

**Statement of Allotments, Obligations and Balances
As of November 30, 2013**

Department: **Department of Science and Technology**
Agency: **Science and Technology Information Institute**

PI/PP / ALLOTMENT CLASS / OBJECT OF EXPENDITURE	EXP CLS	OBJ CLS	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		Unobligated Balance of Allotment	Re mar ks
				This Report	To Date		
CURRENT YEAR BUDGET							
A. Programs							
I. General Administration and Support							
a. General Administration and Support Services							
1. General Management and Supervision							
PERSONAL SERVICES	100						
Salaries and Wages							
Regular Pay		701	5,084,000.00	366,250.00	4,265,558.60	818,441.40	
Total Salaries and Wages			5,084,000.00	366,250.00	4,265,558.60	818,441.40	
Other Compensation							
PERA		711	360,000.00	30,000.00	331,090.92	28,909.08	
Representation Allowance (RA)		713	132,000.00	5,000.00	109,000.00	23,000.00	
Transportation Allowance (TA)		714	132,000.00	5,000.00	55,000.00	77,000.00	
Clothing/Uniform Allowance		715	75,000.00		75,000.00	-	
Productivity Incentive Benefits		717	30,000.00		30,000.00	-	
Overtime and Night Pay		723	-		33,495.92	(33,495.92)	
Cash Gift		724	75,000.00	37,500.00	75,000.00	-	
Year-end bonus		725	424,000.00	189,245.00	390,536.50	33,463.50	
Pag-ibig Contributions		732	18,000.00	1,500.00	16,500.00	1,500.00	
PHILHEALTH Contributions		733	47,000.00	4,125.00	45,375.00	1,625.00	
ECC Contributions/ECIP		734	18,000.00	1,485.54	16,340.94	1,659.06	
Terminal Leave Benefits		742	-		-	-	
Other Personnel Benefits		749	13,000.00		-	13,000.00	
Total Other Compensation			1,324,000.00	273,855.54	1,177,339.28	146,660.72	
Total PS			6,408,000.00	640,105.54	5,442,897.88	965,102.12	
MAINTENANCE AND OTHER OPERATING EXPENSES	200						
Travelling Expenses - Local		751	147,000.00	2,186.50	179,775.68	(32,775.68)	
Training Expenses		753	123,000.00		131,822.50	(8,822.50)	
Office Supplies Expenses		755	300,000.00	4,782.03	428,216.84	(128,216.84)	
Accountable Forms Expenses		756	50,000.00		12,850.00	37,150.00	
Gasoline, Oil and Lubricants Expenses		761	220,000.00	10,000.00	194,846.69	25,153.31	
Other Supplies Expenses		765	50,000.00	10,705.69	57,668.77	(7,668.77)	
Water Expenses		766	353,000.00		11,018.46	341,981.54	
Electricity Expenses		767	2,951,000.00	202,999.18	1,939,730.58	1,011,269.42	
Postage and Deliveries		771	100,000.00	100.00	3,245.00	96,755.00	
Telephone Expenses - Landline		772	50,000.00		8,579.24	41,420.76	
Telephone Expenses - Mobile		773	50,000.00	4,610.00	36,558.00	13,442.00	
Cable, Satellite, Telegraph & Radio Expenses		775	50,000.00		12,480.00	37,520.00	
Printing and Binding Expenses		781	-	8,826.00	17,326.00	(17,326.00)	
Advertising Expenses		780	50,000.00		-	50,000.00	
Rent Expenses		782	80,000.00	11,071.87	97,621.44	(17,621.44)	
Representation Expenses		783	300,000.00	6,795.00	279,242.57	20,757.43	
Subscription Expenses		786	50,000.00		12,342.00	37,658.00	
Auditing Expenses		792	50,000.00	9,280.64	45,131.70	4,868.30	
Janitorial Services		796	852,000.00	116,716.44	856,710.56	(4,710.56)	
Security Services		797	720,000.00	74,721.64	755,572.36	(35,572.36)	
Other Professional Expenses		799	779,000.00	134,579.57	1,280,480.35	(501,480.35)	

