



05 September 2023

ATTY. ROWENA CANDICE M. RUIZ Executive Director V

Technical Support Office Government Procurement Policy Board Unit 2506 Raffles Corporate Center F. Ortigas Jr. Rd., Pasig City

Attention: Monitoring Division

Dear Exec. Dir. Ruiz:

We are pleased to submit the SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE'S (DOST-STII) INDICATIVE ANNUAL PROCUREMENT PLAN NON-CSE (Indicative APP NON-CSE) for FY 2024

Thank you.

Very truly yours,

RICHARD P. BURGOS

Director

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DOST-Science and Technology Information Institute Indicative Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement	Mode of Procurement	Sched	ule for Each Pr	ocurement A	ctivity	Source of	Esti	mated Budget (F	Remarks	
(PAP)	Project		Activity? (Yes/No)		Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE	CO	(brief description of Project)
	TRAVELING EXPENSES							—		-			
	Traveling Expenses - Local	FAD/IRAD/CRP D/DOSTV	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	As the need arises	N/A	As the need arises	As the need arises	GoP	2,989,000.00	2,989,000.00	1	8.
	Traveling Expenses - Foreign	FAD/IRAD/CRP D/DOSTv	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	As the need arises	N/A	As the need arises	As the need arises	GoP	100,000.00	100,000.00		
	TRAININGS AND SEMINARS EXPENSES									-			
	ICT Training Expenses	FAD/IRAD/CRP D/DOSTv	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	511,000.00	511,000.00		
	Other Technique Evenes	FAD/IRAD/CRP D/DOSTv		NP-53.9 - Small Value	As the need		As the need	As the need		222			
	Other Training Expenses	DIDOSTV	NO	Procurement	arises	N/A	arises	arises	GoP	800,000.00	800,000.00		
	SUPPLIES AIND MATERIALS EXPENSES	EAD/IDAD/ODD		110.50.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0						-			
	Office Supplies Expenses	FAD/IRAD/CRP D/DOSTV FAD/IRAD/CRP	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,920,000.00	1,920,000.00		
	ICT Office Supplies Expenses	D/DOSTv	NO NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,369,920.00	1,369,920.00		
_		FAD/IRAD/CRP											
	Accountable Forms Expenses	D/DOSTV	NO	Direct Contracting	NI/A	N/A							
-	Accountable Forms Expenses	DIDOGIV	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
	Fuel, Oil and Lubricants Expenses	FAD/IRAD/CRP D/DOSTV	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	As the need arises	NJA	As the need arises	As the need arises	GoP	320,000.00	320,000.03		
	Textbooks and Instructional Materials Expenses	FAD/IRAD/CRP D/DOSTv	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	GoP	1,000,000.00	1,000,000.00		
	Semi-Expendable Machinery and Equipment Expenses (ICT Equipment)	FAD/IRAD/CRP D/DOSTv	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	243,000.00	243,000.00		
	Other Supplies and Materials Expenses	FAD/IRAD/CRP D/DOSTv	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	290,000.00	290,000.00		
	UTILITY EXPENSES	3									_30,000.00		
	Water Expenses	FAD/IRAD/CRP D/DOSTv	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	GoP	90,000.00	90,000.00		



