NOTICE OF VACANT POSITION
Date of Publication: 23 January 2024

The Science and Technology Information Institute (STII) of the Department of Science and Technology (DOST) is in need of personnel to occupy the following vacant positions:

Position	:	**Science Research Specialist I (Web Programmer)**
Status of Engagement	:	Contract of Service
Position Code	:	2024-STII-GAA-SRS1-001
Salary	:	P 35,757.60 Salary Grade 13
Assignment	:	Information Resources and Analysis Division – STARBOOKS Unit
No. of Vacancy	:	1

Requirements:	
Education	Bachelor's degree in computer science (CS), Information Technology (IT)
Experience	At least one (1) year experience
Training	At least four (4) hours relevant training
Eligibility	None

Additional Qualification/s:

- Systems Analysis and Design
- Linux and webservers
- PHP/MYSQL, Code Igniter, Laravel, Bootstrap, or other programming framework
- HTML, Javascript, CSS and other web design applications

Position/Job Description

- Handle the programming and system administration of STARBOOKS online systems.
- Prepare technical system documentation of the STARBOOKS systems.

DOST Complex, Gen. Santos Avenue, Bicutan
1631 Taguig City, Philippines
P.O. Box 3596 Manila
www.stii.dost.gov.ph

Mobile Nos. 09239582400 / 09062540101 (FAD)
09239582384 / 06062540092 (IRAD)
09239582403 / 09062540103 (CRPD)
09222678009 (CRPD-PAS)
09193754335 / 09759180192 (DOSTv)
09289403539 / 09568711864 (STARBOOKS)

ISO 9001:2015
Certificate No. 50500772 QM15

- Assist in designing admin and user manuals of the STARBOOKS systems.
- Assist in conducting system deployments and training.
- Provide technical support to STARBOOKS recipients; and
- Perform other tasks that may be assigned from time to time.

DOST-STII encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities and those of any sexual orientation and gender identity expressions (SOGIE) to submit the following documents **IN ORDER** to **hr@stii.dost.gov.ph**

1. Letter of Application with position code addressed to Director Richard P. Burgos
2. Updated Personal Data Sheet (PDS) with recent picture (CS Form 212 revised 2017; http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html)
3. Updated Resume
4. Updated Work Experience Sheet (CS Form 212 attachment; http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html)
5. Diploma and Official Transcript of Record
6. Certificates of Training
7. Certificate of Employment with Actual Duties and Responsibilities

The deadline for the submission of applications is on January 29, 2024.
Only shortlisted applicants with complete documents will be notified.

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