DOST BUDGET AND FINANCE MANAGEMENT SERVICE DIVISION
BUDGET DIVISION
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**Statement of Allotments, Obligations and Balances
As of November 30, 2013**

Department: **Department of Science and Technology**
Agency: **Science and Technology Information Institute**

PI/AP / ALLOTMENT CLASS / OBJECT OF EXPENDITURE	EXP CLS	OBJ CLS	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		Unobligated Balance of Allotment	Re mar ks
				This Report	To Date		
Repairs and Maintenance - Office Buildings		811	150,000.00		192,888.57	(42,888.57)	
Repairs and Maintenance - Office Equipment		821	100,000.00	9,698.00	48,066.25	51,933.75	
Repairs and Maintenance - Furniture and Fixtures		822	50,000.00		-	50,000.00	
Repairs and Maintenance - IT Equipment and Software		823	-	44,380.00	63,975.00	(63,975.00)	
Repairs and Maintenance - Motor Vehicles		841	100,000.00		221,432.00	(121,432.00)	
Extraordinary Expenses		883	72,000.00	9,000.00	102,700.00	(30,700.00)	
Taxes, Duties and Licenses		891	10,000.00		400.00	9,600.00	
Fidelity Bond Premiums		892	49,000.00	6,750.00	33,776.25	15,223.75	
Insurance Expenses		893	68,000.00		63,977.21	4,022.79	
Other Maintenance and Operating Expenses		969	245,000.00		245,000.00	-	
Total MOOE			8,169,000.00	667,202.56	7,333,134.02	835,865.98	
Total A.I.a.1.			14,577,000.00	1,307,308.10	12,776,031.90	1,800,968.10	
2. Magna Carta Benefits (R.A. 8439)							
PERSONAL SERVICES	100						
Subsistence Allowance		716	1,980,000.00	121,230.00	1,537,320.00	442,680.00	
Laundry Allowance		716	300,000.00	23,522.55	273,340.31	26,659.69	
Hazard Pay		721	1,256,125.00		1,256,124.53	0.47	
Longevity Pay		722	1,153,874.00		1,153,873.74	0.26	
Total PS			4,689,999.00	144,752.55	4,220,658.58	469,340.42	
Total A.I.a.2.			4,689,999.00	144,752.55	4,220,658.58	469,340.42	
II. Operations							
a. Development of Science and Technology Information System							
1. Operation of Science and Technology Center for Information Services							
PERSONAL SERVICES	100						
Salaries and Wages							
Regular Pay		701	5,328,000.00	470,790.00	5,278,688.36	49,311.64	
Total Salaries and Wages			5,328,000.00	470,790.00	5,278,688.36	49,311.64	
Other Compensation							
PERA		711	408,000.00	32,000.00	364,454.55	43,545.45	
Representation Allowance (RA)		713	48,000.00	5,000.00	55,000.00	(7,000.00)	
Transportation Allowance (TA)		714	48,000.00	5,000.00	55,000.00	(7,000.00)	
Clothing/Uniform Allowance		715	85,000.00		85,000.00	-	
Productivity Incentive Benefits		717	34,000.00		32,000.00	2,000.00	
Cash Gift		724	85,000.00	40,000.00	84,750.00	250.00	
Year-end bonus		725	444,000.00	238,116.00	486,345.30	(42,345.30)	
Pag-ibig Contributions		732	21,000.00	1,500.00	17,500.00	3,500.00	
PHILHEALTH Contributions		733	57,000.00	5,037.50	56,787.50	212.50	
ECC Contributions/ECIP		734	21,000.00	1,700.00	19,700.00	1,300.00	
Terminal Leave Benefits		742	-		-	-	
Other Personnel Benefits		749	14,000.00		-	14,000.00	
Total Other Compensation			1,265,000.00	328,353.50	1,256,537.35	8,462.65	
Total PS			6,593,000.00	799,143.50	6,535,225.71	57,774.29	