T	IFAD/IRAD/CRP I			17 11				_				
Electricity Expenses	D/DOSTV	NO	Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	GoP	2 400 000 00	0.400.000.00		
COMMUNICATION EXPENSES	0.00011	- NO	Direct Contidenting	unses	IN/A	alises	arises	GOP	2,100,000.00	2,100,000.00		
COMMONICATION EXPENSES	FAD/IRAD/CRIP			As the need		As the need	As the need	-	-			
Postage and Courier Services	D/DOSTv	NO	Direct Contracting	arises	N/A	arises	arises	0.0	040 000 00			
1 cauge and council octyles	FAD/IRAD/CRP	140	Direct Contacting	As the need	IWA	As the need	As the need	G ₀ P	310,000.00	310,000.00		
Mobile	D/DOSTV	NO	Direct Contracting	arises	N/A	arises	arises	0.0	202 222 22			
INSUIC	FAD/IRAD/CRIP	INO	Direct Constituting	As the need	IWA	As the need	As the need	G ₀ P	280,000.00	280,000.00		
Landline	D/DOSTv	NO	Direct Contracting	arises	N/A	arises	arises	G ₀ P	450,000,00	450 000 00		
SUBSCRIPTIONS		140	Direct contacting	10.1000	TALL	discs	arises	GOP	150,000.00	150,000.00		
SOBSERIT HORS	FAD/IRAD/CRP			As the need		A - 44	A-41		-			
Internet Subscription Expenses	D/DOSTv	NO	Direct Contracting	arises	N/A	As the need arises	As the need arises					
Illernet Gubscription Expenses	FAD/IRAD/CRIP	NO	Direct Contracting	As the need	N/A	(C) (A) (C) (A)	The state of the s	G ₀ P	271,000.00	271,000.00		
Cable, Satellite, Telegraph and Radio Expenses	D/DOSTv	NO	Direct Contracting	arises		As the need arises	As the need arises					
Cable, Saletine, Telegraph and Radio Expenses	FAD/IRAD/CRP	NO	Direct Contracting	As the need	N/A			G ₀ P	110,000.00	110,000.00		
Other Subscription Expenses	D/DOSTV	NO	Direct Contracting	arises	N/A	As the need	As the need					
Oriel Subscription Expenses	DIDCGTV	NO			DUA	arises	arises	G ₀ P	170,000.00	170,000.00		
Extraordinary and Miscellaneous Expenses	FAD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need	As the need		A20.300 PC	0.000		
The second production of the second production of the second of the seco	FAU	NO	r rocurement.	anses	PIVA	arises	arises	G ₀ P	136,000.00	136,000.00		
PROFESSIONAL SERVICES												
	FAD/IRAD/		NP-53.5 Agency-to-			As the need	As the need		ente:			
Legal Services	CRPD	NO	Agency	N/A	N/A	arises	arises	G ₀ P	283,000.00	283,000.00		
	FAD/IRAD/		NP-53.5 Agency-to-			As the need	As the need					
Auditing Services	CRPD	NO	Agency	N/A	N/A	arises	arises	G ₀ P	40,000.00	40,000.00		
			NP-53.9 - Small Value	As the need	A. 2011	As the need	As the need					
ICT Consultancy Services	DOST-STII	NO	Procurement	arises	N/A	arises	arises	G ₀ P	2,214,000.00	2,214,000.00		
Commissioning of Conduct of DOST S&T Awareness Survey for FY			900 - 900 PERMIT									
