

Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Gen. Santos Ave., Bicutan, Taguig, City

MEMORANDUM OF AGREEMENT

Project Title: **Science Content Transformation and Visualization for Disaster Risk Reduction**

KNOWN ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT is made and entered into by and between:

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY** hereinafter referred to as “**DOST**”, a government entity duly existing and created under the laws of the Philippines with principal office address at General Santos, Avenue, Bicutan, Taguig City, Philippines, represented herein by its Undersecretary for R&D, **AMELIA P. GUEVARA**;

The **SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE** hereinafter referred to as “**STII**”, a government entity and an attached agency of **DOST**, duly existing and created under the laws of the Philippines with principal office address at **DOST** Complex, General Santos Avenue, Bicutan, Taguig City, Philippines, represented herein by **ASSISTANT SECRETARY RAYMUND E. LIBORO**;

-and-

The **PHILIPPINE COUNCIL FOR INDUSTRY, ENERGY AND EMERGING TECHNOLOGY RESEARCH AND DEVELOPMENT** hereinafter referred to as “**PCIERD**”, a government entity and an attached agency of **DOST**, duly existing and created under the laws of the Philippines with principal office address at **DOST** Complex, General Santos Avenue, Bicutan, Taguig City, represented herein by its Executive Director, **ROWENA CRISTINA L. GUEVARA**;

WITNESSETH:

WHEREAS, the above-mentioned project was approved by the **DOST**;

NOW THEREFORE, for and in consideration of the foregoing premises, the **PARTIES** hereby agree to the following terms and conditions:

I. OBJECTIVES OF THE PROJECT

The project aims to translate scientific content that will be understandable and relevant to the immediate user and the public wherein focus is initially given to data visualization of hydro-meteorologic hazard-related information for mainstream television media and **DOSTv**. Specifically, it seeks to:

1. Accurately translate scientific information in the vernacular with the aid of the **Komisyon ng Wikang Filipino (KWF)**;

2. Produce written and graphical media content for TV broadcast during significant weather disturbances; and
3. Produce education materials (videos and animations) that will explain difficult weather and hydrological processes.

II. OPERATION OF THE PROJECT

The Project shall be undertaken by **STII** in accordance with the approved project proposal (made part hereof as Annex "A") and shall be monitored by **PCIIEERD**.

III. DOST ASSISTANCE

The DOST support to the Project shall be a total grant of **ONE MILLION NINE HUNDRED EIGHTY TWO THOUSAND FIVE HUNDRED SEVENTY TWO PESOS (P1,982,572.00)** to be expended as allocated in the approved Project Line-Item Budget (made part hereof as Annex "B"). The attached Revised Guidelines Governing the Grants-in-Aid Program of **DOST** (made part hereafter as Annex "C") shall govern the implementation of the Project.

The activities, operation of books of accounts and records of the Project shall be subject to reasonable inspection by an authorized representative of **DOST** and/or **PCIIEERD**. The DOST System reserves the right to discontinue the Project or its assistance at anytime for violation of the Grants Agreements, fraud or falsity in proponent's warranties and representation or upon determining that the results which were obtained or reasonably expected do not justify further activity.

All income/interest derived from the project, if any, and all unexpended balance shall be reported immediately and remitted to **DOST/PCIIEERD** after the termination of the program/project.

IV. PROJECT DURATION

The project shall be implemented for **ONE (1) YEAR** to cover the period on **01 September 2013** to **31 August 2014** or immediately after the release of the project funds.

V. FUND RELEASE

Subject to the provisions of **DOST M.C. No. 001 Series of 2011** entitled "Revised Guidelines on the Release of **DOST Grant-In-Aid (GIA)** Project Funds thru Issuance of **ASA** and **Comprehensive NTA** for Regional Offices, and Disbursement Voucher/Funding Check for Attached **DOST Agencies**", the financial grant shall be directly released by **DOST** to **STII** and **PCIIEERD** subject to availability of funds.

VI. PROJECT PROPERTIES

In addition to the requirements or subject to the provisions of Paragraph 8 of DOST A.O. 005 Series of 2013, i.e, Purchase, Ownership, & Accountability of Project Equipment and Other Properties, supplies, materials, and equipment authorized to be purchased using project funds shall be the direct responsibility of the Implementing Agencies subject to existing government accounting and auditing rules. The Program/Project leader shall be accountable for the equipment duly receipted until the physical transfer/donation or disposition of ownership, as determined by the **DOST**.

Intellectual Property: Ownership and utilization of IPs and IPRs resulting from the program/project shall be governed by the Philippine Technology Transfer Act of 2009.

Purchase Documents of Equipment: Copies of the purchase documents with the corresponding Memorandum of Receipts, Inventory Report Form A (Inventory Report of Equipment under DOST-GIA) and the Acknowledgement Receipt of Equipment shall be submitted by the Implementing Agencies to the **DOST** Property Officer upon completion of the program.

Records of Equipment: The Implementing Agencies, Property Officers shall maintain a complete and updated record of all equipment purchased out of the grant funds. Inventory of equipment shall be conducted jointly by **DOST** and **PCIEERD** upon completion of the project.

Ownership of Equipment: All equipment purchased out of funds granted to the program shall exclusively belong to DOST as the Funding Agency. The said equipment may be donated subject to the conditions that **DOST** or person/entity designated by the **DOST** in its behalf shall have access to, and use such equipment for research, technical and administrative purposes. The maintenance cost of the donated equipment shall be shouldered by the receiving agency.

VII. ACCOMPLISHMENT AND FINANCIAL REPORTS

In addition or subject to the requirements provided under Paragraph 6.3.3 of DOST A.O. No. 004 Series of 2008 entitled Amendment to A.O. No. 006, Series of 2004, otherwise known as the "Guidelines for the Grants-In-Aid Funds of the Department of Science and Technology and Its Agencies", the Implementing Agencies shall acknowledge DOST's and PCIEERD's support and shall submit to **PCIEERD**, the technical terminal accomplishment and audited financial reports within three (3) months after the completion of the project. **PCIEERD** shall submit said reports to **DOST** within one (1) month after the receipt thereof.

IN CONSIDERATION of the mutual covenant set forth above, witness our signatures this _____ day of _____, 2013, at _____, Philippines