**Statement of Allotments, Obligations and Balances
As of November 30, 2013**

Department: **Department of Science and Technology**

Agency: **Science and Technology Information Institute**

PI/AP / ALLOTMENT CLASS / OBJECT OF EXPENDITURE	EXP CLS	OBJ CLS	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		Unobligated Balance of Allotment	Re- marks
				This Report	To Date		
MAINTENANCE AND OTHER OPERATING EXPENSES	200						
Travelling Expenses - Local		751	94,000.00		41,316.53	52,683.47	
Travelling Expenses - Foreign		752	34,000.00		-	34,000.00	
Training Expenses		753	328,000.00		342,117.10	(14,117.10)	
Office Supplies Expenses		755	590,000.00	10,435.21	391,066.23	198,933.77	
Textbooks and Instructional Materials Expense		763	100,000.00		65,200.00	34,800.00	
Other Supplies Expenses		765	78,000.00		21,468.33	56,531.67	
Telephone Expenses - Landline		772	520,000.00	26,181.93	240,797.88	279,202.12	
Telephone Expenses - Mobile		773	393,000.00	1,500.00	16,500.00	376,500.00	
Internet Expenses		774	100,000.00	8,960.00	89,600.00	10,400.00	
Cable, Satellite, Telegraph & Radio Expenses		775	20,000.00		4,680.00	15,320.00	
Printing and Binding Expenses		781	75,000.00		1,501.50	73,498.50	
Rent Expenses		782	150,000.00	14,515.20	53,222.40	96,777.60	
Representation Expenses		783	145,000.00	13,520.00	147,998.32	(2,998.32)	
Subscription Expenses		786	250,000.00		192,798.00	57,202.00	
Other Professional Expenses		799	709,001.00	36,388.81	500,896.29	208,104.71	
Repairs and Maintenance - Office Equipment		821	100,000.00	8,600.00	19,900.00	80,100.00	
Repairs and Maintenance - IT Equipment and Software		823	150,000.00	(5,110.00)	38,600.00	111,400.00	
Repairs and Maintenance - Other Machineries and Equipment		840	140,000.00		-	140,000.00	
Donations (Grants-In-Aid)		878	2,520,000.00		-	2,520,000.00	
Other Maintenance and Operating Expenses		969	255,000.00		255,000.00	-	
Total MOOE			6,751,001.00	114,991.15	2,422,662.58	4,328,338.42	
Total A.II.a.1.			13,344,001.00	914,134.65	8,957,888.29	4,386,112.71	
2. Implementation of Science and Technology Promotion and Advocacy Program							
PERSONAL SERVICES	100						
Salaries and Wages							
Regular Pay		701	6,052,000.00	507,786.00	5,572,700.97	479,299.03	
Total Salaries and Wages			6,052,000.00	507,786.00	5,572,700.97	479,299.03	
Other Compensation							
PERA		711	432,000.00	38,000.00	418,000.00	14,000.00	
Representation Allowance (RA)		713	48,000.00	5,000.00	55,000.00	(7,000.00)	
Transportation Allowance (TA)		714	48,000.00	5,000.00	55,000.00	(7,000.00)	
Clothing/Uniform Allowance		715	90,000.00		95,000.00	(5,000.00)	
Productivity Incentive Benefits		717	36,000.00		36,000.00	-	
Cash Gift		724	90,000.00	47,500.00	95,000.00	(5,000.00)	
Year-end bonus		725	505,000.00	254,974.50	507,786.00	(2,786.00)	
Pag-ibig Contributions		732	22,000.00	2,000.00	22,000.00	-	
PHILHEALTH Contributions		733	59,000.00	5,700.00	62,700.00	(3,700.00)	
ECC Contributions/ECIP		734	22,000.00	1,800.00	19,800.00	2,200.00	
Terminal Leave Benefits		742	-		-	-	
Other Personnel Benefits		749	16,000.00		-	16,000.00	
Total Other Compensation			1,368,000.00	359,974.50	1,366,286.00	1,714.00	
Total PS			7,420,000.00	867,760.50	6,938,986.97	481,013.03	