2024	IRAD/CRPD	YES	Competitive Bidding	Oct-23	Nov-23	January	January	G ₀ P	1,200,000.00	1,200,000.00	3	
Media Monitoring Services for FY 2024	CRPD	YES	Competitive Bidding	Oct-23	Nov-23	January	January	GoP	1,100,000.00	1.100.000.00		
Janitorial Services	DOST-STII	YES	Competitive Bidding	Oct-23	Nov-23	January	January	G ₀ P	1,100,000.00	1,100,000.00		c/o: DOST-CO
Security Services	DOST-STII	YES	Competitive Bidding	Oct-23	-	January	January	G ₀ P	1,400,000.00	1,400,000.00		c/o: DOST-CO
	1000	120	NP-53.9 - Small Value	As the need	As the need	As the need	As the need	GUF	1,400,000.00	1,400,000.03		6/6: DOST-CO
STARBOOKS Impact Assesment Study	IRAD	NO	Procurement	arises	arises	arises	arises	G ₀ P	900,000.00	900,000.00		
Production of "Siyensikat Pinov Popular Science Para Sa Lahat"	+					unico	unoco	OUF	900,000.00	900,000.03		
Magazine Show for FY 2024	DOSTV	YES	Competitive Bidding	Oct-23	Nov. 23	January	January	G ₀ P	4,500,000.00	4,500,000.00		
	FAD/IRAD/CRP	100	1	As the need	As the need	As the need	As the need	GUF	4,500,000.00	4,500,000.03		
Other Professional Services	D/ DOSTV	NO	Competitive Bidding	arises	arises	arises	arises	GoP	2.047.000.00	0.047.000.00		
REPAIR AND MAINTENANCE		110		1411000	unoco	unses	arises	GOP	2,017,000.00	2,017,000.00		
THE AIR AIR MAINTENANCE	FAD/IRAD/CRP		NP-53.2 Emergency			As the most	As the read		-			
Buildings	D/ DOSTV	NO	Cases	N/A	N/A	As the need arises	As the need arises	G-D	077			
Dandingo	FAD/IRAD/CRP	NO	NP-53.2 Emergency	INA	PUA	As the need		G ₀ P	275,000.00	275,000.00		
Machinery	D/ DOSTV	NO	Cases	N/A	NVA	As the need arises	As the need arises	0.0				
material residence of the second residence of the seco	FAD/IRAD/CRP	NO	NP-53.2 Emergency	IN/A	N/A			G ₀ P	140,000.00	140,000.00		
Office Equipment	D/ DOSTV	NO	Cases	NVA	NUA	As the need	As the need arises	0.0	,,,,,,,,			
Otto Edulyment	FAD/IRAD/CRP	NO	NP-53.2 Emergency	N/A	N/A	arises		G ₀ P	40,000.00	40,000.00		
Motor Vehicles	D/ DOSTV	NO	Cases	N/A	NUA.	As the need arises	As the need arises	0.0	0.0000000000000000000000000000000000000	Varances		
MOTOL VEHICLES	Dr DOOT W	NO	Cases	N/A	N/A	arises	arises	G ₀ P	150,000.00	150,000.00		
			ND 50 5 4						-			
T Buffer and Line		Day -	NP-53.5 Agency-to-	N/A		As the need	As the need		personal second	20.000		
Taxes, Duties and Licenses	FAD	NO	Agency	N/A	N/A	arises	arises	G ₀ P	15,000.00	15,000.00		
									-			
			NP-53.5 Agency-to-			As the need	As the need	1				
Fidelity Bond Premiums	FAD	NO	Agency	N/A	N/A	arises	arises	G₀P	47,000.00	47,000.00		
								G ₀ P	-			
			NP-53.5 Agency-to-			As the need	As the need	1				
1	1											