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PI/AP / ALLOTMENT CLASS / OBJECT OF EXPENDITURE	EXP CLS	OBJ CLS	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		Unobligated Balance of Allotment	Re mar ks
				This Report	To Date		
MAINTENANCE AND OTHER OPERATING EXPENSES	200						
Travelling Expenses - Local		751	61,000.00	315.50	59,423.31	1,576.69	
Training Expenses		753	95,000.00		99,156.00	(4,156.00)	
Office Supplies Expenses		755	853,000.00	8,043.36	164,948.00	688,052.00	
Other Supplies Expenses		765	57,000.00		968.34	56,031.66	
Postage and Deliveries		771	300,000.00		109,584.92	190,415.08	
Telephone Expenses - Landline		772	300,000.00		-	300,000.00	
Telephone Expenses - Mobile		773	175,000.00	3,000.00	28,900.00	146,100.00	
Cable, Satellite, Telegraph & Radio Expenses		775	20,000.00		15,600.00	4,400.00	
Advertising Expenses		780	50,000.00		-	50,000.00	
Printing and Binding Expenses		781	1,000,000.00	467,500.00	1,479,900.00	(479,900.00)	
Rent Expenses		782	65,000.00	8,553.75	103,213.04	(38,213.04)	
Representation Expenses		783	193,000.00	7,149.21	213,747.79	(20,747.79)	
Subscription Expenses		786	95,000.00	705.00	40,872.50	54,127.50	
Auditing Expenses		792	70,000.00		-	70,000.00	
Other Professional Expenses		799	1,372,000.00	26,666.63	559,002.01	812,997.99	
Repairs and Maintenance - Office Buildings		811	75,000.00		-	75,000.00	
Repairs and Maintenance - Office Equipment		821	50,000.00		27,298.00	22,702.00	
Repairs and Maintenance - IT Equipment and Software		823	-	18,540.00	18,540.00	(18,540.00)	
Repairs and Maintenance - Motor Vehicles		841	50,000.00		-	50,000.00	
Extraordinary Expenses		883	35,000.00		-	35,000.00	
Other Maintenance and Operating Expenses		969	285,000.00		285,000.00	-	
Total MOOE			5,201,000.00	540,473.45	3,206,153.91	1,994,846.09	
Total A.II.a.2.			12,621,000.00	1,408,233.95	10,145,140.88	2,475,859.12	
SUMMARY							
PERSONAL SERVICES	100						
Salaries and Wages							
Regular Pay		701	16,464,000.00	1,344,826.00	15,116,947.93	1,347,052.07	
Total Salaries and Wages			16,464,000.00	1,344,826.00	15,116,947.93	1,347,052.07	
Other Compensation							
PERA		711	1,200,000.00	100,000.00	1,113,545.47	86,454.53	
Representation Allowance (RA)		713	228,000.00	15,000.00	219,000.00	9,000.00	
Transportation Allowance (TA)		714	228,000.00	15,000.00	165,000.00	63,000.00	
Clothing/Uniform Allowance		715	250,000.00	-	255,000.00	(5,000.00)	
Subsistence Allowance		716	1,980,000.00	121,230.00	1,537,320.00	442,680.00	
Laundry Allowance		716	300,000.00	23,522.55	273,340.31	26,659.69	
Productivity Incentive Benefits		717	100,000.00	-	98,000.00	2,000.00	
Hazard Pay		721	1,256,125.00	-	1,256,124.53	0.47	
Longevity Pay		722	1,153,874.00	-	1,153,873.74	0.26	
Overtime and Night Pay		723	-	-	33,495.92	(33,495.92)	
Cash Gift		724	250,000.00	125,000.00	254,750.00	(4,750.00)	
Year-end bonus		725	1,373,000.00	682,335.50	1,384,667.80	(11,667.80)	
Pag-ibig Contributions		732	61,000.00	5,000.00	56,000.00	5,000.00	
PHILHEALTH Contributions		733	163,000.00	14,862.50	164,862.50	(1,862.50)	
ECC Contributions/ECIP		734	61,000.00	4,985.54	55,840.94	5,159.06	
Terminal Leave Benefits		742	-	-	-	-	
Other Personnel Benefits		749	43,000.00	-	-	43,000.00	
Total Other Compensation			8,646,999.00	1,106,936.09	8,020,821.21	626,177.79	

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Statement of Allotments, Obligations and Balances
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Department: **Department of Science and Technology**
Agency: **Science and Technology Information Institute**

P/I/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE	EXP CLS	OBJ CLS	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		Unobligated Balance of Allotment	Re mar ks
				This Report	To Date		
Total PS			25,110,999.00	2,451,762.09	23,137,769.14	1,973,229.86	
MAINTENANCE AND OTHER OPERATING EXPENSES	200						
Travelling Expenses - Local		751	302,000.00	2,502.00	280,515.52	21,484.48	
Travelling Expenses - Foreign		752	34,000.00	-	-	34,000.00	
Training Expenses		753	546,000.00	-	573,095.60	(27,095.60)	
Office Supplies Expenses		755	1,743,000.00	23,260.60	984,231.07	758,768.93	
Accountable Forms Expenses		756	50,000.00	-	12,850.00	37,150.00	
Gasoline, Oil and Lubricants Expenses		761	220,000.00	10,000.00	194,846.69	25,153.31	
Textbooks and Instructional Materials Expense		763	100,000.00	-	65,200.00	34,800.00	
Other Supplies Expenses		765	185,000.00	10,705.69	80,105.44	104,894.56	
Water Expenses		766	353,000.00	-	11,018.46	341,981.54	
Electricity Expenses		767	2,951,000.00	202,999.18	1,939,730.58	1,011,269.42	
Postage and Deliveries		771	400,000.00	100.00	112,829.92	287,170.08	
Telephone Expenses - Landline		772	870,000.00	26,181.93	249,377.12	620,622.88	
Telephone Expenses - Mobile		773	618,000.00	9,110.00	81,958.00	536,042.00	
Internet Expenses		774	100,000.00	8,960.00	89,600.00	10,400.00	
Cable, Satellite, Telegraph & Radio Expenses		775	90,000.00	-	32,760.00	57,240.00	
Advertising Expenses		780	100,000.00	-	-	100,000.00	
Printing and Binding Expenses		781	1,075,000.00	476,326.00	1,498,727.50	(423,727.50)	
Rent Expenses		782	295,000.00	34,140.82	254,056.88	40,943.12	
Representation Expenses		783	638,000.00	27,464.21	640,988.68	(2,988.68)	
Subscription Expenses		786	395,000.00	705.00	246,012.50	148,987.50	
Auditing Expenses		792	120,000.00	9,280.64	45,131.70	74,868.30	
Janitorial Services		796	852,000.00	116,716.44	856,710.56	(4,710.56)	
Security Services		797	720,000.00	74,721.64	755,572.36	(35,572.36)	
Other Professional Expenses		799	2,860,001.00	197,635.01	2,340,078.65	519,922.35	
Repairs and Maintenance - Office Buildings		811	225,000.00	-	192,888.57	32,111.43	
Repairs and Maintenance - Office Equipment		821	250,000.00	18,298.00	95,264.25	154,735.75	
Repairs and Maintenance - Furniture and Fixtures		822	50,000.00	-	-	50,000.00	
Repairs and Maintenance - IT Equipment and Software		823	150,000.00	57,810.00	121,115.00	28,885.00	
Repairs and Maintenance - Other Machineries and Equipment		840	140,000.00	-	-	140,000.00	
Repairs and Maintenance - Motor Vehicles		841	150,000.00	-	221,432.00	(71,432.00)	
Donations (Grants-In-Aid)		878	2,520,000.00	-	-	2,520,000.00	
Extraordinary Expenses		883	107,000.00	9,000.00	102,700.00	4,300.00	
Taxes, Duties and Licenses		891	10,000.00	-	400.00	9,600.00	
Fidelity Bond Premiums		892	49,000.00	6,750.00	33,776.25	15,223.75	
Insurance Expenses		893	68,000.00	-	63,977.21	4,022.79	
Other Maintenance and Operating Expenses		969	785,000.00	-	785,000.00	-	
Total MOOE			20,121,001.00	1,322,667.16	12,961,950.51	7,159,050.49	
TOTAL CURRENT YEAR BUDGET			45,232,000.00	3,774,429.25	36,099,719.65	9,132,280.35	