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Advertising Expenses								2		-			
Production and Promotion of STARBOOKS Campaign in Social Media Platforms for FY 2024	IRAD	YES	Competitive Bidding	Oct-23		Nov-23	January	January	GoP	1,100,000.00	4 400 000 00		
Social Media Advertising and Online Marketing for DOSTv Online		120		00120	+	1407-25	January	January	GOF	1,100,000.00	1,100,000.00		
Platforms for FY 2024	DOSTV	YES	Competitive Bidding	Oct-23		Nov-23	January	January	GoP	2,000,000.00	2.000.000.00		
Airtime on National Broadcast Media	DOSTV	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	As the need arises	N/A		As the need arises	As the need arises	GoP	2,056,000.00	2,056,000,00		
Printing and Publication Expenses					1				1001	2,030,000.00	2,036,000.00		
One (1) Lot Printing of DOST-STII Publications for FY 2024	CRPD	YES	Competitive Bidding	Oct-23	-	N 22	T	-	-	-			
One (1) Edit Finding of BOOT-OTH Fublications for 1 1 2024	CKFD	150	NP-53.9 - Small Value	OCI-23	-	Nov-23	January	January	GoP	2,100,000.00	2,100,000.00		
Other Printing and Publication Expenses	CRPD	NO	Procurement	April	N/A		April	May	GoP	969,000.00	969,000.00		
Representation Expenses										-			
STARBOOKS Deployment workshop Regional Focal Officers	IRAD	NO	NP-53.10 Lease of Real Property and Venue	February	N/A		February	February		300,000.00	300,000,00		
STARBOOKS Deployment workshop Regional and PSTC's Focal Officers	IRAD	NO	NP-53.10 Lease of Real Property and Venue	Mav	N/A		May		GoP				
	II CAD	140	NP-53.10 Lease of Real	Ivia y	THA		iviay	May	GOP	700,000.00	700,000.00		
STARBOOKS Regional Convention (4 Regions)	IRAD	NO	Property and Venue	November	N/A		November	November	GoP	1,500,000.00	4 500 300 00		
	IRAD/CRPD/		NP-53.10 Lease of Real	As the need	11071		As the need	As the need	GOF	1,500,000.00	1,500,000.00		
Other Representation Expenses	FAD	NO	Property and Venue	arises	N/A		arises	arises	GoP	3,453,000.00	3,453,000.00		
RENTAL/LEASE	 		+		 			-	-	-			
	IRAD/CRPD/		NP-53.9 - Small Value	As the need			As the need	As the need	 				
Rents - Motor Vehicles	DOSTV	NO	Procurement	arises	N/A		arises	arises	GoP	574,000.00	574,000.00		
Rents - Equipment	IRAD/CRPD/ DOSTv	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A		As the need arises	As the need arises	GoP	365,000.00	365,000.00		
ICT Subscription Software													
	IRAD/CRPD/	2000000											
Procurement of Various Software Subscriptions for FY 2024	DOSTV	YES	Competitive Bidding	Oct-23		Nov-23	January	January	GoP	2,538,080.00	2,538,080.00		
Other ICT Subscription For	FAD/IRAD/CRP D/ DOSTV	110	NP-53.9 - Small Value	As the need			As the need	As the need					
Other ICT Subscription Expenses	DI DOSTV	NO	Procurement	arises	N/A		arises	arises	GoP	437,000.00	437,000.00		
Other Maintenance and Operating Expenses	DOST-STI	YES	Competitive Bidding	As the need arises	N/A		As the need arises	As the need arises	GoP	608,000.00	608,000.00		
Infrastructure Project	-		-		-			-		-			
Conversion of Atrium to Library Makerspace	DOST-STI	YES	Competitive Bidding	Nov-23	+	Dec 22	January	Identary	C=D	0.000.000.00			
Improvement of DOST-STII Grounds and Facilities	DOST-STI	YES	Competitive Bidding	Nov-23	-		-	January	GoP	6,828,000.00		6,828,000.00	
important of 5001-0111 Glouids and Facilities	0001-011	1E0	Competitive studing	1407-23	<u> </u>	Dec-23	January	January	GoP	6,062,000.00		6,062,000.00	
									Total:	60,221,000.00	47,331,000.00	12 890 000 00	
Prepared by:				Pacommended				_		30,221,000.00	47,001,000.00	12,030,000.00	

Prepared by:

ONA M. BET NAL BAC Secretariat Head Recommended for Approval by:

ALAN C. TAULE
BAC Chairperson

Approved by:

RICHARD P. BURGOS

Head of the Procuring Entity



APPENDIX "1"

POSTING CERTIFICATION

This is to certify that the DOST-Science and Technology Information Institute has posted its Indicative APP Non-CSE for FY 2024 on <u>06</u> September 2023, its agency website and can be accessible through this link: https://stii.dost.gov.ph/transparency.

This certification is being issued in compliance with GPPB Circular No. 02-2020, this $\underline{06}$ of September, 2023.

JONA M. BERNAL

Head, Bids and Awards Committee Secretariat

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