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**Statement of Allotments, Obligations and Balances
As of November 30, 2013**


Department: **Department of Science and Technology**
Agency: **Science and Technology Information Institute**

P/A/P / ALLOTMENT CLASS / OBJECT OF EXPENDITURE	EXP CLS	OBJ CLS	ALLOTMENT RECEIVED	OBLIGATIONS INCURRED		Unobligated Balance of Allotment	Re mar ks
				This Report	To Date		

Automatic Appropriations							
Retire. and Life Ins. Prem. (RLIP)							
A.I.a.1. General Management and Supevision							
Personal Services	100						
Life and Retirement Insurance Contributions		731	610,000.00	43,950.00	509,609.76	100,390.24	
Total PS			610,000.00	43,950.00	509,609.76	100,390.24	
Total A.I.a.1.			610,000.00	43,950.00	509,609.76	100,390.24	
A.II.a.1. Operation of Science and Technology Center for Information Services							
Personal Services	100						
Life and Retirement Insurance Contributions		731	640,000.00	54,346.32	610,927.92	29,072.08	
Total PS			640,000.00	54,346.32	610,927.92	29,072.08	
Total A.II.a.1.			640,000.00	54,346.32	610,927.92	29,072.08	
A.II.a.2. Implementation of Science and Technology Promotion and Advocacy Program							
Personal Services	100						
Life and Retirement Insurance Contributions		731	727,000.00	63,082.80	692,613.00	34,387.00	
Total PS			727,000.00	63,082.80	692,613.00	34,387.00	
Total A.II.a.2.			727,000.00	63,082.80	692,613.00	34,387.00	
Total Retire. and Life Ins. Prem. (RLIP)			1,977,000.00	161,379.12	1,813,150.68	163,849.32	
Total Automatic Appropriations			1,977,000.00	161,379.12	1,813,150.68	163,849.32	
Other Releases							
Pension and Gratuity Fund							
Terminal Leave Benefits		742	7,518,516.00		7,518,515.38	0.62	
Misc. Personnel Benefit Fund							
Other Personnel Benefits		749	375,000.00	245,000.00	620,000.00	(245,000.00)	
Total Other Releases			7,893,516.00	245,000.00	8,138,515.38	(244,999.38)	
PS			34,981,515.00	2,858,141.21	33,089,435.20	1,892,079.80	
MOOE			20,121,001.00	1,322,667.16	12,961,950.51	7,159,050.49	
CO			-	-	-	-	
Grand Total			55,102,516.00	4,180,808.37	46,051,385.71	9,051,130.29	

Prepared by:

Certified Correct by:


CECILLE ROSE B. RAMOS
Administrative Officer V


ARLENE E. CENTENO
Chief FAD

Approved/Submitted by:


RAYMUND E. LIBORO
Assistant Secretary/ OIC, STII